

# Combined Committee Meeting

Council Chambers  
Pembroke, Ontario  
August 8, 2023  
6:18 p.m.

## 1. Call to Order

Deputy Mayor Abdallah called the meeting to order at 6:18 p.m.

### Present:

Mayor Gervais  
Deputy Mayor Abdallah  
Councillor Jacyno  
Councillor Kuehl  
Councillor Lafreniere  
Councillor Plummer  
Councillor Purcell

### Also, Present:

Dave Unrau, Chief Administrative Officer  
Owen Hutton, Planner  
Angela Lochtie, Treasurer/Deputy Clerk  
Heidi Martin, Clerk

## 2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest.

## 3. Approval/Amendment of Meeting Agenda

### Motion:

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the agenda of the Combined Committee meeting of August 8, 2023, be approved as circulated.

**Carried**

## 4. Approval of Minutes

### a. Combined Committee Meeting – July 11, 2023

### Motion:

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

That the minutes of the July 11, 2023, Combined Committee meeting be approved as circulated.

**Carried**

## 5. Business Arising from Minutes

There was no business arising from the minutes.

## 6. New Business

### a. Feline Wellness Clinics

Ms. Martin presented the report. A discussion was held, and the following points were raised:

- Spay/neuter services is the priority at this time to assist with the current overpopulation of cats.
- Most feral or community cats were domesticated at one time but subsequently released to fend for themselves.
- Not in favour of offering a pet welfare system which is being paid by other taxpayers.
- Cost is an issue for some residents however if they choose to have a pet, they need to understand that there are costs associated with pet ownership.
- Work collaboratively and prioritize the free spay/neuter clinic services to City rescue organizations who provide care to feral/community cats that directly impact the City and if there are remaining spots, open those to low income residents.
- In addition to the screening for Pembroke residents, the purchase of pet tags should also be enforced.
- Educating the community on responsible pet ownership is a community responsibility.

#### **Motion:**

Moved by Councillor Plummer

Seconded by Councillor Kuehl

That the Combined Committee approve staff to work with Ontario SPCA representatives to offer free Feline Spay/Neuter Clinics to City of Pembroke rescue organizations who provide care to feral/community cats or stray cats that directly impact the City, and ensure those cats have City pet tags, and if there are remaining spots available, open those to low-income residents.

#### **Carried**

### b. By-law to Regulate Recreational Open-Air Burning

Mr. Unrau reviewed the report. A discussion was held, and the following points were raised:

- Proceed with option 2 with options 4 and 5 included.
- Timelines should be extended into the afternoon during the winter months.
- Need to cognisant of the effects of burning carbon-based wood products on climate change.
- Attention needs to be paid to setbacks and yard yardage.
- Smokeless fire appliances are a good option.
- Perhaps the new by-law should be reviewed in one year.

#### **Direction:**

Staff was directed to use the existing by-law but amend the following:

- incorporate Ceremonial and Sacred Fires,
- reflect an updated list of cooking mediums in the exemptions portion of the by-law.
- under "Dangerous Conditions" add a definition of a wind speed of 25 km/hr or greater
- Include provisions for cost recovery due to failure to comply or contraventions of the By-law on the part of the permit holder, tenant, or property owner, when responses require Fire Department resource deployment and upon review of the Fire Chief.

- Remove the geographical barriers in the current By-law, making recreational burning available for all properties that meet the set back requirements.
- Structures and objects be updated to read “any building, permanent structure, hedge, fence, overhead wiring, trees, unapproved combustible material, or lot line.
- Clearance distances be varied depending on the type of appliance in use.
- Timelines for fires be 6:00 p.m. to 11:00 p.m. except during the winter months when the time can be extended into the afternoon.

c. Centre Street Parking Report

Mr. Hutton reviewed the report and indicated that a by-law has been prepared and will be before Council this evening.

**Motion:**

Moved by Councillor Kuehl

Seconded by Councillor Lareniere

That the Parking By-law be amended to permit parking on the west side of Centre Street between Herbert Street and Alfred Street and that the east side of Centre Street between Herbert Street and Esther Street remain as “No Parking”.

**Carried**

d. Capital Project Funding

Ms. Lochtie reviewed the report.

**Motion:**

Moved by Mayor Gervais

Seconded by Councillor Purcell

That the Combined Committee approve the re-naming of the 2023 City Hall capital budget to include contingencies.

**Carried**

e. 2024 Budget Timelines (Update)

Ms. Lochtie reviewed the report.

**Direction:**

Committee approved the 2024 Budget Schedule

That the Combined Committee approved the following 2024 Budget Schedule:

- Broadcast the budget deliberations:
  - Day 1: Thursday, January 4, 2024, 9:00 a.m. – 3:00 p.m.
  - Day 2: Friday, January 5, 2024, 9:00 a.m. – 3:00 p.m.
  - Public Budget Meeting: Monday, January 15, 2024, at 6:00 p.m.
  - Day 3: Friday, February 2, 2024, 9:00 a.m. – 3:00 p.m.
  - Budget Passing: Regular Council Meeting, Tuesday, February 20, 2024.

**Carried**

f. Event Support Request – Ribs in the Valley Rib Competition

Mr. Unrau reviewed the report and indicated that should Committee agree, a resolution has been prepared and will be before Council this evening.

g. Road Closure Request – SXS Roll Forever

Mr. Unrau indicated that this request was withdrawn by the organizer.

h. CMHC Housing Solutions Presentation

Mr. Unrau reviewed the request. A discussion was held, and the following points were raised:

- Anything we can do to support developers receive more information on affordable housing is recommended.
- Affordable housing is a priority, and this provides an opportunity for developers to connect with CMHC.
- Planning & Development Department should reach out to developers in the City of Pembroke and encourage them to attend this event.
- County of Renfrew is aware of the event and will provide a representative at the presentation.
- Presentation will be available afterwards to share with those who cannot attend.

**Motion:**

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That the Combined Committee recommends that the City of Pembroke partner in the promotion of the event through the City's social media platform and listing the City of Pembroke as one of the coordinators of the presentation.

**Carried**

i. By-law to Regulate Electronic Surveillance Monitoring Use

Mr. Unrau reviewed the report and indicated that a By-law has been prepared and will be before Council this evening. A discussion was held, and the following points were raised:

- Proposed sign in the policy should read MFIPPA.
- Authorized personnel should be further restricted to essential personnel only.

j. Animal Control Services – Request for Proposal

Ms. Martin reviewed the report.

**Motion:**

Moved by Councillor Purcell

Seconded by Councillor Kuehl

That the Combined Committee recommends the approval of the award for Animal Control Services (Request for Proposal No. P-23-06) to PRO-TEC 5 Inc. for a five-year period from September 4, 2023, to August 31, 2028.

**Carried**

7. **Adjournment**

**Motion:**

Moved by Councillor Kuehl

Seconded by Councillor Purcell

That the Combined Committee meeting of August 8, 2023, adjourn at 7:41 p.m.

**Carried**