

# Operations Committee Meeting

Council Chambers  
Pembroke, Ontario  
May 16, 2023  
6:01 p.m.

## 1. Land Acknowledgement

## 2. Call to Order

### Present:

Councillor Plummer, Chair  
Mayor Gervais  
Deputy Mayor Abdallah  
Councillor Jacyno  
Councillor Kuehl  
Councillor Lafreniere  
Councillor Purcell

### Also Present:

Dave Unrau, Chief Administrative Officer  
Brian Lewis, Director of Operations  
Nancy Rapin, Recording Secretary

Councillor Plummer called the meeting to order at 6:01 p.m.

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures pecuniary interests declared.

## 4. Approval/Amendment of Meeting Agenda

### Motion:

Moved by Councillor Lafreniere  
Seconded by Councillor Purcell

That the agenda of the Operations Committee meeting of May 16, 2023, be approved as circulated.

### Carried

## 5. Approval of Minutes

- Operations Committee – April 18, 2023

### Motion:

Moved by Councillor Kuehl  
Seconded by Councillor Jacyno

That the minutes of the Operations Committee meeting of April 18, 2023, be approved as circulated.

### Carried

## 6. Delegations/Presentations

- a. Staff Recognition

Councillor Plummer presented Ms. Marielle McLaughlin with the Public Works Leadership Development Program Certificate, administered through AORS which was an 8 multi-day module completed over 2 years.

b. Moffat Street Resident Update

Mr. Unrau introduced Ms. Leigh Costello and Mr. Allan Hyde who were in attendance to speak to Committee regarding the struggles the landslides occurring along the Muskrat and Indian Rivers have caused to the landowners as well as the work they have done thus far with Federal, Provincial and Municipal Governments over the past six years. A discussion was held, and the following points were raised:

- Ms. Costello owns 170 Welland Drive
- Ms. Costello described the photos distributed to Council in the packages
- Issue is getting progressively worse each year
- Asked all as municipal representatives to advocate for the residents
- Safety of residents is at risk
- Homes have already been lost in Pembroke
- Residents and Council must work together
- Leda Clay is the soil type – it liquifies as it becomes saturated with water thus will move
- Province has not stepped up – other provinces have stepped up
- Premier needs to address the situation
- Would Council address the Premier directly – other municipalities have done this
- Can project be broken down into steps to qualify for funding more successfully?
- Not just a local problem
- Perhaps collective municipalities can have more success
- This issue will not stop – erosion will continue
- Mayor Gervais has written to Minister Clark and MPP Yakabuski looking for action,
- Will work with other municipalities as the Indian River flows through other municipalities
- Will continue to lobby for assistance
- City needs financial funding from federal and provincial governments
- Council thanked the delegation for their patience
- Need to hold Provincial Government accountable
- Mayor and CAO will continue to lobby for provincial funding and Mayor will follow up with a letter to Minister of Municipal Affairs and Housing

c. PBIA Community Art Project

Mr. Unrau introduced Ms. Stacy Taylor, PBIA Board Chair who was present to speak to Committee to share the PBIA vision to create a community art project. A discussion was held, and the following points were raised:

- Project is to create traffic and community growth
- Art created on large canvasses displayed by PBIA downtown
- Low-cost project that supports the City's strategic plan
- PBIA will partner with local sponsors for supplies
- Artist bios and art can be featured on the City's website which will generate more traffic downtown
- Continue to create a vibrant downtown
- Council is very happy to support this initiative

- Lots of talent in the Ottawa Valley
- PBIA may come to Council to ask for the use of public spaces

## **7. New Business**

### **a. Disaster Mitigation and Adaptation Fund (DMAF) Moffat Street Slope Stability**

Mr. Lewis presented the report. A discussion was held, and the following points were raised:

- City must own the property being worked on to receive funding
- All work needs to be done in a systematic way or will be unsuccessful
- If we apply and are successful in receiving funding, are we committed to continue?
  - Not committed to continue however does not look good for the City and may hurt success of future applications
- City must purchase property that requires remediation from landowners
- Can an easement be created to perform work – no this will not fill requirements of grant program – municipality must own property – City cannot work on private property
- Risk of doing nothing – houses collapse into river – debris falling into river is causing issues as well
  - In some cases the debris can benefit the erosion issue by slowing down the flow
- Has the City looked into requesting donations? – no
- With deadline for application being July 19<sup>th</sup>, application would need approximately three weeks to complete with work already being completed – cost to City would be approximately \$15,000 to \$20,000 leaving some other scheduled projects behind
- Can two separate applications be submitted for outfall and for Moffat Street - yes

#### **Motion:**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Lafreniere

That the Operations Committee direct staff to submit an application to the Federal Government under the Disaster Mitigation and Adaptation Fund (DMAF) for the outfalls and inland flooding.

#### **Motion:**

Moved by Councillor Kuehl

Seconded by Councillor Purcell

That the Operations Committee amend Deputy Mayor Abdallah's motion to include submitting an additional application for the Moffat Street project based on receipt of funding from province, as well as submitting an application for the DMAF for the outfalls and inland flooding, as presented.

#### **Carried**

### **b. Pembroke Street West Phase 4 Tender Contract No. 20-0264-4**

Mr. Lewis presented the report.

#### **Motion:**

Moved by Mayor Gervais

Seconded by Deputy Mayor Abdallah

That the Operations Committee approve award for the Reconstruction of Pembroke Street West Phase 4 (Miramichi Lodge to Christie Street) Contract No. 20-0264-4 to H & H Construction Inc. in the amount of \$1,599,014.59 plus HST; and approve additional expenditures in the amount of \$80,000.00 for a contingency allowance with the total value of the recommendation equalling \$1,679,014.59, as presented with shortfall coming from OCIF funding.

#### **Carried**

c. 2022 Municipal Election Compliance Report of Clerk

Mr. Unrau presented the information report. A discussion was held, and the following points were raised:

- Compliance reports are available on the City's website

d. Pembroke 50+ Active Living Centre Lease Agreement

Mr. Unrau presented the report. A discussion was held, and the following points were raised:

- Why do we charge seniors centre but not The Grind – necessary to get funding from Province for the funding formula

**Motion:**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Kuehl

That the Operations Committee approve the Pembroke 50+ Active Living Centre lease agreement, as presented.

**Carried**

**6. Adjournment**

**Motion:**

Moved by Councillor Kuehl

Seconded by Deputy Mayor Abdallah

That the Operations Committee meeting of May 16, 2023, adjourn at 7:53 p.m.

**Carried**