

Finance & Administration Committee Meeting

Council Chambers
Pembroke, Ontario
September 6, 2022
6:25 p.m.

1. Call to Order

Present:

Councillor Plummer, Chair
Mayor LeMay
Deputy Mayor Gervais
Councillor Abdallah
Councillor Jacyno
Councillor Lafreniere
Councillor Reavie

Also, Present:

Terry Lapierre, Chief Administrative Officer
Chief Scott Selle, Pembroke Fire Department
Brian Lewis, Director of Operations
Heidi Martin, Clerk

Councillor Plummer called the meeting to order at 6:25 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Lafreniere

That the agenda of the Finance & Administration Committee meeting of September 6, 2022, be approved as circulated.

Carried

4. New Business

a. PFD Monthly Report – August

Chief Selle presented the information report.

b. Energy Consumption and Greenhouse Gas Emissions Report

Mr. Lewis reviewed the information report. In response to a question, Mr. Lewis indicated that three staff members work together to compile the statistics required for the report and that the statistics are used to monitor energy savings especially when a new piece of equipment is purchased.

c. Patterson Street Reconstruction Tender No. 22-4482

Mr. Lewis presented the report.

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Abdallah

That the Finance & Administration Committee approve the award for the Patterson Street Reconstruction Tender Contract No. 22-4482 to Bonnechere Excavating Inc. in the amount of \$703,943.12 plus HST; and

That Committee approve additional expenditures in the amount of \$57,000 for a contingency allowance, with the total value of the recommendations equalling \$760,943.12 plus applicable HST and that the shortfall be funded from the Bennett Street Watermain Replacement project.

Carried

d. Natural Infrastructure Fund Application

Mr. Lewis presented the report. A discussion was held, and the following points were raised:

- Acknowledge staff for finding this fund and for suggesting the two projects
- Riverside project is important to ensure continued use of the ball diamonds and sports fields
- It will not address drainage along the Beach Road at the soccer pitches, as that is a different drainage issue and different solution

Motion:

Moved by Deputy Mayor Gervais

Seconded by Councillor Reavie

That the Finance & Administration Committee direct staff to proceed with conceptual designs and obtain preliminary cost estimates and submit applications for the Natural Infrastructure Fund – Infrastructure Canada for the following projects:

- Redirect the drainage at the Cockburn parking lot at the Pembroke Waterfront Park and install a bioretention facility (rain garden) behind the amphitheatre to filter the excess runoff and temporarily hold drainage from extreme rainfalls;
- In conjunction with the Parks and Recreation Department submit an application for a bioswale following the east edge of Riverside Drive to Mayor's Road with an extension from Mayor's Road through the existing drainage ditch ending between the baseball diamonds at Riverside Park. This includes the existing ditch outlet to the Ottawa Rivers should high rainfall events surpass the bioswale capacity.

Carried

e. Bennett Street Watermain Reconstruction Phase 1 – Traffic Signals Component

Mr. Lewis presented the report. A discussion was held, and the following points were raised:

- Staff needs to be commended for being forward thinking however if the City proceeds with this work, the developer may not fund the work in the future
- As work within the subdivision progresses, the installation of traffic signals will be required

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Lafreniere

That the Finance and Administration Committee recommends that underground traffic signal components be installed as part of this year's Bennett Street Watermain Reconstruction project.

Carried

- f. Restricted Acts of Council (Lame Duck)
Ms. Martin presented the information report.
- g. 2022 Municipal School Board Election Key Dates
Ms. Martin presented the information report.

5. Adjournment

Motion:

Moved by Councillor Reavie

Seconded by Councillor Lafreniere

That the Finance & Administration Committee meeting of September 6, 2022, adjourn at 7:12 p.m.

Carried