



Agenda

Council Meeting

Tuesday, October 1, 2024
Council Chambers

Following Finance & Administration Committee

(This meeting is live streamed on the [City's YouTube page](#) or it can be viewed on YourTV Community Channel 12)

1. **Call to Order**
2. **Opening Prayer/Reflection**
3. **Disclosure of Pecuniary Interest & General Nature Thereof**
4. **Minutes**
 - i. Approve minutes from Council
 - a. Regular Meeting of Council – September 17, 2024
 - ii. Adopt minutes from Committees
 - a. Finance & Administration Committee – September 3, 2024
 - iii. Receive minutes from Local Boards
 - a. Pembroke Heritage Murals – July 3, 2024, September 4, 2024
 - b. Pembroke Public Library Board – June 20, 2024
5. **Proclamations**
 - a. Fire Prevention Week – October 6-12, 2024
 - b. World Mental Health Day – October 10, 2024
6. **By-laws**
 - a. 2024-57 By-law Enforcement Agreement - Synercapital
7. **Motions**
 - a. 2024-024 Declaration of Surplus Land
8. **Mayor's Report**
9. **Notices of Motion**
10. **Councillor Updates**
11. **Closed Session**

- That the City of Pembroke Council convene in Closed Session with authorized staff remaining in the room , pursuant to the following section of the Municipal Act, 2001:
 1. Section 239(2)(e) litigation, or potential litigation, including matters before administrative tribunals affecting the municipality or local board regarding 273 Victoria Street (The Grind)
 2. Section 239(2)(b), personal matters about an identifiable individual, including municipal or local board employees regarding Festival Hall Management

12. Business Arising from Closed Session

13. Confirming By-law

- Confirming By-law 22-2024

14. Adjournment

Draft City of Pembroke Council Meeting

Council Chambers
Pembroke, Ontario
September 17, 2024
7:57 p.m.

1. Call to Order

Present:

Mayor Gervais, Chair
Deputy Mayor Abdallah
Councillor Kuehl
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Regrets:

Councillor Jacyno

Also Present:

David Unrau, Chief Administrative Officer
Victoria Charbonneau, Municipal Clerk
Brian Lewis, Director of Operations

Mayor Gervais called the regular meeting of Council to order at 7:57 p.m.

2. Opening Prayer/Reflection

3. Disclosure of Pecuniary Interest & General Nature Thereof

There were no disclosures of pecuniary interest declared.

4. Minutes

- i. Approve minutes from Council
 - a. Regular Meeting of Council – September 3, 2024

Motion:

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That the minutes of the Regular Meeting of Council of September 3, 2024, be approved as circulated.

Carried

5. Committee Reports

- a. Operations Committee – Amendment to the All-Terrain Vehicle By-law

Motion:

Moved by Councillor Plummer

Seconded by Deputy Mayor Abdallah

That the amendment to the All-Terrain Vehicle By-law, including the designation of the Director of Operations to make changes to Schedule A of the by-law be adopted.

Carried

6. Proclamations

- a. Mayor Gervais proclaimed September 15-21, 2024, National Legion Week in the City of Pembroke.
- b. Mayor Gervais proclaimed September 22-28, 2024, National Forest Week in the City of Pembroke.
- c. Mayor Gervais proclaimed September 25, 2024, Franco-Ontarian Day in the City of Pembroke.
- d. Mayor Gervais proclaimed September 28, 2024, Test Your Smoke Alarm Day in the City of Pembroke.
- e. Mayor Gervais proclaimed September 30, 2024, National Day for Truth and Reconciliation in the City of Pembroke.

7. By-laws

- a. 2024-55 Appointment of By-law Enforcement Officers

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Purcell

That By-law 2024-55, a by-law to appoint Municipal By-law Enforcement Officers for the City of Pembroke, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

- b. 2024-56 By-law Amending All-Terraine Vehicle By-law 2017-69

Motion:

Moved by Councillor Plummer

Seconded by Deputy Mayor Abdallah

That By-law 2024-56, a by-law to amend By-law 2017-69 to regulate and govern the operations of All-Terrain, Multi-Purpose and Recreation Off-Road vehicles (Off-Road Vehicles) within the City of Pembroke, be adopted and passed;

And Further That the Said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried**8. Motions**

- a. Resolution 2024-023 FCM Grant Application: Green Municipal Fund Update

Moved by Deputy Mayor Abdallah

Seconded by Councillor Purcell

Be It Resolved That the Corporation of the City of Pembroke hereby supports the City's application to the Federation of Canadian Municipalities Green Municipal Fund (GMF) (Transportation Stream) for the implementation of an on-demand transit pilot project in our community, providing the organizational commitment to, and financial support for, the project and funding application to GMF; and

Further That, should this grant application be successful, that the City commits funding of up to \$2,500,000 to support the transit pilot project.

Carried

9. Mayor's Report

Mayor Gervais provided an update on the community functions he attended on behalf of Council.

September 7 – Little Things Eatery (formerly Little Things Canning Company)

September 8 – 100th anniversary of Pembroke Pentecostal Tabernacle

September 11 – Greeted Special Olympics athletes at City Hall

September 13 – Donation ceremony from Legion Branch 72 to the Pembroke Handibus

September 15 – Attendance at the Cenotaph and Legion for the opening of National Legion Week

It was noted that:

- Golden Helmets precision motorcycle team is doing a demonstration in Pembroke on September 21, all are encouraged to attend.
- Military Family Appreciation Day is September 20

10. Notices of Motion

There were no notices of motion.

