



Agenda

Council Meeting

Tuesday, September 17, 2024
Council Chambers
Following Operations Committee

(This meeting is live streamed on the [City's YouTube page](#) or it can be viewed on YourTV Community Channel 12)

1. **Call to Order**
2. **Opening Prayer/Reflection**
3. **Disclosure of Pecuniary Interest & General Nature Thereof**
4. **Minutes**
 - i. Approve minutes from Council
 - a. Regular Meeting of Council – September 3, 2024
5. **Staff and Committee Reports**
 - a. Operations Committee – Amendment to the All Terrain Vehicle By-law
6. **Proclamations**
 - a. National Legion Week – September 15-21, 2024
 - b. National Forest Week – September 22-28, 2024
 - c. Franco-Ontarian Day – September 25, 2024
 - d. Test Your Smoke Alarm Day – September 28, 2024
 - e. National Day for Truth and Reconciliation – September 30, 2024
7. **By-laws**
 - a. 2024-55 Appointment of By-law Enforcement Officers
 - b. 2024-56 By-law Amending All-Terrain Vehicle By-law 2017-69
8. **Motions**
 - a. Resolution 2024-023 FCM Grant Application: Green Municipal Fund Update
9. **Mayor's Report**
10. **Notices of Motion**
11. **Councillor Updates**

12. Closed Session

- That City of Pembroke Council convene in Closed Session with authorized staff remaining in the room, pursuant to the following section of the Municipal Act, 2001:

1. Section 239(2)(c) a proposed or pending acquisition or disposition of lands by the municipality or local Board.

More specifically as it relates to:

- Golfview Land Developments Ltd. – Offer to purchase City Owned Land

2. Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board

More specifically as it relates to:

- 273 Victoria Street (The Grind) - Option to Purchase from the City of Pembroke

13. Business Arising from Closed Session

14. Confirming By-law

- Confirming By-law 21-2024

15. Adjournment

City of Pembroke Council Meeting

Council Chambers
Pembroke, Ontario
September 3, 2024
7:49 p.m.

1. Call to Order

Present:

Mayor Gervais, Chair
Deputy Mayor Abdallah
Councillor Kuehl
Councillor Jacyno
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Also Present:

David Unrau, Chief Administrative Officer
Victoria Charbonneau, Municipal Clerk

Mayor Gervais called the regular meeting of Council to order at 7:49 p.m.

2. Opening Prayer/Reflection

3. Disclosure of Pecuniary Interest & General Nature Thereof

There were no disclosures of pecuniary interest declared.

4. Minutes

- i. Approve minutes from Council
 - a. Regular Meeting of Council – August 13, 2024

Motion:

Moved by Councillor Kuehl

Seconded by Deputy Mayor Abdallah

That the minutes of the Regular Meeting of Council of August 13, 2024, be approved as circulated.

Carried

- ii. Adopt minutes from Committees
 - a. Combined Committee Meeting – August 13, 2024

Motion:

Moved by Councillor Plummer

Seconded by Councillor Kuehl

That the minutes of the Combined Committee meeting held on August 13, 2024, be adopted as circulated.

Carried

5. By-laws

- a. 2024-52 Official Plan Amendment #23

Motion:

Moved by Councillor Jacyn

Seconded by Plummer

That By-law 2024-52, a by-law to authorize the adoption of Amendment Number Twenty-Three to the Official Plan, 2016 of the City of Pembroke Planning Area, be adopted and passed;

And Further That the Said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

b. 2024-53 Parking By-law Amendment

Motion:

Moved by Councillor Kuehl

Seconded by Deputy Mayor Abdallah

That By-law 2024-53, a by-law to amend By-law 2024-24, as amended, being a by-law to regulate and control the parking of vehicles in the City of Pembroke, be adopted and passed;

And Further That the Said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

c. 2024-54 Canada Community Building Fund Agreement

Motion:

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That By-law 2024-54, a by-law to authorize the entering into of a Municipal Funding Agreement between the Association of Municipalities of Ontario and the Corporation of the City of Pembroke to receive funding under the Canada Community Building Fund, be adopted and passed;

