

Operations Committee Meeting

Council Chambers
Pembroke, Ontario
April 19, 2022
7:14 p.m.

1. Call to Order

Present:

Deputy Mayor Gervais, Chair
Mayor LeMay
Councillor Abdallah (electronically)
Councillor Jacyno (electronically)
Councillor Lafreniere (electronically)
Councillor Plummer
Councillor Reavie (electronically)

Also Present:

Terry Lapierre, Chief Administrative Officer/Deputy Clerk
Colleen Sauriol, Director of Planning, Building & By-law Enforcement Department (electronically)
Angela Lochtie, Treasurer/Deputy Clerk (electronically)
Brian Lewis, Director of Operations (electronically)
Nancy Rapin, Recording Secretary

The Chair called the meeting to order at 7:14 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no pecuniary interests declared.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Plummer
Seconded by Councillor Abdallah
That the agenda of the Operations Committee meeting of April 19, 2022, be accepted as circulated.

Carried

4. Approval of Minutes

- Operations Committee – March 15, 2022

Motion:

Moved by Councillor Reavie
Seconded by Councillor Jacyno
That the minutes of the March 15, 2022, Operations Committee meeting be accepted as circulated.

Carried

5. Business Arising from Minutes

There was no business arising from the minutes.

6. New Business

a. On-Street Patio

Ms. Sauriol presented the report.

Motion:

Moved by Councillor Plummer

Seconded by Councillor Abdallah

That the Operations Committee approve the purchase of Jersey barriers for the PBIA on-street patio at a one-time cost of approximately \$6,000, for the requested Albert Street location.

Carried

Direction:

That the Operations Committee allow the use of the parking spaces requested for the on-street patios by Nomada Taco and the PBIA and the use of the land at 270 Pembroke Street West at no charge. The location of the patio on Victoria Street is to be confirmed with PBIA, as an alternate location at the southwest corner of Lake and Victoria, back of the sidewalk, may be more appropriate.

Direction:

Staff were directed to gather more information regarding storage and transportation of patios and barriers and come back to Committee with a report.

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Plummer

That the Operations Committee approve request by Nomada Taco for the on-street patio with all costs to be on the business owner and for staff to work on an encroachment agreement with Nomada Taco.

Carried

b. ORCP Promissory Note Renewal

Mr. Lochtie presented the information report indicating that a By-law would be coming to Council later this evening.

c. Updated Fees and Charges

Ms. Lochtie presented the information report indicating that a By-law would be coming to Council later this evening.

d. Supply and Delivery of Treated Bulk Coarse Highway Salt – 2022-2023 and 2023-2024 Winter Seasons Tender No. T-22-07

Mr. Lewis presented the report.

Motion:

Moved by Councillor Plummer

Seconded by Councillor Jacyno

That the Operations Committee approve the award of the Supply and Delivery of Bulk Treated Coarse Highway Salt – 2022-2023 and 2023-2024 Winter Seasons, Tender No. T-22-07, to Cargill Salt, Road Safety, a division of Cargill Limited for the approximate contract value of \$658,800.00 plus HST, as presented.

Carried

- e. Supply & Delivery of Current Year Multi Purpose Sidewalk Tractor Tender
Contract No. T-22-09

Mr. Lewis presented the report.

Motion:

Moved by Councillor Plummer

Seconded by Mayor LeMay

That the Operations Committee approve the award of two (2) Current Year Multi Purpose Sidewalk Tractors under Tender Contract No. T-22-09, to FST Canada Inc. O/A Joe Johnson Equipment, in the amount of \$357,674.00 plus HST, as presented.

Carried

- f. Communities in Bloom

Mr. Lewis presented the report.

Direction:

Staff was directed to decline the request from the National Chairperson of Communities in Bloom to participate in the updated Communities in Bloom program.

7. Adjournment

Motion:

Moved by Councillor Plummer

Seconded by Councillor Reavie

That the April 19, 2022, meeting of the Operations Committee adjourn at 8:15

p.m.

Carried