11. Councillor Updates

Deputy Mayor Abdallah provided an update on the community events that he attended.

- Announced that a Community Watch meeting is set for September 23 at 7:00 p.m. at the Pembroke Fire Hall
- September 13 – attendance at a Legion fundraiser with Mayor and Councillor Purcell. Encouraged ongoing support of Legion events and initiatives
- Attendance at Cricket tournament at Riverside Park. Well organized and attended. Applauded the ongoing growth of recreation programming and events in the City of Pembroke

Councillor Kuehl provided an update on the community events that he attended 8:17

- September 7 – Stereotypical Street event, stating it was well attended and organized (despite inclement weather)
- September 14 – Wise Owl Daycare fundraiser, successful events and well run
- Notice from Waterfront Committee - a veterans plaque has undergone a planned removal from a monument in Riverside Park and is intended to be relocated to the waterfront from Riverside in a more focal area in 2025 at the marina

12. Closed Session – 8:23 p.m.

Moved by Councillor Purcell

Seconded by Councillor Kuehl

That this meeting become a closed meeting to discuss a proposed or pending acquisition or disposition of land by the municipality or local board regarding Golfview Land Developments Ltd. offer to purchase City-owned land;

and, litigation or potential litigation, including matters before the administrative tribunals affecting the municipality or local board regarding 273 Victoria Street (The Grind) option to purchase from the City of Pembroke.

Carried

13. Business Arising from the Closed Session

Mayor Gervais indicated that a Council in Caucus meeting was held and there were no pecuniary interests declared. He indicated that two items were provided and staff was provided with direction on both items.

14. Confirming By-law

Confirming By-law 21-2024

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That By-law 21-2024 to confirm the proceedings of the Regular Meeting of Council of September 17, 2024, be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

15. Adjournment

Motion:

Moved by Councillor Purcell

Seconded by Councillor Kuehl

That the September 17, 2024, regular meeting of Council adjourn at 9:12 p.m.

Carried

Ron Gervais
Mayor

Victoria Charbonneau
Municipal Clerk

Draft Finance and Administration Committee Meeting Minutes

Council Chambers
Pembroke, Ontario
September 3, 2024
6:00 p.m.

1. Land Acknowledgement

2. Call to Order

Present:

Deputy Mayor Abdallah, Chair
Mayor Gervais
Councillor Jacyno
Councillor Kuehl
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Also Present:

Dave Unrau, Chief Administrative Officer
Victoria Charbonneau, Municipal Clerk
Chief Scott Selle, Pembroke Fire Department
Jennifer Belaire, Financial Planning Analyst

Deputy Mayor Abdallah called the meeting to order at 6:00 p.m.

Mayor Gervais moment of silence for Henry Brown, former Mayor of Pembroke

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest declared.

4. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Plummer

Seconded by Councillor Jacyno

That the agenda of the Finance & Administration Committee meeting of September 3, 2024, be approved as circulated.

Carried

5. Approval of Minutes

- Combined Committee – August 13, 2024

Motion:

Moved by Councillor Purcell

Seconded by Councillor Plummer

That the minutes of the Combined Committee meeting of August 13, 2024, be approved as circulated.

Carried**6. Business Arising from Minutes**

There was no business arising from the minutes.

7. Presentations/Delegations

a. Laurentian Valley Grains & Smith's Storage – Proposed Donation of Land for Sportsplex
Darcy and Lyndsay Smith, Co-Owners of Laurentian Valley Grains and Smith's Storage were in attendance to speak to correspondence sent to the City in late June 2024.

Discussion was held including the following:

- Questions regarding is the land servicing opportunities on it
- It was discussed that Pembroke also has land in the industrial park strategically located off the highway 17, by hotels, and fully serviced
- It was stated that the correspondence was positioned to ensure discussions on future of recreation infrastructure for the area and exploration of what a cross-municipal partnership model may look like to serve residents in the area

8. New Business

a. Sportsplex Facility Joint Committee

CAO Unrau presented the report. A discussion was held and the following points were raised:

- It was highlighted that Laurentian Valley Township correspondence that a true partnership with a 50% partnership in cost and in turn through their correspondence indicates an interest of committing 50% cost sharing
- It was discussed that an intensive design process will be required coupled with realistic costs, contingencies and funding models
- It was stated that the Committee process (with all partners present) will establish a draft terms of reference, committee structure, budget (and associated commitments) for presentation to all Councils for review
- The need for continued momentum with timely milestones and deadlines was stressed as the initiative has many facets and considerations across multiple municipal borders

Motion:

Moved by Councillor Plummer

Seconded by Councillor Jacyno

That the Finance and Administration Committee approve the Township of Laurentian Valley's request to have three representatives on the Sportsplex Facility Joint Committee.

