

# City of Pembroke Council Meeting

Council Chambers  
Pembroke, Ontario  
July 16, 2024  
9:44 p.m.

## 1. Call to Order

### Present:

Mayor Gervais, Chair  
Deputy Mayor Abdallah  
Councillor Kuehl  
Councillor Jacyno  
Councillor Lafreniere  
Councillor Plummer  
Councillor Purcell

### Also Present:

David Unrau, Chief Administrative Officer  
Victoria Charbonneau, Municipal Clerk  
Jordan Durocher, Director Parks and Recreation

Mayor Gervais called the regular meeting of Council to order at 9:44 p.m.

## 2. Opening Prayer/Reflection

## 3. Disclosure of Pecuniary Interest & General Nature Thereof

## 4. Minutes

- i. Approve minutes from Council
  - a. Regular Meeting of Council – June 18, 2024

### Motion:

Moved by Deputy Mayor Abdallah

Seconded by Councillor Kuehl

That the minutes of the Regular Meeting of Council of June 18, 2024, be approved as circulated.

### Carried

- ii. Adopt minutes from Committees
  - a. Planning and Development Committee Meeting – June 4, 2024

### Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Plummer

That the minutes of the Planning and Development Committee meeting held on June 4, 2024, be adopted as circulated.

### Carried

- b. Finance and Administration Committee Meeting – June 4, 2024

### Motion:

Moved by Councillor Purcell

Seconded by Councillor Plummer

That the minutes of the Finance and Administration Committee meeting held on June 4, 2024, be adopted as circulated.

**Carried**

c. Parks and Recreation Committee Meeting – June 18, 2024

**Motion:**

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That the minutes of the Parks and Recreation Committee meeting held on June 18, 2024, be adopted as circulated.

**Carried**

d. Operations Committee Meeting – June 18, 2024

**Motion:**

Moved by Councillor Plummer

Seconded by Councillor Kuehl

That the minutes of the Operations Committee meeting held on June 18, 2024, be adopted as circulated.

**Carried**

e. Striking Committee Meeting – April 16, 2024

**Motion:**

Moved by Councillor Jacyno

Seconded by Deputy Mayor Abdallah

That the minutes of the Striking Committee meeting held on April 16, 2024, be adopted as circulated.

**Carried**

iii. Receive Minutes from Local Boards

- Pembroke Public Library Board – May 16, 2024

**Motion:**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That the minutes of the Pembroke Public Library Board meeting held on May 16, 2024, be received as circulated.

**Carried**

## 5. Committee Reports

a. Striking Committee – Appoint Members to the Pembroke Public Library Board and the Sports Plex Advisory Committee

**Motion:**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That Mayor Gervais be appointed to the Pembroke Public Library Board for this current term of Council ending November 14, 2026; and

That Councillors Plummer, Kuehl and Purcell be appointed to the Sports Plex Advisory Joint Committee

**Carried**

- b. Combined Committee – Award Tender No. 21-2045C Riverside Drive Backwash  
Forcemain Upgrades

**Motion:**

Moved by Councillor Plummer  
Seconded by Councillor Jacyno

That Tender No. 21-2045C for Riverside Drive Backwash Forcemain Upgrades be awarded to Bonnechere Excavating Inc., in the amount of value of \$1,323,283.10 plus HST; and That additional expenditures in the amount of \$130,000.00 be approved for a contingency allowance.

The total value of the recommendation equal \$1,453,283.10 plus applicable HST.

**Carried**

- c. Combined Committee – Award Second Change Order for the Filters, Launderers, and Under Tile Drains Replacement Project

**Motion:**

Moved by Councillor Plummer  
Seconded by Councillor Jacyno

That the City of Pembroke Council approve the award of the second Change Order (CO#2) Guaranteed Maximum Price required for the Filters, Launderers, and Under Tile Drains Replacement project in the amount of \$1,297,500.00 plus HST to Anthratech Western Inc (AWI); and

That the City of Pembroke Council approves award of CA/FA Fees in the amount of \$142,500 plus applicable HST to Associated Engineering (AE); and

That the City of Pembroke Council approve additional scope to the Filters, Launderers, and Under Tile Drains Replacement project through AWI for blower and jet mixing in the amount of \$600,000 plus applicable HST.

**Carried**

**6. By-laws**

- a. 2024-45 Encroachment Agreement with PBIA

**Motion:**

Moved by Councillor Jacyno  
Seconded by Councillor Plummer

That By-law 2024-45, being a by-law to authorize the entering into of an encroachment agreement between the Pembroke Business Improvement Area (PBIA) and the Corporation of the City of Pembroke, be adopted and passed;

And Further That the Said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

**Carried**

- b. 2024-46 - Amend By-law 2020-05 - Regulate the Use of Lands and the Character 336 Patricia Avenue

**Motion:**

Moved by Councillor Kuehl  
Seconded by Councillor Purcell

That By-law 2024-46, being a by-law to amend By-law 2020-05, of the Corporation of the City of Pembroke, being a by-law to regulate the use of lands and the character, location and use of buildings and structures in the City of Pembroke, regarding 336 Patricia Avenue, be adopted and passed;

