

Operations Committee Meeting

Council Chambers
Pembroke, Ontario
September 20, 2022
6:00 p.m.

1. Call to Order

Present:

Deputy Mayor Gervais, Chair
Mayor LeMay
Councillor Abdallah
Councillor Jacyno
Councillor Lafreniere
Councillor Plummer
Councillor Reavie

Also, Present:

Terry Lapierre, Chief Administrative Officer
Angela Siebarth, Economic Development Officer
Brian Lewis, Director of Operations
Nancy Rapin, Recording Secretary

Deputy Mayor Gervais called the meeting to order at 6:00 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no pecuniary interests declared.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Reavie

That the agenda of the Operations Committee meeting of September 20, 2022, be approved as circulated.

Carried

4. Delegation

a. Climate Action Committee Update & Presentation

The Chair of the Climate Action Advisory Committee, Dorian Pearce was in attendance with Vice Chair, Ann McKay to provide an overview of activities undertaken by the Committee to date, as well as a summary of the results of the Climate Action Survey. Mr. Pearce thanked all Committee members, Council representatives and staff that assisted the Committee. Operations Committee members thanked the Climate Action Advisory Committee members for their hard work and dedication to a very important issue.

b. Community and Well-Being Plan

Deputy Mayor Gervais and Mr. Lapierre reviewed the report indicating that a resolution would be coming forward at this evening's meeting.

5. New Business

a. Community Improvement Request – 201 Pembroke Street West

Ms. Angela Siebarth presented the report indicating that a resolution would be before Council this evening.

b. Partners for Climate Protection – Milestone One

Mr. Lewis reviewed the information report.

c. Engineering Design and Contract Administration Services for Hunter Street Reconstruction – Mackay Street to Cecelia Street

Mr. Lewis presented the information report indicating that because the City of Pembroke is in 'lame duck', the Chief Administrative Officer has authority to award, and has awarded, Engineering Design and Contract Administration services for Hunter Street Reconstruction – Mackay Street to Cecelia Street Request for Proposal P-22-06 to McIntosh Perry in the amount of \$105,009.00; and has awarded additional expenditures in the amount of \$5,300.00 for a contingency allowance, with the total value of the recommendations equalling \$110,309.00 plus applicable HST, with a budget shortfall of \$52,558.44 which will be expensed in the 2023 Capital Budget. No concerns from Council were brought forward. A discussion was held and the following points were raised:

- There are some sidewalks within the City where the sidewalk on one side of the road is AODA compliant but the other side directly opposite is not. Can this be addressed going forward?
- This will be brought to the next Accessibility Committee meeting for discussion.

d. Reconstruction of Pembroke Snow Disposal Facility at Quarry Road – Tender Contract No. 22000550-AO

Mr. Lewis presented the information report indicating that because the City of Pembroke is in 'lame duck', the Chief Administrative Officer has the authority to award, and has awarded, the reconstruction of the Pembroke Snow Disposal Facility (Quarry Road) Tender Contract No. 22000550-AO to RGT Clouthier Construction Ltd., in the amount of \$1,201,985.70 plus HST; and has awarded additional expenditures in the amount of \$120,000.00 for a contingency allowance, with the total value of the recommendations equalling \$1,321,985.70 plus applicable HST, with a budget shortfall of \$307,364.97 to be funded by the General Capital Reserves. No concerns from Council were brought forward.

e. Outsourcing Municipal Road Rehabilitation

Mr. Lewis presented the report. Council direction was provided to continue with status quo, utilizing in-house staff appropriately for less invasive road rehabilitation projects and outsourcing to contractors and consultants appropriately for larger scale projects.

6. Adjournment

Motion:

Moved by Councillor Abdallah

Seconded by Councillor Lafreniere

That the Operations Committee meeting of September 20, 2022, adjourn at 7:03 p.m.

Carried