Carried

b. PFD Monthly Report August 2024

Chief Selle presented the information report.

c. Update on Recreational Burning By-law 2023-63

Chief Selle presented the report. A discussion was held and the following points were raised:

- It was stated that the new by-law has not resulted in a high amount of calls/complaints. This is taken as a positive sign that it is a working model for recreational burning.
- In addition, a notice for renewal of permits strategy was discussed, with staff potentially providing communications to current permit owners that renewal time is approaching.

d. Municipal Canada Community Building Fund (CCBF) Funding Agreement

CAO Unrau presented the information report indicating that a by-law would be coming forward at the Council meeting later in the evening.

e. Asset Retirement Obligation Policy

Financial Planning Analyst Belaire presented the report. A discussion was held and the following points were raised:

- It was stated that consultants will be completed in late September.
- A full inventory of City assets are identified and are being assessed

Motion:

Moved by Mayor Gervais

Seconded by Councillor Kuehl

That the Finance and Administration Committee approve the City of Pembroke's Asset Retirement Obligation Policy in accordance with Public Sector Accounting Board Section 3280: Asset Retirement Obligations, as presented.

Carried

f. Zero Emission Vehicle Infrastructure Program (ZEVIP) Funding Application

CAO Unrau presented the information report indicating that a resolution would be coming forward to the Council meeting later in the evening. A discussion was held, and the following points were raised:

- It was highlighted that the ZEVIP application can be layered on top of the FCM application
- Multiple areas in the City were surveyed for use of a depot and charging station, with the site's ability to be secured and capacity for sufficient power supply being critical factors.

9. Adjournment

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Purcell

That the Finance and Administration Committee meeting of September 3, 2024, adjourn at 7:39 p.m.

Carried

Pembroke Heritage Murals © since 1989

July 3, 2024 at 1:30 p.m.

1989 -2024 Thirty Five years of Volunteers dedicated to Pembroke's Outdoor Art Gallery.

Present: Pamela Dempsey, Jane Kielman, Dennis Corrigan

Regrets: Councillor Ed Jacyno, Claudia Gadinger

Deputy Mayor Brian Abdallah stopped by shortly before the meeting began. Brian reported solar lights at the Skateboard Park are installed: ORP donated the poles & an anonymous donor paid for four solar panels.

He filed an OPP incident that occurred on the July 1st weekend. Evidently people were sitting in front of 'The Timber Raft' drinking beer and shooting fireworks into the Skateboard Park. There is some damage to the cement. Joe Brown, Parks & Rec, reported vandalism at The Waterfront Park, paint on buildings.

Brian also said the tree near the east corner is blocking the camera pointed at 'The Timber Raft'. PHM's storyboard is in front of this tree. He did not say when or who will trim it.

Agenda: Motion by Dennis Approved

Minutes: June 5th Motion by Jane Approved

Correspondence: [read only if necessary]

Financial Report:

June

We paid Jeff Jones \$4,000.00 this month. Invoices from Sunbelt Rentals & Habraken Allen Cliché to come.

General Account: \$ 6,780.00

Motion by Jane Approved

Business Arising:

'The Great Fire of 1918' Restoration

Jeff did a very good job for us: many people have commented on it via social media and directly to Jeff. At one point Pam had to remind him that he could not alter the mural: he must use the fifteen photos that were given to him as he was restoring the colour only, the mural itself was intact. This was discussed when Pam met Jeff & his Father to sign the contract prior to starting the work.

When the restoration was finished, Jeff asked if he could sign his name. Pam: No, the mural is not yours to sign. The mural is the work/design of David Yeatman 1993, his family owns Copyright now he's passed.

Restorers do not sign other people's work. Jeff has no knowledge of Copyright and his responsibility to it. Jeff will apply an RV coat at his own expense.

The people of Car Quest Auto Parts were extremely supportive of Jeff: he knows many of them. Aside for allowing access to the mural via their parking lot, they kept freezies & cold water on hand for Jeff. It was brutally hot one week. Jeff could also store paints etc inside the property: it worked out very well all round.

Trevor Riley, Cogeco, stopped by a couple of times to take videos of Jeff and to speak with him.

In early June, Pam asked Trevor if the rest of the building to the left of the mural could be completed. It is partially painted white at the bottom third, the rest is dirty looking. Trevor will pass our request to Head Office.

Massimo Lizola stopped by to photograph Jeff: he is a photographer and a self publisher. Jeff said he made sure that David's name and year painted was given. Pam advised Jeff he cannot approve another's use of a mural for profit as he does not own the Copyright to it. As it turns out Mr. Lizola has self published a book called My Pembroke and has six murals in it. It's currently for sale online for \$60.00. At no point has this person requested permission to photograph then sell images of our murals. This is a significant Copyright issue. A brief overview of our meeting this morning is at the end of these Minutes.

'Marguerite d'Youville and Her Mission'

No word from Mark Allen yet re repairing & painting the sky area of 'd Youville'.

Algonquin College Diversity Mural

Jamie Bramburger has not provided a description of this mural yet. Dennis suggested we remind him.

PBIA:

Bethea has said evenings best for their Directors and others to have a mural tour. Pam has asked what is the preferred time and day. No reply yet. There is an August downtown event planned: Pam emailed Bethea to remind her that we would donate Tshirts etc to support the event.

New Business:

Donation of Original Paintings:

June 17th: Dennis & Jane delivered & donated Pierre Hardy's 1992 original painting of **'Marguerite d'Youville and Her Mission'** to the Grey Sisters. They are very pleased to receive this fragile painting of the murals: parts of it are in 2D made of balsa wood. Value: \$3,000.00.

