

# **Finance & Administration Committee Budget Meeting**

Council Chambers  
Pembroke, Ontario  
January 18, 2023  
9:00 a.m.

## **1. Land Acknowledgment**

## **2. Call to Order**

### **Present:**

Deputy Mayor Abdallah, Chair  
Mayor Gervais  
Councillor Jacyno  
Councillor Kuehl  
Councillor Lafreniere  
Councillor Purcell

### **Regrets:**

Councillor Plummer

### **Also, Present:**

Dave Unrau, Chief Administrative Officer/Deputy Clerk  
Angela Lochtie, Treasurer/Deputy Clerk  
Ashley Perrier, Recording Secretary  
Brian Lewis, Director of Operations  
Colleen Sauriol, Director of Planning, Building & By-law Enforcement  
Jordan Durocher, Director of Parks & Recreation  
Marsha Hawthorne, Purchasing Manager/Deputy Treasurer  
Scott Selle, Fire Chief

The Chair called the meeting to order at 9:01 a.m.

Councillor Plummer entered the meeting at 9:03 a.m.

## **3. Strategic Partnership – Pembroke Heritage Murals (Pamela Dempsey, Chair)**

Ms. Dempsey discussed the concerns regarding the increase of funds for the Strategic Partnership.

## **4. Review of City Operating Budgets**

Ms. Lochtie continued reviewing the departments of the 2023 Operating budget. A discussion was held, and the following motion was made:

### **Motion:**

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the Canada Day Entertainment budget be increased from \$9,500 to \$25,000 in the 2023 budget.

**Carried**

Ms. Lochtie reviewed the Aquatic Centre: Kinsmen Pool portion of the Operating Budget. A discussion was held, and the following items were noted:

- A Reserve contribution of \$255,000 is proposed.
- Capital Project budget of \$776,000 is forecasted for 2023, an outline was provided in the handout given during the previous meeting.
- In 2022, the City's initial goal was to obtain grant funding of at least 33% to help make this project affordable to the community with the (unconfirmed) financial support from the Township of Laurentian Valley.
- A grant opportunity exists under the Green and Inclusive Community Building (GICB) program which could provide up to 60% funding on the first \$9,999,999 and 50% funding on \$10,000,000+.
- Depending on the timing of debt and the timing /cost of the new water tower, the City will be either at the top end of the "moderate" level of risk for debt or the low end of the "high" risk for debt as per MMAH criteria.
- Actual project costs will only be known at time-of-tender.

Ms. Lochtie noted that the remaining budgets would be discussed at the next meeting held on Friday January 20, 2023.

## **5. Adjournment**

### **Motion:**

Moved by Councillor Lafreniere

Seconded by Councillor Purcell

That the January 18, 2023, budget meeting of the Finance & Administration Committee adjourn at 12:03 p.m.

**Carried**