

City of Pembroke Council Meeting

Council Chambers
Pembroke, Ontario
May 2, 2023
9:27 p.m.

1. Call to Order

Present:

Mayor Gervais, Chair
Deputy Mayor Abdallah
Councillor Jacyno
Councillor Kuehl
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Also Present:

David Unrau, Chief Administrative Officer
Heidi Martin, Clerk

Mayor Gervais called the regular meeting of Council to order at 9:27 p.m.

2. Opening Prayer or Reflection

3. Disclosure of Pecuniary Interest & General Nature Thereof

Mayor Gervais declared a pecuniary interest at a Special Meeting of Council in Caucus that was held earlier this afternoon

4. Minutes

- i. Approve minutes from Council
 - a. Regular Meeting of Council – April 18, 2023

Motion:

Moved by Councillor Plummer

Seconded by Councillor Purcell

That the minutes of the Regular Meeting of Council of April 18, 2023, be approved as circulated.

Carried

- ii. Adopt minutes from Committees
 - a. Planning & Development Committee – April 4, 2023

Motion:

Moved by Councillor Jacyno

Seconded by Councillor Plummer

That the minutes of the Planning & Development Committee meeting on April 4, 2023, be adopted as circulated.

Carried

- b. Finance & Administration Committee – April 4, 2023

Motion

Moved by Councillor Plummer

Seconded by Councillor Purcell

That the minutes of the Finance & Administration Committee meeting of April 4, 2023, be adopted as circulated.

Carried

5. Staff and Committee Report

- a. Operations Committee – Award of Design Build for Garage RFP No. P-23-03

Motion

Moved by Councillor Plummer

Seconded by Councillor Jacyno

That RFP No. P-23-03 for Design Build Contract for Garage Construction be awarded to Thomas Cavanaugh Construction for an estimated contract value of \$1,385,999.00 plus HST.

Carried

6. Proclamations

- a. Community Living Month – May 2023

Mayor Gervais proclaimed May 2023 as Community Living Month in the City of Pembroke.

- b. Falun Dafa Month

Mayor Gervais proclaimed May 2023 as Falun Dafa Month in the City of Pembroke.

- c. Emergency Preparedness Week – May 7-13, 2023

Mayor Gervais proclaimed the week of May 7-13, 2023, as Emergency Preparedness Week in the City of Pembroke.

7. By-Laws

- a. 2023-34 User Fee By-law

Motion:

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That By-law 2023-34, being a By-law to establish fees and charges on persons for payment of municipal services, activities and use of municipal property for the City of Pembroke with the deletion of the double Miscellaneous section of Schedule A, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

- b. 2023-35 Appoint By-law Enforcement Officers

Motion:

Moved by Councillor Jacyno

Seconded by Councillor Plummer

That By-law 2023-35, being a By-law to appoint Municipal By-law Enforcement Officers for the City of Pembroke, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

8. Motions

a. Update By-laws – Councillor Purcell

Motion:

Moved by Councillor Purcell

Seconded by Councillor Kuehl

Whereas transparency and accountability are essential to good governance in Ontario municipalities, and it is the responsibility of municipal council to ensure that all processes and procedures are transparent and accountable; and

Whereas the current Procedural By-law, Procurement By-law including Sale of Lands, and Appearance Before Council By-law may not adequately ensure transparency and accountability; and

Whereas updates and revisions to these by-laws may be necessary to address any gaps or deficiencies and ensure that they align with best practices for transparency and accountability in municipal governance.

Therefore be it Resolved that the Council of City of Pembroke directs staff to undertake a review of the Procedural By-law, Procurement By-law including Sale of Surplus Lands, and Appearance Before Council By-law to identify any areas that may require updating or revision to increase transparency and accountability.

Be it Further Resolved that staff be directed to consult with stakeholders, including residents, community groups, and businesses, to gather input and feedback on any proposed revision to these by-laws.

Be it Further Resolved that staff be directed to provide a report to Council outlining any proposed revisions to the Procedural By-law, Procurement By-law including Sale of Surplus Lands, and Appearance Before Council that would increase transparency and accountability, along with any associated implementation costs.

Be it Further Resolved that Council direct staff to implement any approved revisions to the Procedural By-law, Procurement By-law including Sale of Lands, and Appearance Before Council By-law as soon as possible, and that staff provide regular updates to Council on the progress of implementation.