July 4th: Jane & Pam will deliver & donate David Yeatman's 1993 original painting of **'The Great Fire of 1918'** to the UOV Heritage Centre. This matted & framed painting will be incorporated into the exhibit that showcases Pembroke's history of firefighting. The mural & painting illustrate the days of horse drawn water tanks and equipment. Value: \$1,500.00.

We have donated four original paintings so far.

'Rafting Now & Then' donated to the Pembroke Public Library February 2019. Value: \$2,200.00
This mural was taken down in 2000 along with the building: Artist Pierre Hardy 1991.

'Living Our Community Dreams' was donated to Community Living UOV November 2023. Value: 1,325.00.

Artist John Ellenberger 2010

We own quite a few original paintings: it is increasingly difficult to display them all. As a result, the Committee agreed to find a new home for a few of them where they will be enjoyed by many people in a public space.

Various Mural Sites:

'Pembroke Farmers Market 1890-1940' Shauna Torgerson 2015: City crew has completely cleared the berm behind the mural and the vines that were growing around the struts. It looks really good now. We had been struggling with the vines for a few years.

'Canadian Armed Forces – At The Ready' Robin Burgess 1992: All the overgrown shrubs in the planter next to the mural have been cleaned out and new shrubs installed. Thank you to the Horticultural Society for this work.

'CPR Water Tower' John Ellenberger 2000: Now the property is vacant it's no longer looked after. There are quite tall 'trees' at the base of the mural.

'The Mayors of Pembroke: A Portrait Gallery 1877-2014' Marilyn Saffery, Shauna Torgerson & Speed Pro Signs 2012. This site looks really good now: property owner has cleared weeds and completely asphalted over the parking area.

'The Pointer Boats' Craig Campbell 1990: A lot of tall weeds growing beneath the mural.

'Peter White' Robert Garneau 1991: Syner Capital will be cleaning up this property and will install new parking signs. There has been a tall metal stake in front of the mural for some time now. The weeds are very bad: Committee try to keep it cleaned up every season.

'The Great Fire of 1918' David Yeatman 1993: At our request, Cogeco cleaned up all the weeds before restoration began.

'Marching Toward The Millennium' Pierre Hardy 2000: The City trim all of the shrubs every season. It always looks very tidy along this block.

'The Timber Raft' Pierre Hardy 2004: The berm has grown very close to the installation since 2004. We hope that clearing this area is next on the City's 'to do' list. We discovered shoes thrown over a tree branch this morning. Pam emailed Joe Brown asking if he could have them taken down. Evidently the City has had this happen elsewhere.

Other

Jane: The mailbox at the 'Millennium' mural is not emptying quickly these days. Jane checks it once a week.

Jane will take brochures to the Heritage Centre next week: either Reserve Fund or 'Millennium' or both.

Pam asked Committee to consider what to do with approximately 200+ **'Old Time Fiddling & Stepdancing'** poster prints. Plus we have approximately 70 **'Pembroke Swallows – Canada's Capistrano'** limited edition prints. We sell these but are available at no cost for the Mayor if he is looking for gifts. When Ed was Mayor, we gave him 'Swallow' prints to give away.

'The Mayors of Pembroke' has one portrait that needs replacing. We agreed to wait until the end of summer in case another portrait is 'burned' by extreme heat, its west facing.

Report: Dennis, Jane & Pam met Mr. Massimo Lizola at **'The Timber Raft'** site to discuss Copyright. It would appear Mr. Lizola knows very little about Copyright and the need to get permission before photographing & publishing images of original works of art. We suggested that if he is promoting Pembroke he work with us: we need to be sure that the correct recognition is given to each Artist and Pembroke Heritage Murals©. We also asked that he let us know beforehand what murals will be in his next self published book: he agreed. His book My Pembroke has six murals in it: the Artists' recognition is not consistent and there is no mention of PHM. Pam gave him our email address: he agreed to send us his email address. Pam will provide an example of how to set up the Artist's name and PHM must have the Copyright sign with our name. He agreed.

Adjourn: 2:45 p.m.

Next meeting September 4th 2024

Touring murals is a safe activity.

Pembroke Heritage Murals © since 1989

September 4, 2024 at 1:30 p.m.

1989 -2024 Thirty Five years of Volunteers dedicated to Pembroke's Outdoor Art Gallery.

Present: Pamela Dempsey, Jane Kielman, Councillor Ed Jacyno

Regrets: Dennis Corrigan, Claudia Gadinger

Agenda: Motion by Jane Approved

Minutes: July 3rd Motion by Ed Approved

Correspondence: [read only if necessary]

Financial:

July/August

July: Sunbelt Rental invoice \$1,283.69

August: No Activity

'The Great Fire of 1918':

Jeff Jones \$4,000.00

Sunbelt Rentals: \$1,156.00 [after rebate]

Supplies: \$40.41 [before rebate]

Total \$5,196.41

General Account: \$5,624.00

Note: The July Statement from the City was incorrect. Angela will have it corrected.

Motion by Jane Approved

Business Arising:

'The Great Fire of 1918'

Jeff plans to apply an RV coat at his own expense/time.