And Further That the Said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

6. Motions

a. Resolution 2024-021 Physician Shortage in Ontario

Moved by Councillor Purcell

Seconded by Councillor Jacyno

Whereas the state of health care in Ontario is in crisis, with 2.5 million Ontarians without a family doctor, emergency room closures across the province, patients being de-rostered and 40% of family doctors considering retirement over the next five years; and

Whereas it has become increasingly challenging to attract and retain an adequate healthcare workforce throughout the health sector across Ontario; and

Whereas the Northern Ontario School of Medicine University says communities in northern Ontario are short more than 350 physicians, including more than 200 family doctors; and half of the physicians working in northern Ontario expected to retire in the next five years; and

Whereas Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, and paramedicine; and

Whereas the percentage of family physicians practicing comprehensive family medicine has declined from 77 percent in 2008 to 65 percent in 2022; and

Whereas per capita health-care spending in Ontario is the lowest of all provinces in Canada;
and

Whereas a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the province.

Therefore, Be It Resolved that the Council of the City of Pembroke urge the Province of Ontario to recognize the physician shortage in the City of Pembroke and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care.

Carried

b. Resolution 2024-022 Zero Emission Vehicle Infrastructure Program

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

Be It Resolved That the Corporation of the City of Pembroke hereby supports the City's application to the Zero Emission Vehicle Infrastructure Program (ZEVIP) for the installation of two (2) fast chargers with an output of 50 kW and above and attests that at least half (50%) of the funds to be covered by non-NRCan sources are available and have been secured through existing City reserves.

Carried

7. Mayor's Report

Mayor Gervais provided an update on the community functions he attended on behalf of Council including;

- A cheque presentation of a grant from the Federal and Provincial Government to the City to enable the Pembroke Handibus to obtain a new vehicle
- 25th anniversary for Fabricland
- Renfrew County District Health Unit (RCDHU) Steering Committee with the CAO
- Association of Municipalities of Ontario (AMO) conference – delegations with the Minister of Tourism Culture and Sport regarding asset management and recreational facilities and the Ontario Medical Association regarding health care challenges in Pembroke
- Renfrew County Summer Company Wrap up
- Pembroke Fiddling and Step Dancing Competition

8. Notices of Motion

There were no notices of motion.

9. Councillor Updates

Councillor Kuehl provided a update on events he attended including;

- Putts and Pints event and provided kudos to the idea, organizers and for the great participation.
- Youth Market
- Final Pembroke Night Market, stating it was well organized and attended and a good use of the Farmers market space
- Pembroke Fiddling and Step Dancing Competition noting the large attendance
- Provided kudos to the City's summer students who help make the City's summer events operate successfully

Deputy Mayor Abdallah provided update on events and Community Garden maintenance

- Thanked the volunteers for the successful and well run summer events in the City
- Update on Transit Pilot Project – the city hired a consultant and formulated a steering committee that will soon be meeting on a regular basis to provide information to the consultant who will use the information to formulate an RFP to obtain bids for the pilot project. It was noted that the project is dependant on affordability

Councillor Jacyno provided a update on events he attended including;

- Pembroke Fiddling and Step Dancing Competition noting its significance in our community

Extend an invite to Ian Hamilton the President

Councillor Lafreniere

- Provided an update on the MESA program and the positive impact it is having in our region in connecting resources identifying gaps and documenting statistics to move forward securing more funding

Councillor Purcell

- Update on AMO conference attendance
- Legion Golf Tournament
- Announced Legion Fundraising Dinner September 13, 2024 from 4:00 p.m. – 7:00 p.m. and encouraged participation and support of our local legion
- Attendance at the Youth Market
- Attendance at the Substance Abuse strategy meeting

10. Closed Session – 8:27 p.m.

Motion:

Moved by Councillor Plummer

Seconded by Councillor Jacyno

That this meeting become a closed meeting to discuss a proposed or pending acquisition or disposition of land by the municipality or local board as it relates to a sale of land to the Town of Petawawa through the Pembroke and Area Airport Commission.

Carried

11. Business Arising from Closed Session- 8:57 p.m.

Mayor Gervais declared a perceived conflict of pecuniary interest in closed session at 8:32 p.m., citing that his business partner is acting for the City in the matter listed on the agenda.

