

Operations Committee Meeting

Council Chambers
Pembroke, Ontario
November 19, 2024
6:00 p.m.

1. Call to Order

Present:

Councillor Plummer, Chair
Mayor Gervais
Deputy Mayor Abdallah
Councillor Jacyno
Councillor Kuehl
Councillor Lafreniere
Councillor Purcell

Regrets:

Also Present:

David Unrau, Chief Administrative Officer/Deputy Clerk
Victoria Charbonneau, Municipal Clerk
Marielle McLaughlin, Manager of Operations
Brian Lewis, Director of Operations

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interests declared.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Deputy Mayor Abdallah
Seconded by Councillor Purcell

That the agenda of the Operations Committee meeting of November 19, 2024, be approved as circulated.

Carried

4. Approval of Minutes

Motion:

Moved by Councillor Kuehl
Seconded by Deputy Mayor Abdallah

That the agenda of the Operations Committee meeting of September 17, 2024, be approved as circulated.

Carried

5. Business Arising from Minutes

There was no business arising from minutes.

6. Presentations/Delegations**a. Partners for Climate Protection – Milestone 2 Presentation**

Ms. McLaughlin introduced Arpa Barua and Linda Lattner from WSP, the consultants that completed Milestones 1 and 2, who were in attendance to provide Committee with a presentation on the City's emission reduction measures. The following points were raised:

- Questions regarding the targets on page 11 of the reports and why they appear to be not as strong (behind) as comparators. Arpa responded saying that the targets from the comparable cities started the program earlier in the program than the City of Pembroke.
- Questions about the comparable cities (e.g. Midland). Answer included that the City of Midland is more community focused than corporate focused. The Pembroke plan is more focused on reducing corporate emissions.
- Importance on collaboration with community stakeholders and including them in action plan.

7. New Business**a. Bulk Water and Septage Receiving Depot – Tender No. 23-1067A**

Mr. Lewis presented the report. The following points from the report were highlighted:

- Concerns regarding drawing from the water/wastewater reserves and how to keep reserve balances healthy were expressed.
- It was stated that the process for septage on the lift station is hard on the processing equipment. Should the current process continue without a septage receiving depot, there is anticipated repairs on the equipment that will be required within 3-5 years at an approximate cost of \$500,000.
- Questions regarding residual costs extenuating from the project (pressure on water treatment system and extra staff hired to operate the facility). Answers included that the facility will be unmanned, and users are provided with a fob access to utilize. Additionally, it was highlighted that the City is currently offering the services of bulk water sales and septage receiving. This project will be an upgrade to the infrastructure, increase capacities and generate more revenue.

Direction: That staff prepare a report for 2024 on estimates and overages for capital projects

Motion:

Moved by Mayor Gervais

Seconded by Deputy Mayor Abdallah

That the City of Pembroke Operations Committee approve the award of Bulk Water and Septage Receiving Station Tender No. 23-1067A to 902474 Ontario Limited O/A Do-All Construction Ltd. for \$1,291,396.00 plus HST, (as the lowest responsive bidder);

And that, additional expenditures of \$50,000.00 for contingency be approved, bringing the total project cost to \$1,341,396.00 plus HST;

Furthermore, that the budget shortfall of \$443,170.62 be funded through the 2025 Capital Budget.

Carried

a. 2023 DWQMS Management Review Report

Mr. Lewis presented the report.

Motion:

Moved by Councillor Jacyno

Seconded by Deputy Mayor Abdallah

That the City of Pembroke Operations Committee accept the DWQMS Management Review Report for 2023; and

Furthermore, that the Mayor and Chair of the Operations Committee sign and approve as indicated.

Carried

b. Adjournment

Motion:

Moved by Deputy Mayor Abdallah

Seconded by Councillor Kuehl

That the Operations Committee meeting of November 19, 2024, adjourn at 6:56 p.m.

Carried