We requested on June 13th via Trevor, that Cogeco finish painting the rest of the building to the left of the restored mural. He replied the request would be sent to Head Office. August 18th Pam sent a follow up email to Trevor: no reply.

'Marguerite d'Youville and Her Mission'

No word from Mark Allen yet repairing & painting the sky area of 'd Youville'. May 18th Mark advised we were next on his exterior work. Pam: I don't like to be a nuisance with contractors. Ed suggested an email saying he's obviously busy but we are wondering.

'The Pioneers of Pembroke Township 1820-1850'

Dennis did the hard job of re-applying a piece of hardwood to the right on August 20th. Jane, Ed & Pam assisted: we borrowed the Heritage Centre's 10 foot step ladder.

Pam returned August 24th to apply wood filler to a small area on right side. August 25th, she painted over the wood filler.

We discussed painting the frame below the mural panels. Pam suggested we paint the front facing only this September: we have the paint. Agreed sometime in September. Jane will ask Tim to look at pressure treated timber to be sure it can accept paint.

Algonquin College Diversity Mural

In early February, we asked Jamie and the Dean if we could include their Diversity Mural along with PHM's on our website. We received a quick positive reply. Jamie was asked for a Description and names of the artists: French Description would follow after the English. Pam did ask for the English version before the end of June so it could be uploaded for the summer. Received nothing to date: as Jamie is acting Dean and very busy with public appearances, we agreed to follow up during the winter months.

Donation of Original Paintings

We have retrieved '**The Lumbering Industry**' from Dave Unrau's office. Size: 17" x 29", valued @ \$3,000.

We will now offer it to ScotiaBank Pembroke Branch as the mural is on their building. David Yeatman 1994.

Today, Jordan Durocher accepted the donation of '**The Mackay Street Arena 1905-1951**' for Bogies Bar. It currently is displayed at Irving Big Stop restaurant: it will be retrieved next week. Size: 21.5" x 21.5", valued at \$750. An enlarged professional photograph: Committee had stopped asking artists for original paintings in 2000. Brian Romagnoli 2002.

Pam made two suggestions: we offer '**The Irish Play**' to Festival Hall and '**A Century of Service 1896-1997**' to Carefor Civic Complex on Cecelia Street. Agreed.

Mural Sites' Condition

'**Peter White**': Jane looked at the site today; the metal stake is still in front of the mural. June 24th Syner Capital advised they have order new signs and plan to clean of the parking area.

'**The Timber Raft**': Pam asked if anyone had a powerful cordless leaf blower to blow the pine needles from the rocks in the front. Ed may have access to one. These would need to be raked up from the front, and we need to rake some needles from the back. Pam suggested we not paint the back of the mural panels: any offensive graffiti is sprayed over by the two men who own the skateboard store. Deputy Mayor Abdallah told us in July that the camera's view was hampered by branches of the tree across the road. Ed will follow up to see if they have been trimmed.

'**The Pointer Boats**': The weeds have been cut down since Pam did it in July. It's good to see property/business owners follow through.

'**The Mayors of Pembroke: A Portrait Gallery 1877-2014**': The weeds that had grown through the newly paved site were cleaned up for the Labour Day weekend.

'**Pembroke Street Lights**': The site has been kept very clean of weeds. The mural site has been used for a film this summer.

'**The Ice House**': the property owner has kept the weeds cut down at this mural site for many years.

'Marguerite d' Youville and Her Mission': For many years the PBIA's summer students keep weeds down at this site.

'The Grocer' and **'The Old Gas Pump'**: Located in small lanes downtown, property/business owners keep the sites clean of weeds and garbage.

The Market Street parking lot is not kept very clean of weeds and scrubby shrubs. Murals located here are:

'S.J. Webb Bakery, 'The Town Smithy' and 'The Hockey Players'.

New Business:

The recently printed Guidebook of Murals by the Tourism Department is being well received. It's taken directly from our web page. Elijah has provided PHM with a boxful.

Recently, Pam asked Angela if two original paintings can be returned to City Hall, hung in the main level office area. Angela replied that they don't want all the paintings returned and that there are more renovations to be done on the main level. Pam suggested to the Committee that two paintings belong at City Hall: **'Champlain Trail'** and **'Pembroke Street Lights'**. These illustrate Pembroke's past and history. We will wait until the work has been completed.

Other

Massimo Lizola did not reach out to us after agreeing to July 3rd. We spoke to him about copyright & ownership. He agreed to let us know what murals he is using in the new book so we can make sure that credit is being given to the Artists and PHM.

Jane: The mailbox at the 'Millennium' mural is still not emptying quickly these days. Jane checks it once a week. It is the first time in twenty plus years that it's seen little activity.

Ed & Family are hosting family members from Prague. Pam offered a Swallow print and T-shirts as gifts. Ed accepted.

Pam reminded the Committee we have **'Old Time Fiddling & Stepdancing'** poster prints, plus we have approximately 70 **'Pembroke Swallows – Canada's Capistrano'** limited edition prints to give away.

Pam will take **'The Town Smithy'** and **'The Grocer'** original paintings to storage this weekend. Three will be retrieved from storage to be swapped out with three currently located at the Irving Big Stop Restaurant. Jane & Pam will go to Big Stop this week: Andre Leclair, Manager, will be advised.

