

# Planning & Development Committee Meeting

Council Chambers  
Pembroke, Ontario  
May 3, 2022  
6:18 p.m.

## **1. Call to Order**

### **Present:**

Councillor Reavie, Chair  
Mayor LeMay  
Deputy Mayor Gervais  
Councillor Abdallah  
Councillor Jacyno  
Councillor Lafreniere (electronically)  
Councillor Plummer

### **Also, Present:**

Terry Lapierre, Chief Administrative Officer  
Brian Lewis, Director of Operations  
Colleen Sauriol, Director of Planning, Building & By-law Enforcement  
Heidi Martin, Clerk

Councillor Reavie called the meeting to order at 6:18 p.m.

## **2. Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest declared.

## **3. Approval/Amendment of Meeting Agenda**

### **Motion:**

Moved by Councillor Plummer  
Seconded by Councillor Abdallah  
That the agenda of the Planning & Development Committee meeting of May 3, 2022, be approved as amended.

**Carried**

## **4. Approval of Minutes**

a. Planning & Development Committee Meeting – April 5, 2022

### **Motion:**

Moved by Councillor Jacyno  
Seconded by Councillor Plummer  
That the minutes of the Planning & Development Committee meeting of April 5, 2022, be accepted as circulated.

**Carried**

Councillor Abdallah introduced the City of Pembroke's new Director of Parks and Recreation Todd Francis. Mr. Francis thanked Councillor Abdallah for the introduction and

thanked Council for the opportunity to work for the City of Pembroke and indicated that the “gloves are off and its time to start work”.

## **5. Delegations**

### **a. 2021 Annual OPP Report**

Inspector Stephan Neufeld was in attendance to present the 2021 Annual OPP Report. A discussion was held, and the following comments were raised:

- Mental health of the OPP Officers is crucial and nice to see the programs available to assist the membership
- OPP visibility in the community has been noted
- Inspector Neufeld’s leadership has been noted and appreciated
- Wonderful to hear about the collaboration with Community Mental Health

The Chair thanked Inspector Neufeld for his very informative presentation.

### **b. Ottawa Valley Tourist Association**

Mr. Alastair Baird, Manager of the Ottawa Valley Tourist Association (OVTA) and Ms. Melissa Marquardt, Tourism Development Officer were in attendance in Council Chambers with Mr. Chris Melmoth, President OVTA Board of Directors attending virtually to present an update on the OVTA.

#### **Motion**

Moved by Councillor Abdallah

Seconded by Councillor Plummer

That the Planning and Development Committee approve the OVTA budget as presented.

#### **Carried**

### **c. Enterprise Renfrew County**

Mr. Alistair Baird, Manager, Enterprise Renfrew County was in attendance to present an update on Enterprise Renfrew County.

#### **Motion:**

Moved by Councillor Abdallah

Seconded by Councillor Jacyno

That the Planning and Development Committee approve the request of \$5,000 as the City of Pembroke’s financial contribution to Enterprise Renfrew County.

#### **Carried**

## **6. New Business**

### **a. Algonquin Trail Off-Road Vehicle Use**

Mr. Lapierre presented the report and Inspector Neufeld provided additional information regarding OPP enforcement on the trail. A discussion was held, and the following points were raised:

- Important to have all partners working together regarding enforcement on the trail
- Individuals are currently using Riverside Park as an area for parking their trailers – Riverside Park is not a designated area for this use
- Trailer locations should be added to future trail maps

#### **Motion:**

Moved by Councillor Abdallah

Seconded by Deputy Mayor Gervais

That the Planning & Development Committee approved the proposed Forced Road location be used for trailer parking within the City of Pembroke, and  
That the Planning & Development Committee recommends that a letter of support be sent to the Algonquin Trail Advisory Committee supporting continued discussions at County of Renfrew regarding continued use of Wardens from the RCATV Club, potential by-law enforcement capabilities, and the usage of permits for the Algonquin Trail to assist with ensuring compliance of the rules for trail use.

**Carried**

b. Climate Action Advisory Committee Resolution

Mr. Lewis presented the report, and a discussion was held with the following points raised:

- The Operations Department was thanked for their cooperation and work on the Committee
- All residents are encouraged to take climate action seriously
- The City has been a leader and uses the climate lens when making decisions

Councillor Lafreniere left the meeting at 8:19 p.m.

c. Proposed Amendment to Taxi By-law

Ms. Sauriol presented the report and indicated that a By-law would be coming forward at the Council meeting later this evening.

d. On-Street Patio Report

Ms. Sauriol presented the report.

**Motion:**

Moved by Councillor Abdallah

Seconded by Councillor Plummer

That the Planning & Development Committee approve the three on-street patios requested by the PBIA (west side of Victoria Street indented area, first two parking spaces on the east side of Albert Street and on the vacant land at 270 Pembroke Street West) and

That an encroachment agreement be entered into to deal with patron and traffic safety, patio winter storage, patio accessibility, PBIA's responsibility for the removal of the patio if the City sells or requires the land the three patios are located on and

That the Planning and Development Committee approve the amended request to permit a 6 foot by 16 foot on-street patio for 205 Church Street and  
staff continue to work with the owners of 205 Church Street for their on-street patio and the PBIA with their three patios requests.

**Carried**

**7. Adjournment**

**Motion:**

Moved by Councillor Plummer

Seconded by Deputy Mayor Gervais

That the Planning & Development Committee meeting of May 3, 2022, adjourn at 8:34 p.m.

**Carried**