Deputy Mayor Abdallah indicated that a closed session was held earlier regarding a proposed or pending acquisition or disposition of land by the municipality or local board as it relates to a sale of land to the Town of Petawawa through the Pembroke and Area Airport Commission.

Staff was provided with direction.

12. Confirming By-law

- Confirming By-law 20-2024

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That By-law 20-2024 to confirm the proceedings of the Regular Meeting of Council of September 3, 2024, be adopted and passed; and

Further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

13. Adjournment

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the September 3, 2024, regular meeting of Council adjourn at 8:59 p.m.

Carried

Ron Gervais
Mayor

Victoria Charbonneau
Municipal Clerk



Tuesday, September 17, 2024

Your Operations Committee of Council begs to report and recommend, from its meeting held this evening as follows:

Moved by:

Seconded by:

That the amendment to the All Terrain Vehicle By-law, including the designation of the Director of Operations to make changes to Schedule A of the by-law be adopted.

Carried

Mayor

By virtue of the power vested in me

I Do Hereby Declare

September 15-21, 2024

as

National Legion Week

in the City of Pembroke.

Whereas the Ontario Provincial Command of the Royal Canadian Legion represents nine Districts which includes 390 Branches, with a membership of over 89,000; and

Whereas the Legion is a non-profit organization assuming the responsibility of maintaining the tradition of Remembrance of those who paid the supreme sacrifice by defending our great nation in past and present conflicts, so that we as Canadians can live in the freedom that we enjoy today; and

Whereas the Legion continues to support and represent our Veterans of past and present with many benefits as a result of the determination of our thousands of dedicated members at all levels of the organization; and

Whereas Legion Branches across the province work together with their affiliated organization, the Ladies' Auxiliary, to raise funds in support of the many programs within Ontario Command of the Royal Canadian Legion; and

Whereas with millions of dollars being raised from Branch and Ladies' Auxiliary projects, the Legion supports numerous programs benefitting Veterans, seniors and youth within our communities.

Therefore, be it resolved that I, Ron Gervais, Mayor of the City of Pembroke, proclaim September 15-21, 2024 as National Legion Week throughout the City of Pembroke.

Dated in the Mayor's Office this 17th day of September 2024

Ron Gervais
Mayor, City of Pembroke

By virtue of the power vested in me

I Do Hereby Declare

September 22-28, 2024

as "**National Forest Week**"

in the City of Pembroke.

Whereas Canada's forest are a valuable, renewable resource that contribute to our economy and the livelihoods of our communities; and

Whereas Canada's forests play a crucial role in maintaining healthy ecosystems, clean air and water, and wildlife habitat whilst being an important aspect of climate change mitigation efforts; and

Whereas Pembroke and its citizens rely on the surrounding forests for livelihood, health and recreation; and

Whereas this annual one-week campaign with the theme of "Two-Eyed Seeing: Welcoming all knowledge to sustain our forests", will be celebrated across Canada by individuals and organizations.

Therefore, I, Ron Gervais, Mayor of the City of Pembroke do hereby proclaim September 22-28, 2024, as National Forest Week.

Dated in the Mayor's Office this 17th day of September 2024

Ron Gervais
Mayor, City of Pembroke

By virtue of the power vested in me

I Do Hereby Declare

September 28, 2024

as **"Test Your Smoke Alarm Day"**

in the City of Pembroke.

Whereas the City of Pembroke is committed to ensuring the safety and security of all those living in and visiting our City; and

Whereas fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

Whereas home fires result in an average of 24,000 fires, 3,100 injuries, and 377 deaths each year in Canada; and

Whereas one-third of fatal fires in Canada do not have working smoke alarms; and

Whereas working smoke alarms significantly reduce the risk of dying in home fires; and

Whereas the Pembroke Fire Department is dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

Whereas the City of Pembroke's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

Whereas, September 28, 2024, has been declared as "Test Your Smoke Alarm Day" in the Province of Ontario, to ensure Ontarians are prepared to be 'Saved by the Beep' with a working smoke alarm as it is your best chance to keep you and your family safe in the event of a fire.