We have paints & supplies to be taken to storage by mid-October.

Adjourn: 2:15 pm

Next meeting October 2nd. 2024

Touring murals is a safe activity.



Pembroke Public Library Board Meeting Minutes

Thursday, June 20, 2024
6:00 pm

Members Present: Renelle Charron, Justin Jeffrey, Wendy Hewitt, Brian Abdallah

Excused: Troy Purcell

Absent: Bill Halkett, Mike Popke

Staff: Karthi Rajamani, CEO

Board Minutes: Sara Thibeault

1. Call to Order:

- The meeting was called to order at 6:15pm.

2. Land Acknowledgement:

- Brian Abdallah read the Land Acknowledgement.

3. Approval of Agenda

MOTION: To approve the Agenda:

#24:23 M/ Justin Jeffrey, S/ Wendy Hewitt. CARRIED.

4. Approval of Minutes:

MOTION: To approve the minutes of the Board Meeting held on (previous meeting):

#24:24 M/ Renelle Charron, S/ Justin Jeffrey. CARRIED.

5. Conflict of Interest: None

6. Business Arising from Minutes: None

7. Correspondence:

- Karthi mentioned receiving news of winning the “Champion of Diversity Award” through the provincial Ministry of Citizenship and Immigration.
- She also recounted her recent attendance at the Advancing Public Library Leadership (APLL) course; she mentioned the successful session she led at this gathering and a glowing email received from one of the attendees.

8. Board Chair Report:

- Brian mentioned coming in regularly to sign invoices; Justin Jeffrey will be filling in during his absences through the summer.
- Brian also thanked Troy Purcell and the library staff for organizing the Book Sale and BBQ.
- He mentioned the resolution of the motion made with the City Council regarding the issues surrounding the bench in front of the library.

He requested the support of the Board, asked Karthi write a letter to the mayor, recounted several complaints he had received from patrons who are now avoiding the library, and advised library staff to make full use of the local by-law services when experiencing issues.

9. CEO Report:

- Karthi commented on ongoing loitering issues, said she had been receiving phone calls from parents concerned about their children’s safety within the library. She committed to writing a letter to the City of Pembroke on behalf of the Library Board regarding the decision to keep the bench. She also asked Wendy to request a letter from the Laurentian Valley mayor and council members.
- Karthi requests that the library close early on the Thursday before the Multicultural Festival, to allow for last-minute preparations to take place, as well as on the days of the festival.

MOTION: To approve library closures from 1:00pm on July 18, 2024 through Friday, July 19 and Saturday, July 20, 2024, for all library staff to be at the Pembroke Multicultural Festival, with the library reopening on Monday, July 22, 2024:

#24:25 M/ Justin Jeffrey, S/ Wendy Hewitt. CARRIED.

- Karthi provided the Board with updates regarding the Multicultural Festival (performances, meetings with city employees on location, as well as a recent meeting with City leadership regarding the continuity of the Pembroke Multicultural Festival after her retirement).
- She reported that the Multilicious and Around the World in 90 Days events are ongoing.

10. Financial Report:

- Karthi provided the Board with an update regarding the yearly audit, which is currently not completed as paperwork hasn't yet been sent to the auditor's office.
- Brian committed to reaching out to relevant City staff, and Board members discussed the need to potentially call a short-notice Board meeting over the summer to approve the audit.

11. Property Report:

- The outdoor water bib has been replaced and can now be locked from the inside of the building.
- Troy has received two out of three quotes for the work needing to be done with the library windows.
- He has checked in with the staff member running the Algonquin College carpentry program that their students will build the library a new shed, come the fall/winter term.

12. Policies: None



13. In-Camera Session: None

14. Acceptance of All Reports:

MOTION: To accept all reports:

#24:26 M/ Justin Jeffrey, S/ Wendy Hewitt. CARRIED.

15. New Business:

- Wendy has requested that the Board meeting minutes also be sent to the Laurentian Valley council. Karthi assures her she has sent them to Charlene every time, and Wendy suggested they be sent to Lori Dennis (the deputy clerk) instead.

16. Adjournment: Approximately 7:13pm.

MOTION: To adjourn:

#24:27 M/ Renelle Charron, S/ Justin Jeffrey. CARRIED.

17. Next Meeting: Thursday, September 19, 2024 at 6:00pm.

Board Chair

Brian Abdallah

CEO

Karthi Rajamani

By virtue of the power vested in me

I Do Hereby Declare

October 6-12, 2024

as **"Fire Prevention Week"**

in the City of Pembroke.

Whereas the City of Pembroke is committed to ensuring the safety and security of all those living in and visiting the City; and

Whereas fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

Whereas home fires result in an average of 24,000 fires, 3,100 injuries, and 377 deaths each year in Canada; and

Whereas working smoke alarms significantly reduce the risk of dying in home fires; and

Whereas one-third of fatal fires in Canada do not have working smoke alarms; and

Whereas residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

Whereas the Pembroke Fire Department is dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

Whereas the City of Pembroke's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

Whereas the 2024 Fire Prevention Week theme, "Smoke Alarms: Make Them Work For You", effectively serves to remind us smoke alarms can make a life-saving difference in a home fire.

