

Finance & Administration Committee Meeting

Council Chambers
Pembroke, Ontario
June 6, 2023
7:37 p.m.

1. Call to Order

Present:

Deputy Mayor Abdallah, Chair
Mayor Gervais
Councillor Jacyno
Councillor Kuehl
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Also, Present:

David Unrau, Chief Administrative Officer
Chief Scott Selle, Pembroke Fire Department
Nancy Rapin, Recording Secretary

Deputy Mayor Abdallah called the meeting to order at 7:37 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest declared.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Purcell

That the agenda of the Finance & Administration Committee meeting of June 6, 2023, be approved as circulated.

Carried

4. Approval of Minutes

- Finance & Administration Committee – May 2, 2023

Motion:

Moved by Mayor Gervais

Seconded by Councillor Plummer

That the minutes of the Finance & Administration Committee meeting of May 2, 2023, be approved as circulated.

Carried

5. Business Arising from Minutes

There was no business arising from the minutes.

6. New Business

a. PFD Monthly Report – May 2023

Chief Selle presented the information report. A discussion was held and the following points were raised:

- Congratulations to the two firefighters Dunn and Gibbon for receiving the Firefighter of the Month award, and to Dereck Beaupre for receiving the Volunteer of the Month award
- Pet notification stickers can be obtained from the Fire Department and the OSPCA

b. By-law to Regulate Recreational Open-Air Burning

Chief Selle presented the report. A discussion was held, and the following points were raised:

- Need a well-regulated by-law offered to more residents with specific standards to be met
- Keep in mind that we are an urban municipality
- Perhaps a permanent location for a ceremonial fire pit may be an option
- Public consultation may be a good idea
- Fire Chief should review case by case with permit system
- Come back with a by-law meeting specific standards with a permit system
- 5 metre minimum setback a good idea with current permit holders grandfathered in
- Backyard fires rarely create out of control fires
- No day burning may be a restriction
- High fine during burn ban should be enforced
- Promote recreational fire pits at Riverside Park
- Fuel types need to be addressed in the by-law
- Increased noise complaints could be a result
- Look into other devices ie smokeless fire rings
- Proper base should be required
- Windspeed at 25 km/h cap
- Pilot project would be a good idea
- Current burn ban in effect

Staff Direction:

Committee directed staff to bring back options regarding opening up the permit process to include all properties that meet specific standards, and engage the public in consultation.

c. Equity, Diversity, and Inclusion (EDI) Update

Mr. Unrau presented the report. A discussion was held, and the following points were raised:

- City is going in the right direction and will continue down this path
- Ensure the vulnerable in our society is kept safe
- Mayor has continued to commit support to equity, diversity and inclusion
- Council and staff truly care about each other
- Diversity cannot be created – it just happens
- Inclusion, equity and accessibility are choices
- Renfrew County District School Board is inclusive, proactive in accepting diversity

7. Adjournment

Motion:

Moved by Councillor Jacyno

Seconded by Councillor Plummer

That the Finance & Administration Committee meeting of June 6, 2023, adjourn at 8:41 p.m.

Carried