

# Planning & Development Committee Meeting

Council Chambers  
Pembroke, Ontario  
June 6, 2023  
6:00 p.m.

## 1. Land Acknowledgement

## 2. Call to OrderPresent:

Councillor Jacyno, Chair  
Mayor Gervais  
Deputy Mayor Abdallah  
Councillor Kuehl  
Councillor Lafreniere  
Councillor Plummer  
Councillor Purcell

### Also, Present:

David Unrau, Chief Administrative Officer  
Angela Siebarth, Economic Development Officer  
Colleen Sauriol, Director of Planning, Building and By-law Enforcement  
Nancy Rapin, Recording Secretary

Councillor Jacyno called the meeting to order at 6:00 p.m.

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

Mayor Gervais declared a pecuniary interest with respect to Item 8 i) as Sheppard & Gervais is retained re: that subdivision.

## 4. Approval/Amendment of Meeting Agenda

### Motion:

Moved by Councillor Plummer  
Seconded by Deputy Mayor Abdallah  
That the agenda of the Planning & Development Committee meeting of June 6, 2023, be approved as amended to remove Item 8 c) Community Improvement Program – 794 River Road.

**Carried**

## 5. Approval of Minutes

- Planning & Development Committee Meeting – May 2, 2023

### Motion:

Moved by Councillor Plummer  
Seconded by Councillor Kuehl  
That the minutes of the Planning & Development Committee meeting of May 2, 2023, be approved as circulated.

**Carried**

**6. Business Arising from Minutes**

There was no business arising from the minutes.

**7. Presentations/Delegations****a. Curling Centre Presentation**

This presentation/delegation did not appear this evening.

**b. Medical Officer of Health**

Councillor Purcell introduced Dr. Jason Morgenstern who was in attendance to be introduced as the new Medical Officer of Health for Renfrew County. A discussion was held, and the following points were raised:

- Dr. Morgenstern is excited to be back in Renfrew County
- His focus is on learning environments to be effective
- He is cautiously optimistic regarding COVID 19
- He is looking forward to fruitful collaborations with the City and other local organizations
- Council welcomed Dr. Morgenstern to the community

**8. New Business****a. Visitor Information Sign**

Ms. Siebarth presented the report. A discussion was held, and the following points were raised:

- The business owner has expressed concerns that sign has caused issues to his business
- Moving sign to the Irving Big Stop or having two signs may be a good idea
- Original contract was clear that the sign was to remain
- PEDAC and PTCAC recommendations should be considered
- How much to cost to move?
- Liability can be an issue – snowmobile accident this winter due to the sign
- Perhaps concrete platform stay in place and can be re-used for something else— just remove the actual sign

**Motion:**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Kuehl

That the Planning & Development Committee directs staff to remove the sign, with the concrete base and wiring to remain in place, with Mr. Kenny to contribute \$1,000 and the balance of the cost of removal to be paid by the City of Pembroke.

**Carried****b. Community Improvement Program – 259 Pembroke Street East**

Ms. Siebarth presented the report.

**Motion:**

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That the Planning & Development Committee recommends that Council approve a \$5,000 grant to Michael Conroy, owner of 259 Pembroke Street East for the Community Improvement Plan's Façade Improvement Grant, as presented.

**Carried**

## c. Community Improvement Program – 794 River Road

This item was removed from the agenda.

## d. Asset Naming Policy

Ms. Sauriol presented the report. A discussion was held, and the following points were raised:

- Great policy presented
- Street naming suggestions will be put through matrix to determine eligibility
- City already has a street inventory – should a new list be started?
- Should existing list be evaluated with matrix and not just wiped?

**Direction:**

Staff to bring policy to Council at a future meeting for approval with existing street naming list being evaluated with the presented matrix.

## e. PBIA Art Project Request

Ms. Sauriol presented the report. A discussion was held, and the following points were raised:

- Unique idea brought forth by the PBIA

**Motion:**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That the Planning and Development Committee approve the PBIA request to use Shamrock Park and Coronation Park to display the outdoor art galleries, subject to City staff being satisfied that the displays are placed appropriately to ensure maximum protection for the users and visitors, as presented, with an encroachment agreement being entered into between the City and the PBIA to permit the gallery on City property, as presented.

**Carried**

## f. Proposed Amendment to Taxi and Limousine By-laws

Ms. Sauriol presented the report. A discussion was held, and the following points were raised:

- Process and requirements are onerous and very time consuming for staff
- Can this be streamlined to make the process less onerous
- What is the bare minimum required to cover the City and keep residents safe?
- Is de-regulation a good idea?
- Registration process only may be required
- Other forms of competition could be beneficial
- By-law is very restrictive – does not allow competition
- Over-regulated with this by-law
- Affordable transit very important to the residents
- Other municipalities in the County have similar by-laws
- Current by-law protects the public and has a personal aspect to the service
- Ride-share program for the City is a good idea and could supplement transit
- Pembroke not big enough for Uber or Lift

**Direction:**

That the Planning and Development Committee direct staff to review and amend current Taxi and Limousines by-laws to meet minimum requirements while ensuring the safety of residents and bring back to Council for approval.

g. Proposed Amendment to Site Plan Control By-law

Ms. Sauriol presented the report.

**Direction:**

Staff was directed to prepare a by-law amending the City's Site Plan Control By-law (2022-52) for the June 20, 2023 Council meeting.

h. Proposed Official Plan Amendment

Ms. Sauriol presented the report.

**Direction:**

That the Planning and Development Committee direct staff to amend the City's Official Plan and begin the public meeting process.

Mayor Gervais left the table due to his perceived pecuniary interest.

i. Subdivision Agreement Request for James W. Lapointe Motor Holdings Inc.

Subdivision off Boundary Road

Ms. Sauriol presented the report.

**Direction:**

That the Planning and Development Committee direct staff to bring forward to Council a by-law to transfer two parts to Ottawa River Power Corporation for a hydro easement, to dedicate a part as a public highway, and to bring the Subdivision Agreement to Council at a later date.

**Carried**

Mayor Gervais returned to the table.

**9. Adjournment**

**Motion:**

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the Planning & Development Committee meeting of June 6, 2023, adjourn at 7:31 p.m.

**Carried**