Therefore: I, Ron Gervais, Mayor of the City of Pembroke, do hereby proclaim September 28, 2024, as "Test Your Smoke Alarm Day" throughout this City, and I urge all the people of Pembroke to check their smoke alarms, and to support this public safety effort of the Pembroke Fire Department.

Dated in the Mayor's Office this 17th day of September 2024

Ron Gervais
Mayor, City of Pembroke

By virtue of the power vested in me

I Do Hereby Declare

September 30, 2024

as **"National Day for Truth and Reconciliation"**

in the City of Pembroke.

Whereas the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation; and

Whereas the discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action; and

Whereas all Canadians and all orders of government have a roll to play in reconciliation; and

Whereas Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process and September 30th has been identified as that day.

Therefore, I, Ron Gervais, Mayor of the City of Pembroke, do hereby proclaim September 30, 2024, as National Day for Truth and Reconciliation Day in the City of Pembroke, and encourage all to join in this observance.

Dated in the Mayor's Office this 17th day of September 2024

Ron Gervais
Mayor, City of Pembroke

The Corporation of the City of Pembroke

By-law Number 2024-55

A By-law to appoint Municipal By-law Enforcement Officers for the City of Pembroke

Whereas pursuant to *The Police Services Act*, R.S.O., 1990, c. 15 as amended, authorizes the appointment of Municipal By-law Enforcement Officers who shall be peace officers for the purpose of enforcing the By-laws of the municipality.

Now therefore the Municipal Council of the Corporation of the City of Pembroke enacts as follows:

1. That the following persons are hereby appointed as Municipal By-law Enforcement Officers for the City of Pembroke to enforce all By-laws of The Corporation of the City of Pembroke:
 - Doug Burton
 - Nevill Carney
 - Paul Champagne
 - Jordan Durocher
 - Darryl Ethier
 - Owen Hutton
 - Michaela Kuno
 - Mya Lepine
 - Brian Lewis
 - Marielle McLaughlin
 - Grant McLean
 - Paul McLean
 - Curtis Mick
 - Scott Selle
 - Rick White
2. That the following persons are hereby appointed as Municipal By-law Enforcement Officers for the City of Pembroke to enforce the provisions of By-law 2021-75 and its associated amendments (Animal Control By-law):
 - Shannon Boucher
 - Ryan Chianelli-Mason
 - Daniel Labelle
3. That the following persons are hereby appointed as Municipal By-law Enforcement Officers for the City of Pembroke to enforce the provisions of By-law 2023-63 (Recreational Open-Air Burning) and By-law 2021-61 (Fireworks) and their associated amendments:
 - Darrell Andrews
 - Ed Beaupre
 - Chance Colquhoun
 - Jason Kelly
 - Gary Lowe
 - Shawn Morgan
 - Scott Selle
 - Brent Verdiel
 - Kyle Zimmerman
4. That By-law 2024-30 and any other By-law inconsistent with the provisions contained in this by-law are hereby repealed.
5. This by-law shall come into force and take effect upon the date of the final passing thereof.

Passed and enacted this 17th Day of September, 2024

Ron Gervais
Mayor

Victoria Charbonneau
Municipal Clerk

The Corporation of the City of Pembroke

By-law Number 2024-56

Being a By-law to amend By-law 2017-69 to regulate and govern the operation of All-Terrain, Multi-purpose and Recreation Off-Road vehicles (Off-Road Vehicles) within the City of Pembroke

Whereas the *Highway Traffic Act*, 1990, as amended, and *Ontario Regulation 316/03* authorizes municipalities to pass by-laws permitting ATVs to be operated on highways or part of highways within the municipality and during specific months and hours as set out; and

Whereas the Municipal Council of the Corporation of the City of Pembroke did, on November 21, 2017, enact By-law 2017-69 to regulate, govern and limit the operation of All-Terrain Vehicles (ATVs) on Municipal Roads within the Municipality of the City of Pembroke; and

Whereas it is now deemed expedient to amend "Schedule A" of the said By-law; and

Whereas the Council of the Corporation of the City of Pembroke, through this by-law, deems it expedient to delegate authority to the Operations Department Head or designate to amend "Schedule A" of said By-law as necessary.