Therefore, I, Ron Gervais, Mayor of the City of Pembroke do hereby proclaim October 6-12, 2024, as Fire Prevention Week, and I urge all the people of Pembroke to check their smoke alarms, ensure they are installed properly and meet the needs of your family during Fire Prevention Week 2024 and to support the many public safety activities and efforts of the Pembroke Fire Department and all fire departments across Ontario.

Dated in the Mayor's Office this 1st day of October 2024

Ron Gervais
Mayor, City of Pembroke

By virtue of the power vested in me

I Do Hereby Declare

October 10, 2024

as **"World Mental Health Day"**

in the City of Pembroke.

Whereas October 10th is recognized around the globe as World Mental Health Day – a day to talk about mental health issues and illness, come together as communities to support those needing assistance, identify gaps in service, and look at ways to improve and enhance access to care; and

Whereas good health is vital to our overall health and well-being. Yet one in eight people globally are living with mental health conditions, which can impact their physical health, their well-being, how they connect with others, and their livelihoods. Mental health conditions are also affecting an increasing number of adolescents and young people; and

Whereas often fear and misunderstanding about mental health and mental illness leads to prejudice and discrimination against those who struggle, whether it be intentional or not. This discrimination and stigma can trigger feelings of hopelessness and shame, and ultimately create serious barriers to diagnosis and treatment as individuals are reluctant to share details about their struggles in the way that they would about physical symptoms and illness; and

Whereas as a community we can help by knowing the facts and educating ourselves about mental illness and mental health; being aware of our attitudes and behaviours; choosing our words carefully; educating others, challenging myths and stereotypes; focussing on the positive and recognizing that mental health illness and mental health issues are only part of anyone's big picture; supporting people; treating everyone with dignity, respect and offering support and encouragement; and being inclusive.

Therefore, I, Ron Gervais, Mayor of the City of Pembroke do hereby proclaim October 10, 2024, as Mental Health Day in the City of Pembroke, and encourage those who are struggling to reach out for support. There are many great services in our region, for people of all ages, and while navigating the healthcare system can be challenging, a new coordinated access service for those with mental health, substance use, and addictions needs is available in the form of AccesMHA.ca. There is also a 24/7 Mental Health Crisis Line: 1-866-996-0991.

Dated in the Mayor's Office this 1st day of October 2024

Ron Gervais
Mayor, City of Pembroke

The Corporation of the City of Pembroke

By-law Number 2024-57

Being a by-law to appoint Municipal By-law Enforcement Officers to enforce parking provisions in the parking lots associated with 58 Pembroke Street West, 120 Lake Street, 227 Lake Street, and 185 Prince Street.

Whereas the Community Safety and Policing Act, 2019 provides for prescribed policing providers that shall provide the policing function in an area in accordance with the standards for adequate and effective policing including law enforcement and maintaining the public peace;

Whereas the Community Safety and Policing Act, 2019 states a “prescribed policing provider” means a public sector body which includes a municipality; and

Whereas Section 227 of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, authorizes the appointment of such officers and employees as may be necessary for the purposes of the municipal corporation to carry out other duties required under this or any Act and other duties assigned by the municipality;

Now Therefore the Municipal Council of the Corporation of the City of Pembroke enacts as follows:

1. That the following person is hereby appointed as a Municipal By-law Enforcement Officer in the City of Pembroke for the purpose of upholding the City of Pembroke’s Parking By-law 2024-24 and its amendments and for the issuing of parking tickets only for the parking lots associated with 58 Pembroke Street West, 120 Lake Street, 227 Lake Street, and 185 Prince Street:
 - Crystal Simms
2. That the Mayor and Chief Administrative Officer be, and they are, hereby authorized to enter into an agreement marked as Appendix “A” with Arif Enterprises Inc. allowing Crystal Simms to write and issue parking tickets for 58 Pembroke Street West, 120 Lake Street, 227 Lake Street, and 185 Prince Street.
3. That By-law number 2022-03 and any other by-law inconsistent with the provisions contained in this by-law are hereby repealed.
4. This by-law shall come into force and take effect upon the date of the final passing thereof.

Passed and enacted this 1st Day of October 2024

Ron Gervais
Mayor

Victoria Charbonneau
Clerk

Appendix “A” to By-law 2024-57

This Agreement made this 1st day of October, 2024.

Between: The Corporation of the City of Pembroke
hereinafter called “the City”;

And: Arif Enterprises Inc.
hereinafter called “Arif Enterprises Inc.”;

Whereas Arif Enterprises Inc., Owner, wishes to write and issue parking tickets for vehicles parked in the parking lot of the properties municipally located at 58 Pembroke Street West, 120 Lake Street, 227 Lake Street and 185 Prince Street;

And whereas the City agreed, by By-law 2024-57, to permit and appoint Crystal Simms, the right to issue parking tickets for the parking lots associated with 58 Pembroke Street West, 120 Lake Street, 227 Lake Street and 185 Prince Street only;

Now therefore it is agreed between the parties as follows:

1. Crystal Simms will be permitted to issue parking tickets for the parking lots at 58 Pembroke Street West, 120 Lake Street, 227 Lake Street and 185 Prince Street subject to the following conditions:
 - a) Crystal Simms shall be designated by By-law as a By-law Enforcement Officer permitted to ticket vehicles at 58 Pembroke Street West, 120 Lake Street, 227 Lake Street and 185 Prince Street;
 - b) Crystal Simms shall prepare for and attend Provincial Offences Court as required;
 - c) Crystal Simms shall deal with any complaints regarding the parking tickets issued at 58 Pembroke Street West, 120 Lake Street, 227 Lake Street and 185 Prince Street;
 - d) Arif Enterprises Inc., Owner, shall provide a progress report to the Planning and Development Department on a quarterly basis;
 - e) Arif Enterprises Inc., Owner, shall pay the cost of purchasing tickets in the prescribed form;
 - f) Arif Enterprises Inc., Owner, shall erect signage which indicates the fine structure of the parking tickets;
 - g) Arif Enterprises Inc., Owner, shall notify the Director of Planning, Building and By-law Enforcement immediately if there are any changes associated with the person(s) issuing the tickets; and
 - h) All revenues from the parking tickets issued at 58 Pembroke Street West, 120 Lake Street, 227 Lake Street and 185 Prince Street shall be retained by the City of Pembroke.

2. TERMINATION:

Either party may terminate this agreement by giving sixty (60) days prior written notice.

The Parties have executed this Agreement this 1st day of October, 2024.

The Corporation of the City of Pembroke

David Unrau
Chief Administrative Officer

Ron Gervais
Mayor

“We have the authority to bind the Corporation

Ashraf Arif
Arif Enterprises Inc.
1376 Bank Street, Suite 500
Ottawa, Ontario K1H 7Y3



The Corporation of the City of Pembroke Pembroke, Ontario

Date: 2024-10-01

Resolution No: 2024-024

Moved by:

Seconded by:

Be It Resolved That the Corporation of the City of Pembroke declares the following lands as surplus and gives notice of the proposed sale of land:

1. A parcel of land at the end of Dominion Street, next to 464 Dominion St. It is legally described as Plan 163 Lot 165 Lot 166 Lot 167. The lot is zoned both “Residential Type 2-slope stability – R2-s” and “Hazard – H” which would need to be taken into consideration during development. This lot is classified viable.
2. A parcel of land on Doran Street, between McGee and D’Arcy streets. It is legally described as Plan 30 Block 16 Lot 6 Part Lots 8 to 10. The lot is zoned “Residential Type 2-slope stability – R2-s”. This lot is classified viable.
3. 486 Draper St. It is legally described as Plan 163 Lot 183 Lot 184. The lot is zoned both “Residential Type 2-slope stability – R2-s” and “Hazard - H” which would need to be taken into consideration during development. This lot is classified viable.
4. A parcel of land at the end of Garden Street, next to 198 Garden St. It is legally described as Plan 611 Block 77. The lot is zoned “Open Space – OS” and would need to be rezoned prior to development. This lot is classified viable.
5. A parcel of land at the end of James Street next to 451 James St. It is legally described as Plan 24 Block P Lots 8, 9, and 10. The lot is zoned both “Residential Type 2-slope stability – R2-s” and “Hazard - H” which would need to be taken into consideration during development. This lot is classified viable.

6. A parcel of land at the corner of Metcalfe Street and River Road. It is legally described as Plan 85 E Part Lot 268 and being Part 2 on Reference Plan 49R-5494. The lot is zoned "Open Space – OS" and would need to be rezoned prior to development. This lot is classified non-viable.
7. A parcel of land at the end of Thompson Street, next to 498 Thompson St. It is legally described as Plan 228 Lot 30 to 35. The lot is zoned both "Residential Type 2-slope stability – R2-s" and "Hazard - H" which would need to be taken into consideration during development. This lot is classified viable.
8. A parcel of land at the end of Thompson Street, next to 455 Thompson St. It is legally described as Plan 228 Part Lot 26 to 29. The lot is zoned both "Residential Type 2-slope stability – R2-s" and "Hazard - H" which would need to be taken into consideration during development. This lot is classified viable.

Carried

Mayor

The Corporation of the City of Pembroke

Confirming By-law Number 22-2024

Being a By-law to confirm the proceedings of the Regular Meeting of the Council of the City of Pembroke at the meeting held on the first day of October 2024

Whereas Section 5(1) of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be exercised by its council; and

Whereas Section 5(3) of the *Municipal Act*, as amended, provides that the powers of every Council are to be exercised by by-law; and

Whereas it is deemed expedient that the proceedings of the Council of the City of Pembroke at this meeting be confirmed and adopted by by-law.

Therefore, the Council of the City of Pembroke enacts as follows:

1. That all actions of the Council of the City of Pembroke at its meeting of October 1, 2024, in respect of each report, motion, resolution or other action, passed and/or taken by the Council at its meeting, is hereby adopted, ratified, and confirmed as if all such proceedings were expressly embodied in this by-law; and
2. That the Mayor and appropriate officials of the City of Pembroke are hereby authorized and directed to do all things necessary to give effect to the said action and to obtain approvals where required, and to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the City of Pembroke to all such documents.
3. That this By-law shall come into force and take effect upon the passing thereof.

Passed and Enacted This 1st Day of October 2024

Ron Gervais
Mayor

Victoria Charbonneau
Municipal Clerk