

City of Pembroke Council Meeting

Council Chambers
Pembroke, Ontario
July 11, 2023
9:16 p.m.

1. Call to Order

Present:

Mayor Gervais, Chair
Deputy Mayor Abdallah
Councillor Jacyno
Councillor Kuehl
Councillor Lafreniere
Councillor Purcell

Regrets:

Councillor Plummer

Also Present:

David Unrau, Chief Administrative Officer/Deputy Clerk
Nancy Rapin, Recording Secretary

Mayor Gervais called the regular meeting of Council to order at 9:16 p.m.

2. Opening Prayer or Reflection

3. Disclosure of Pecuniary Interest & General Nature Thereof

There were no disclosures of pecuniary interest declared.

4. Minutes

- i. Approve minutes from Council
 - a. Regular Meeting of Council – June 20, 2023

Motion:

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

That the minutes of the Regular Meeting of Council of June 20, 2023, be approved as circulated.

Carried

- ii. Adopt minutes from Committees
 - Planning and Development Committee – June 6, 2023

Motion:

Moved by Councillor Jacyno

Seconded by Councillor Kuehl

That the minutes of the Planning and Development Committee meeting on June 6, 2023, be adopted as circulated.

Carried

- Finance and Administration Committee – June 6, 2023

Motion

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That the minutes of the Finance and Administration Committee meeting of June 6, 2023, be adopted as circulated.

Carried

- c. Parks and Recreation Committee – June 20, 2023

Motion

Moved by Councillor Kuehl

Seconded by Councillor Purcell

That the minutes of the Parks and Recreation Committee meeting of June 20, 2023, be adopted as circulated.

Carried

- d. Operations Committee – May 16, 2023

Motion

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That the minutes of the Operations Committee meeting of May 16, 2023, be adopted as circulated.

Carried

5. Committee Reports

- a. Operations Committee – Bennett Street and Boundary Road Watermain Replacement and Taylor Bridge Watermain Replacement Phase 2 Contract Award

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Purcell

That Contract No. 22-1733 Phase 2 – Bennett Street and Boundary Road Watermain and Taylor Bridge be awarded to RGT Clouthier Construction for an estimated contract value of \$3,370,325.00 plus HST.

Carried

6. By-Laws

- a. 2023-52 Tax Assistance By-law

Motion:

Moved by Councillor Jacyno

Seconded by Deputy Mayor Abdallah

That By-law 2023-52, being a By-law to provide tax assistance to certain elderly and disabled residents who are owners of real property in the City of Pembroke, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

7. Motions

- a. Resolution 2023-013 – Reserves Transfer

Motion:

Moved by Councillor Deputy Mayor Abdallah

Seconded by Councillor Jacyno

That the Corporation of the City of Pembroke deems it expedient to transfer the following amounts to or from Reserves of Reserve Funds for the 2022 fiscal year:

- Transfer \$1,004,504.86 from Equipment and Vehicles Reserve to finance capital equipment purchases; and
- Transfer \$2,365.81 from the Heritage Mural Reserve Fund to finance 2022 deficit as approved by local board; and
- Transfer \$20,677.67 from the PBIA Reserve to cover 2022 deficit as approved by local board; and
- Transfer \$4,000.00 to the Rotary Park Reserve for donation received; and
- Transfer \$86.57 to the Disability Reserve Fund for Fire Fighters 2023 sick leave liability; and
- Transfer \$611,636.97 from the General Capital Reserve to finance capital projects; and
- Transfer \$595,462.72 to the General Capital Reserve; and
- Transfer \$15,000.00 to the Parking Lot Reserve; and
- Transfer Federal Funding in the amount of \$880,539.52 to the Federal Gas Tax Reserve; and
- Transfer \$100,000.00 from Library Contingency Reserve to the Library Capital Reserve to finance the capital projects; and
- Transfer 2022 Library Fund surplus in the amount of \$107,318.78 to Library Contingency Reserve; and
- Transfer \$12,635.13 from Library Contingency to the Library Capital Fund to finance building improvements; and
- Transfer \$2,000.00 Sick Leave Contingency to Library Contingency Reserve; and
- Transfer \$3,100.00 to Library Contingency Reserve; and
- Transfer \$3,805.51 from Library Multicultural Festival Reserve to cover the 2022 event deficit; and
- Transfer Provincial Funding in the amount of \$115,041.25 to Dedicated Gas Tax Reserve; and
- Transfer \$118,000.00 from Dedicated Gas Tax Reserve to Pembroke & Area Handi-Bus; and
- Transfer \$142,134.80 to Admin Benefits Reserves Fund for funding received; and
- Transfer \$35,434.54 from the Admin Benefits Reserves Fund as previously approved by Council; and
- Transfer \$114,187.00 from Federal Gas Tax Reserve Fund to finance capital; and
- Transfer \$61,361.94 to Water Meter Reserve for 2022 surplus; and
- Transfer \$200,000.00 to Water Plant Reserve as per 2022 budget; and
- Transfer \$217,500.00 to Water Tower Reserve as per 2022 budget; and