Now therefore the Municipal Council of the Corporation of the City of Pembroke enacts as follows:

1. That By-law 2017-69 be amended by deleting therefrom Schedule "A".
2. That By-law 2017-69 be amended by adding thereto the attached revised "Schedule A" which will be in effect until November 30, 2025.
3. That Council hereby delegates to the Operations Department Head or their designate, the authority to amend "Schedule A" of this By-law on behalf of the City of Pembroke.
4. That this by-law shall come into force and take effect upon the final passing thereof.

Passed and enacted this 17th Day of September 2024

Ron Gervais
Mayor

Victoria Charbonneau
Clerk

The Corporation of the City of Pembroke
By-law 2024-56
Schedule "A"

City of Pembroke Prescribed ATV Routes are as follows:

In the southern portion of the municipality:

- Mackay Street from City limits to Townline Road
- Townline Road from Mackay Street to River Road
- Bennet Street across the Foster Fraser Bridge to Everette Street
- Bennett Street from Everett Street to Boundary Road
- International Drive from Boundary Road to Upper Valley Drive
- Upper Valley Drive from International Drive to International Drive
- International Drive from Upper Valley drive to Paul Martin Drive
- Crossing Paul Martin Drive to Irving Big Stop
- Mud Lake Road from City limits to Paul Martin Drive
- Paul Martin Drive from Mud Lake Road/Boundary Road Intersection to International Drive/Irving Big Stop entrance

In the westerly portion of the municipality:

- At 0 Forced Road the use of the City owned lot to stage vehicles to access the Algonquin Trail
- Forced Road from the Algonquin Trail to Boundary Road
- Street access on Boundary Road West from the Algonquin Trail to access Douglas Street
- Douglas Street from Boundary Road West to Pembroke Street West to access fuel station
- Bronx Street from Douglas Street to George Street; George Street from Bronx Street to Pembroke Street West to have safe access to lights at Pembroke Street in order to get into Riverside Park
- Bronx Street from Douglas Street to access West End Mall and restaurants

In the easterly portion of the municipality:

- Angus Campbell Drive from Pembroke Street East (Hwy 148) to 1100 Pembroke Street East to access the Pembroke Mall

In the Waterfront Park Area:

- Albert Street from the Algonquin Trail to access the Parking Lot at the Waterfront Park, the Marina Parking Lot
- Albert Street from the Algonquin Trail to First Responders Way; First Responders Way to Alexander Street to access the Cockburn Parking Lot at the Amphitheater



**The Corporation of the City of Pembroke
Pembroke, Ontario**

Date: 2024-09-17

Resolution No: 2024-023

Moved by:

Seconded by:

Be It Resolved That the Corporation of the City of Pembroke hereby supports the City's application to the Federation of Canadian Municipalities Green Municipal Fund (GMF) (Transportation Stream) for the implementation of an on-demand transit pilot project in our community, providing the organizational commitment to, and financial support for, the project and funding application to GMF; and

Further That, should this grant application be successful, that the City commits funding of up to \$2,500,000 to support the transit pilot project.

Carried

Mayor

The Corporation of the City of Pembroke

Confirming By-law Number 21-2024

Being a By-law to confirm the proceedings of the Regular Meeting of the Council of the City of Pembroke at the meeting held on the seventeenth day of September 2024

Whereas Section 5(1) of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be exercised by its council; and

Whereas Section 5(3) of the *Municipal Act*, as amended, provides that the powers of every Council are to be exercised by by-law; and

Whereas it is deemed expedient that the proceedings of the Council of the City of Pembroke at this meeting be confirmed and adopted by by-law.

Therefore, the Council of the City of Pembroke enacts as follows:

1. That all actions of the Council of the City of Pembroke at its meeting of September 17, 2024, in respect of each report, motion, resolution or other action, passed and/or taken by the Council at its meeting, is hereby adopted, ratified, and confirmed as if all such proceedings were expressly embodied in this by-law; and
2. That the Mayor and appropriate officials of the City of Pembroke are hereby authorized and directed to do all things necessary to give effect to the said action and to obtain approvals where required, and to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the City of Pembroke to all such documents.
3. That this By-law shall come into force and take effect upon the passing thereof.

Passed and Enacted This 17th Day of September 2024

Ron Gervais
Mayor

Victoria Charbonneau
Municipal Clerk