

City of Pembroke Council Meeting

Council Chambers
Pembroke, Ontario
August 13, 2024
9:44 p.m.

1. Call to Order

Present:

Mayor Gervais, Chair
Deputy Mayor Abdallah
Councillor Kuehl
Councillor Jacyno
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Also Present:

Angela Lochtie Treasurer/Deputy Clerk
Victoria Charbonneau, Municipal Clerk

Mayor Gervais called the regular meeting of Council to order at 9:44 p.m.

2. Opening Prayer/Reflection

3. Disclosure of Pecuniary Interest & General Nature Thereof

4. Minutes

- i. Approve minutes from Council
 - a. Regular Meeting of Council – July 16, 2024

Motion:

Moved by Councillor Lafreniere

Seconded by Deputy Mayor Adadallah

That the minutes of the Regular Meeting of Council of July 16, 2024, be approved as circulated.

Carried

- ii. Adopt minutes from Committees
 - a. Combined Committee Meeting – July 16, 2024

Motion:

Moved by Councillor Purcell

Seconded by Councillor Plummer

That the minutes of the Combined Committee meeting held on July 16, 2024, be adopted as circulated.

Carried

- b. Striking Committee Meeting – July 16, 2024

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the minutes of the Striking Committee meeting held on July 16, 2024, be adopted as circulated.

Carried

5. Committee Reports

- a. Striking Committee – Appoint Members to the Pembroke Economic Development Advisory Committee

Motion:

Moved by Councillor Jacyno

Seconded by Councillor Plummer

That City of Pembroke Council remove the recommended individual from the Pembroke Economic Advisory Committee;

Furthermore, that staff be directed to advertise up to two vacancies be appointed to the Pembroke Economic Development Advisory Committee for the current term of Council ending November 14, 2026;

Carried

- b. Striking Committee – Appoint Members to the Pembroke Transit

Motion:

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

That the City of Pembroke Council appoint Ankit Vyas, Stephen Boldt, Chad Leduc-Smith, Sean Turner and Ted Moryto [under the general public category] and;

Mayor Gervias, Deputy Mayor Abdallah and Councillor Jacyno [under the Council category] to the Pembroke Transit Steering Committee.

Carried

- c. Combined Committee – That Tender Contract No. 23654-1 for Isabella Street catchment

Motion:

Moved by Councillor Plummer

Seconded by Deputy Mayor Abdallah

That That the City of Pembroke Combined Committee approve award for the Isabella Street Catchment Area #1 (Moffat Street between Pembroke Street West and Renfrew Street) Contract No. 23654-1 to Bonnechere Excavating Inc. for a contract value of \$1,814,124.08 plus applicable HST. and;

Furthermore, that the Combined Committee approve additional expenditures in the amount of \$75,000 for a contingency allowance and;

Furthermore, that the budget shortfall of \$506,162.87 be funded from re-allocated and surplus funds from the following projects (and their associated amounts of surplus funds);

Carmody Street Watermain (Surplus \$100,000)

Water Distribution: Pressure Zones (Reallocation \$150,000)

Crandall St. LS Reallocation (\$55,000)

Bell Street Reconstruction Surplus (\$215,000)

For a total value of \$1,889,124.08 plus applicable HST.

Carried

6. By-laws

a. 2024-50 Pembroke Lumber Kings Lease Renewal

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That By-law 2024-50, being a by-law to authorize the entering into of an agreement with the Pembroke Junior "A" Lumber Kings Hockey Club Inc., be adopted and passed;

And Further That said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

b. 2024-51 Encroachment Agreement Delegation

Motion:

Moved by Councillor Jacyno

Seconded by Deputy Mayor Abdallah

That By-law 2024-51, a by-law to delegate encroachment agreement approvals to the Chief Administrative Officer, be adopted and passed;

And Further That said by-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried**7. Motions**

a. Resolution 2024-020 2023 Reserve and Reserve Transfers

Moved by Deputy Mayor Abdallah

Seconded by Councillor Jacyno

That the Corporation of the City of Pembroke deems it expedient to transfer the following amounts to or from Reserves of Reserve Funds for the 2023 fiscal year:

- Transfer \$292,678.26 from Equipment and Vehicles Reserve to finance capital equipment purchases; and
- Transfer \$23,886.84 from the Heritage Mural Reserve Fund to finance 2023 deficit as approved by local board; and
- Transfer \$22,582.68 from the PBIA Reserve to cover 2023 deficit as approved by local board; and
- Transfer \$15,000.00 from the Physician Recruitment Reserve to support future physicians; and
- Transfer \$15,869.65 to the Disability Reserve Fund for Fire Fighters 2024 sick leave liability; and
- Transfer \$386,318.01 from the General Capital Reserve to finance capital projects; and
- Transfer \$425,622.34 to the General Capital Reserve for 2022 accumulated surplus; and
- Transfer \$150,000.00 from the General Capital Reserve to the General Fund for the Transit Project, and
- Transfer Transit 2023 general fund surplus of \$149,709.98 to the transit reserve; and
- Transfer \$15,000.00 to the Parking Lot Reserve per the 2023 budget; and
- Transfer Federal Funding in the amount of \$918,823.85 to the Federal Gas Tax Reserve; and
- Transfer \$91,990.23 to the Library Capital Reserve for the 2023 surplus; and
- Transfer \$39,888.69 Bequest revenue to Library Bequest Reserve; and

- Transfer \$7,000.00 from 2023 Library budget to the Library Capital Fund to finance future building improvements; and
- Transfer \$2,000.00 budgeted sick leave contingency to Library Contingency Reserve; and
- Transfer \$3,100.00 budgeted legal contingency to Library Contingency Reserve; and
- Transfer \$5,318.83 from Library Multicultural Festival Reserve to cover the 2023 event deficit; and
- Transfer Provincial Funding in the amount of \$118,783.25 to Dedicated Gas Tax Reserve; and
- Transfer \$116,000.00 from Dedicated Gas Tax Reserve to Pembroke & Area Handi-Bus; and
- Transfer \$15,000.00 to Election Reserve; and
- Transfer \$2,420.00 from the Animal Control Reserve for Spay/Neuter clinic as previously approved by Council; and
- Transfer \$1,700,212.92 from Federal Gas Tax Reserve Fund to finance capital; and
- Transfer \$92,086.43 to Water Meter Reserve for 2023 surplus; and
- Transfer \$217,500.00 to Water Tower Reserve as per 2023 budget; and
- Transfer 2023 Waste Management surplus in the amount of \$177,227.96 to the Waste Management Reserve; and
- Transfer \$83,797.84 from Water Filtration Plant Reserve for 2023 Water deficit; and
- Transfer \$200,000 to Water Filtration Plant Reserve to finance future capital; and
- Transfer \$149,248.29 to the Working Fund Reserves for projects carrying forward to 2024 to be reversed in 2024; and
- Transfer \$219,771.24 from the Working Fund Reserves for the 2022 projects carried forward to 2023; and
- Transfer \$13,500.00 from the capital fund to the OPP Station Reserves Fund as per 2023 budget; and
- Transfer 2023 Sewer Fund surplus in the amount of \$155,081.97 to Sanitary Sewer Capital Reserve; and
- Transfer \$100,000.00 to Pollution Control Plant Reserve as per 2023 budget; and
- Transfer \$95,000.00 from Pollution Control Capital Reserve to finance capital; and
- Transfer \$346,004.00 to Equipment Vehicles Reserve as per 2023 budget; and
- Transfer \$200,000.00 to Fire Equipment Reserve as per 2023 budget; and
- Transfer \$55,000.00 from Fire Equipment Reserve to finance fire equipment and capital purchases; and
- Transfer \$29,160.00 to Animal Control Reserve as per the SPCA agreement; and
- Transfer \$90,000.00 from the Modernization Funding Grant to finance Capital projects; and
- Transfer \$3,332.09 from Community Improvement Plan Reserve for 2023 deficit; and
- Transfer \$2,450.00 to Parks Development Reserve revenues received from capital projects; and
- Transfer \$107,865.60 from the COVID Safe Restart Reserve Fund to finance capital projects; and
- Transfer \$26,000.00 from Parking Reserve to finance capital; and
- Transfer \$213,839.68 from Pollution Control Reserve to fund equipment purchases; and
- Transfer \$110,539.53 from Pollution Control Reserve for 2023 storm sewer expenditures, and
- Transfer \$127,788.48 from Water/Wastewater Fleet Equipment Reserve to fund equipment purchases; and

