

# Draft Finance and Administration Committee Meeting Minutes

Council Chambers  
Pembroke, Ontario  
October 1, 2024  
7:44 p.m.

## 1. Call to Order

### Present:

Deputy Mayor Abdallah, Chair  
Mayor Gervais  
Councillor Jacyno  
Councillor Kuehl  
Councillor Purcell

### Regrets:

Councillor Lafreniere  
Councillor Plummer

### Also Present:

Dave Unrau, Chief Administrative Officer  
Victoria Charbonneau, Municipal Clerk  
Chief Scott Selle, Pembroke Fire Department

Deputy Mayor Abdallah called the meeting to order at 7:44 p.m.

## 2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest declared.

## 3. Approval/Amendment of Meeting Agenda

### Motion:

Moved by Councillor Purcell

Seconded by Councillor Kuehl

That the agenda of the Finance & Administration Committee meeting of October 1, 2024, be approved as circulated.

### Carried

## 4. Approval of Minutes

- Finance and Administration Committee – September 3, 2024

### Motion:

Moved by Councillor Kuehl

Seconded by Councillor Jacyno

That the minutes of the Finance and Administration Committee meeting of September 3, 2024, be approved as circulated.

### Carried

## 5. Business Arising from Minutes

There was no business arising from the minutes.

## **6. New Business**

### **a. PFD Monthly Report August 2024**

Chief Selle presented the information report (attached in the Finance and Administration Committee agenda package dated October 1, 2024).

### **b. Aerial Fire Truck Fire Service Agreement with the Town of Petawawa**

Chief Selle presented the report. A discussion was held and the following points were raised:

- The changes presented by council in the updated agreement were done so in the interest of protection of liability and equipment for the City of Pembroke
- Question of provision of services in the interim until agreement reach were raised
- Clarified that the interim motion of assistance would be withdrawn along with the agreement.

**Direction:** That the CAO be directed to draft and send correspondence to Town of Petawawa outlining the withdraw of the Aerial Fire Truck Service agreement and subsequent motion of interim assistance from July 2024.

**Motion:**

Moved by Councillor Kuehl

Seconded by Councillor Purcell

That the Finance and Administration Committee withdraw the proposed Aerial Fire Service Agreement with the Town of Petawawa, as presented.

## **7. Adjournment**

**Motion:**

Moved by Councillor Kuehl

Seconded by Councillor Purcell

That the Finance and Administration Committee meeting of October 1, 2024, adjourn at 8:07 p.m.

**Carried**