And Further That the Said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

**Carried**

c. 2024-47 User Fee By-law

**Motion:**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That By-law 2024-47, a by-law to amend By-law 2024-39, as amended, being a by-law to establish fees and charges on persons for the payment of municipal services, activities, and use of municipal property for the City of Pembroke, be adopted and passed;

And Further That the Said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

**Carried**

**Motion:**

Moved by Councillor Kuehl

Seconded by Deputy Mayor Abdallah

To suspend the rules of procedure and allow Council meeting adjournment to exceed the 10:30 p.m.

d. 2024-48 Aerial Fire-Truck Fire Service Agreement with the Town of Petawawa

**Postponed to the next meeting August 13, 2024**

e. 2024-49 Lease Renewal – 77 International Drive

**Motion:**

Moved by Councillor Jacyno

Seconded by Councillor Plummer

That By-law 2024-49, a by-law to authorize the entering into an agreement with the Minister of Infrastructure relevant to the lease of City-owned property located at 77 International Drive, be adopted and passed;

And Further That the Said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

**Carried**

## 7. Motions

a. Resolution 2024-17 Adoption of Conservation Demand Management Plan

Moved by Councillor Kuehl

Seconded by Councillor Purcell

Be it resolved that the Corporation of the City of Pembroke approves the City of Pembroke Conservation and Demand Management Plan 2024-2029.

**Carried**

b. Resolution 2024-18 Pembroke and Area Airport Commission 2024 Budget

Moved by Councillor Plummer

Seconded by Councillor Jacyno

Be it resolved That the Corporation of the City of Pembroke hereby approve the Pembroke & Area Airport Commission 2024 Budget as presented by the Commission.

**Carried**

- c. Resolution 2024-19 Federation of Canadian Municipalities (FCM) Green Municipal Fund (GMF) (Transportation Stream)

Moved by Councillor Purcell

Seconded by Councillor Kuehl

Be it resolved that the City of Pembroke Council hereby supports the City's application to the Federation of Canadian Municipalities Green Municipal Fund (GMF) (Transportation Stream) for the implementation of an on-demand transit pilot project in our community, providing the organizational commitment to, and financial support for, the project and funding application to GMF.

**Carried**

## 8. Mayor's Report

Mayor Gervais provided an update on the community functions he attended on behalf of Council including; (Heritage Center Strawberry Social, National Indigenous People's Day event, Grand Opening of Bromley Wagu Farms, Jason Blaine Charity Golf Tournament (with Councillor Kuehl), Renfrew County and District Drug Strategy Steering Committee (with CAO Unrau), OPP partnership activities, Pembroke Canada Day event and New Night Market Ribbon Cutting (with Councillor Kuehl).

## 9. Notices of Motion

There were no notices of motion.

## 10. Councillor Updates

- a. Warming Centre Final Report – County of Renfrew

Councillor Purcell delivered an overview of the report shared by the County of Renfrew

Deputy Mayor Abdallah spoke to vandalism at the Farmer's Market etc. expressed his disappointment. In addition, Deputy Mayor Abdallah promoted the Multiculturalism Festival to be held August 19-20, 2024. Thanks to the Pembroke Parks and Recreation Department staff and the Committee. The additional lights installed at the Skate Park were commended as a welcome enhancement to the area and the staff who coordinated the project. In conclusion, it was highlighted that information on other interesting and engaging City events can be found on the City's website.

Councillor Kuehl highlighted his attendance at the Parks and Recreation Master Plan Public Meeting (noting attendance of Mayor and Deputy Mayor) and expressed his excitement for the future of recreation in the City, attendance at the Renfrew County 10-Year Housing and Homelessness Plan Consultation session (at Algonquin College and noting presence of Deputy Mayor and Councillor Purcell), Skateboard event and highlighted the high level of use by the community, Canada Day, Parks and recreation Staff were commended for their exceptional efforts to run a very successful event.

## 11. Closed Session – 10:33 p.m.

### Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That this meeting become a closed meeting to discuss a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on, or to be carried on by, or on behalf of the municipality or local board as per Section 239(2)(k) of the Municipal Act regarding the Pembroke Lumber Kings; and to discuss personal matters about an identifiable individual, including municipal

or local board employees as per Section 239(2)(b) of the Municipal Act regarding physician recruitment.

**Carried**

**12. Business Arising from Closed Session – 11:02 p.m.**

Mayor Gervais indicated that a closed session was held earlier. There were no pecuniary interests declared and staff was given direction.

**13. Confirming By-law**

- Confirming By-law 18-2024

**Motion:**

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That By-law 18-2024 to confirm the proceedings of the Regular Meeting of Council of July 16, 2024, be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

**Carried**

**14. Adjournment**

**Motion:**

Moved by Councillor Kuehl

Seconded by Deputy Mayor Abdallah

That the July 16, 2024, regular meeting of Council adjourn at 11:03 p.m.

**Carried**

Ron Gervais  
Mayor

Victoria Charbonneau  
Municipal Clerk