Carried

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That the Council meeting be extended by ½ hour

Carried

9. Mayor's Report

Mayor Gervais stated on April 21st he welcomed Fitzzy's 86 sports Bar to the Pembroke community. The following day he attended the tree planting of the Horticultural Society to mark Earth Day. Later in the day he was joined by Deputy Mayor Abdallah and Councillor Kuehl and brought greeting on behalf of Council to the Earth Day Celebration and Parade. On April 22nd Mayor Gervais brought greetings to the Kiwanis Club of Pembroke who celebrated its 101st anniversary. On April 28th, 29th and 30th many members of Council and staff attended the Petawawa Showcase. On April 30th he had the pleasure to bring greetings and congratulate the First Baptist Church who is celebrating their 150th anniversary. On May 1 he had the pleasure to receive the flag of Community Living Upper Ottawa Valley. Today he attended the Pembroke location of Food Basics, who along with their patrons raised over \$10,000 for the St. Joseph's Food Bank. He asked people respect that due to the current Ottawa River water levels, part of the Kiwanis Walkway is closed. He reminded people to stay safe and be kind to one another.

10. Notices of Motion

Councillor Lafreniere indicated that she will bring a resolution before Council at the next meeting regarding Bill B: The Stopping Harassment and Abuse by Local Leaders Act and will be asking Council to be among the other 22 Ontario municipalities who have already supported the resolution.

11. Councillor Updates

Councillor Kuehl stated that two weeks ago he attended YourTV open house which is an amazing asset in the community and encouraged residents to reach out to volunteer or suggest programming. He attended the first Waterfront Advisory Committee and residents will be very pleased with what is planned for the area. Attended the Ron James event at Festival Hall and toured KI. Councillor Kuehl visited all City Departments on Administrative Professional Day and delivered donuts to all staff. On Thursday last week, he attended the Asset Management Session with the City's Treasurer and found it very worthwhile. Festival Hall updates for May 11, 13, 26 and June 3rd and encouraged all to go to support Festival Hall.

Councillor Jacyno indicated that the murals located at the museum have been removed and are being updated. The Committee is hoping that they will be back on the wall in 2-3 months.

Councillor Lafreniere reminded everyone of the Pembroke Community Expo being held May 12 & 13 at the PMC. She stated that the Pembroke Police Services Board in conjunction with the Renfrew County District Health Unit, the OPP and CNL will be hosting a bicycle rodeo in the parking lot. She also mentioned that the 2023 Civic Awards will be announced shortly.

Deputy Mayor Abdallah indicated that on April 8th he attended the Family and Children's Services event. He extended Council's condolences to Tom Stevenson's family who recently passed away. Deputy Mayor Abdallah stated that the Community Clean up day will be held on Saturday, May 6th at the Pembroke Farmer's Market. He mentioned that he attended Earth Day and walked in the parade. He also attended the Kiwanis Club's Anniversary Gala and commended everyone in the Club for their community work in the community for over 100 years. The Pembroke Public Library is holding a daffodil fundraiser. The Community Gardens are still looking for volunteers and they are selling rain barrels with the cut off day of May 22nd. He also congratulated the Multi-Cultural Festival for their recent OVTA award.

Motion:

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That the Council Meeting be extended by ½ hour.

Carried**Motion:**

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That Council recess for five minutes.

Carried**12. Closed Session****Motion:**

Moved by Councillor Lafreniere

Seconded by Councillor Purcell

That this meeting become a closed meeting to discuss personal matters about an identifiable individual, including municipal or local board employee to discuss a reclassification and salary increase of a City employee (Section 239(2)(b) of the *Municipal Act*.

Carried

13. Business Arising from Closed Session

Mayor Gervais indicated that a Special Meeting of Council in Caucus was held earlier today at 3:00 p.m. with the Township of Laurentian Valley to discuss a position, plan, procedure, criteria, or instruction to be applied to negotiations carried on or to be carried on by the municipality related to a possible future development. [Section 239(2)(k)] of the *Municipal Act*. He stated that there were no disclosures of pecuniary interest declared and staff were directed to continue discussions with the Township.

Mayor Gervais stated that a Special Council in Caucus meeting was held at 4:30 p.m. to receive legal advice that is subject to solicitor-client privilege, including communications necessary for that purpose. [Section 239(s)(f)] of the *Municipal Act*. He stated that there were no disclosures of pecuniary interest declared and there is nothing to report from the meeting.

Mayor Gervais indicated that a council in Caucus meeting was also held earlier to discuss personal matters about an identifiable individual, including municipal or local board employees to discuss reclassification of a position and a salary increase. There were no pecuniary interests declared and there was nothing to report from the closed session.

14. Confirming By-law

- Confirming By-law 09-2023

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Purcell

That By-law 09-2023 to confirm the proceedings of the Regular Meeting of Council of May 2, 2023, be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

15. Adjournment

Motion:

Moved by Councillor Jacyno

Seconded by Deputy Mayor Abdallah

That the May 2, 2023, regular meeting of Council adjourn at 10:47 p.m.

Carried

Clerk

Mayor