- Transfer \$147,365.00 to Water/Wastewater Fleet Equipment Reserve as per the 2023 budget, and
- Transfer \$226,429.00 from Water Plant Reserve to finance capital; and
- Transfer \$390,179.00 from the Operating Contingency to the Aquatic Centre Reserve; and
- Transfer \$250,000.00 to the Aquatic Centre Reserve for 2022 accumulated surplus; and
- Transfer \$255,000.00 to the Aquatic Centre Reserve as per 2023 budget; and
- Transfer \$193,524.55 from the Aquatic Centre Reserve to finance capital projects; and
- Transfer \$33,000.00 from the Library Contingency Reserve for 2023 projects as approved by local board; and
- Transfer \$71,145.35 Development Charges revenue collected in 2023 to Development Charges Reserve Fund; and
- Transfer \$76,583.00 to Recreation Building Reserve as per the 2023 budget; and
- Transfer \$50,000.00 to Recreation Building Reserve for 2023 accumulated surplus; and
- Transfer \$150,000.00 to Transit Reserve for 2022 accumulated surplus; and
- Transfer \$250,000.00 to Emergency & Disaster Reserve for 2022 accumulated surplus; and
- Transfer \$102,800.00 from the Development Charges Reserve Fund to finance capital projects.

Carried

8. Mayor's Report

Mayor Gervais provided an update on the community functions he attended on behalf of Council.

- Mayor Gervais provided additional information on the Golden Helmets precision motorcycle team and encouraged the public to attend the prestigious event (as there are only two events performed in Ontario in 2024)
- The update included participation/attendance at: the July Police Services Board meeting; Bob's Music 25th anniversary (with Councillor Kuehl); Multiculturalism 9th annual event; 100th anniversary Pembroke Horticultural Society; Renfrew County District Health Unit Mayor meeting; Pembroke Grind AGM; OPP Commissioner visit to Pembroke, Cops and Kids Fishing Derby; Buskerfest.
- Congratulations to Joanna Ells and team along with the PBIA for a successful Buskerfest event. Additionally, well wishes were extended to Jolan Wong, who considers Pembroke home, as she heads off to Paris for the paralympics.

9. Notices of Motion

There were no notices of motion.

10. Councillor Updates

Deputy Mayor Abdallah

- Iterated a congratulations to Joanna Ells in particlattr along with the PBIA a great day had by all
- Spoke to all of the large events, and how well planned and attended they are, and what a community enhancing element this is for our community.

Councillor Kuehl

- Echoed the sentiments of Deputy Mayor Abdallah regarding successful community enriching events

Councillor Purcell

- Highlighted the 60th anniversary of the Renfrew County District Health Unit and the positive longevity in the community

11. Closed Session 9:10 p.m.

Motion:

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

That this meeting become a closed meeting to discuss a pending acquisition or disposition of land by the municipality or local board, as per Section 239(2)(c) regarding an offer to purchase land in the McCool Business Park; and potential acquisition of land (former CN lands/B Trail)

Carried

12. Business Arising from Closed Session 10:00 p.m.

Mayor Gervais indicated that a closed session was held earlier. There were no pecuniary interests declared and staff was given direction.

13. Confirming By-law

- Confirming By-law 19-2024

Motion:

Moved by councillor Kuehl

Seconded by Councillor Purcell

That By-law 19-2024 to confirm the proceedings of the Regular Meeting of Council of August 13, 2024, be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

14. Adjournment

Motion:

Moved by abdallah

Seconded by plumber

That the August 13, 2024, regular meeting of Council adjourn at 10:00 p.m.

Carried

Ron Gervais

Mayor

Victoria Charbonneau

Municipal Clerk