- Transfer 2022 Waste Management surplus in the amount of \$42,958.57 to the Waste Management Reserve; and
- Transfer \$219,771.24 to the Working Fund Reserves for projects carrying forward to 2023 to be reversed in 2023; and
- Transfer \$249,569.00 from the Working Fund Reserves for the 2021 projects carried forward to 2022; and
- Transfer \$13,500.00 from the capital fund to the OPP Station Reserves Fund as per 2022 budget; and
- Transfer 2022 Sewer Fund surplus in the amount of \$318,934.69 to Pollution Control Capital Reserve; and
- Transfer 2022 Industrial Park Storm Sewer revenues in the amount of \$5,260.34 to the Industrial Park Storm Sewer Reserve; and
- Transfer \$114,701.32 to Pollution Control Plant Reserve for 2022 projects carrying forward to 2023 to be reversed in 2023; and
- Transfer \$100,000.00 to Pollution Control Plant Reserve as per 2022 budget; and
- Transfer \$320,223.63 from Pollution Control Reserve Fund to finance capital; and
- Transfer \$446,519.00 to Equipment Vehicles Reserve as per 2022 budget; and
- Transfer \$189,000.00 to Fire Equipment Reserve as per 2022 budget; and
- Transfer \$190,508.96 from Fire Equipment Reserve to finance fire equipment and capital purchases; and
- Transfer \$28,440.00 to Animal Control Reserve as per the SPCA agreement; and
- Transfer \$240,127.58 from the Modernization Funding Grant to finance Capital projects; and
- Transfer \$6,188.66 to Community Improvement Plan Reserve for 2022 surplus; and
- Transfer \$180,000.00 from the Legal Contingency Reserve to finance capital projects; and
- Transfer \$202,063.48 from the COVID Safe Restart Reserve Fund as per year end report; and
- Transfer \$19,154.04 from COVID Safe Restart Reserve Fund to finance capital equipment purchases; and
- Transfer \$13,609.04 from Industrial Land Sales to fund re-purchase from Lindley (McCool); and
- Transfer \$6,666.43 from McCool Pk Lot Levy as per 2022 budget; and
- Transfer \$250,000.00 from 2021 accumulated surplus to the Aquatic Centre Reserve; and
- Transfer \$165,000.00 to the Aquatic Centre Reserve as per 2022 budget; and
- Transfer \$36,723.78 from the Library Contingency Reserve for 2022 projects as approved by local board; and

- Transfer \$115,655 Development Charges revenue collected in 2022 to Development Charges Reserve Fund; and
- Transfer \$352,150.59 from the Development Charges Reserve Fund to finance capital projects.

Carried

8. Mayor's Report

Mayor Gervais stated on July 1 he attended the Canada Day celebrations. He also attended on July 5th the Senior Provincial Baseball Tournament. On July 10th he attended The Grind BBQ appreciation event to celebrate the Coldest Night of the Year volunteers which raised over \$107,000. On July 11th, he met with a number of young athletes representing our community as Team Ontario at the upcoming 2023 North American Indigenous Games held in Halifax from July 15th to 23rd. He asked all to stay safe and be kind to one another.

9. Notices of Motion

Councillor Purcell announced 2 two notices of motions. The first will be a recommendation to implement a shelter – warming/cooling station and support drop-in centre. The second will be a motion to make changes regarding the indemnification by-law to not only include staff, but Council and any other situations where indemnification is required.

10. Councillor Updates

Deputy Mayor Abdallah encouraged residents to join the Community Watch Zone. He thanked all volunteers who contributed to the Community Garden. He attended the Strawberry Social on June 25th. He participated in Canada Day weekend events and thanked staff for the efforts that went into making it such a success. He attended the opening games of the Provincial Ball Tournament. Youth Council met in June with the next meeting on September 26th. He attended an online affordable housing meeting with Councillor Lafreniere. PBIa hosts a youth market Thursdays at Shamrock Park. Summer Sounds is every Saturday at Shamrock Park from 11:00 a.m. – 2:00 p.m.. He and Councillor Purcell are preparing for the 8th Annual Multicultural Festival this weekend beginning July 14th.

Councillor Kuehl thanked the Mayor for attending the Waterfront Media event. He thanked Fred Blackstein for his invaluable help at the Waterfront. He attended the National Indigenous Peoples Day. He attended the Strawberry Social. He commended Parks and Recreation staff for the wonderful events on Canada Day. Festival Hall has a Bruce Springsteen tribute upcoming July 21st.

Councillor Lafreniere stated that while walking at the waterfront and saw graffiti on the path that had a beautiful message. She mentioned the Youth Triade Expo which is coming up Aug 26th.

Councillor Purcell stated to visit his Facebook page for a list of events he attended.

11. Closed Session

Motion:

Moved by Councillor Purcell

Seconded by Councillor Kuehl

That this meeting become a closed meeting to discuss a position, plan, criteria, or instruction to be applied to any negotiations carried on by or on behalf of the municipality or local board [Section 239(2)(k)] of the Municipal Act regarding the Pembroke Lumber Kings; and to discuss information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them [Section 239(2)(h)] of the Municipal Act regarding the Business Retention and Expansion Project.

Carried

12. Business Arising from Closed Session

Mayor Gervais indicated that a Council in Caucus meeting was also held earlier. There were no pecuniary interests declared. Staff was given direction in respect to the Pembroke Lumber Kings; and staff was given direction to move forward with the Business Retention and Expansion Project.

13. Confirming By-law

- Confirming By-law 14-2023

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That By-law 14-2023 to confirm the proceedings of the Regular Meeting of Council of July 11, 2023, be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

14. Adjournment

Motion:

Moved by Deputy Mayor Abdallah

Seconded by Councillor Jacyno

That the July 11, 2023, regular meeting of Council adjourn at 10:19 p.m.

Carried

Chief Administrative Officer/Deputy Clerk

Mayor