

City of Pembroke Council Meeting

Council Chambers
Pembroke, Ontario
December 17, 2024
6:41 p.m.

1. Call to Order

Present:

Mayor Gervais, Chair
Councillor Kuehl
Councillor Jacyno (virtual)
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Regrets:

Deputy Mayor Abdallah

Also Present:

David Unrau, Chief Administrative Officer
Victoria Charbonneau, Municipal Clerk

Mayor Gervais called the regular meeting of Council to order at 6:41 p.m.

2. Opening Prayer/Reflection

3. Disclosure of Pecuniary Interest & General Nature Thereof

Mayor Gervais disclosed a perceived pecuniary interest regarding agenda item 6.d By-law 2024-68 – Transfer of Land to the City of Pembroke as Robert Sheppard acts as legal representative in this matter for Lapointe Motor Holdings.

- As a result of the declared interest on item 6.d, the Mayor vacated the Chair as decision is made on the item.
- Deputy Mayor Brian Abdallah is absent from meeting and unable to assume role of Chair, Council appointed an Acting Chair (per section 5.1.7 of Procedural by-law 2020-61).

Motion:

Moved by Councillor Lafreniere
Seconded by Councillor Kuehl
That Council appoint Councillor Plummer as Acting Chair for item 6.d by-law 2024-68 Lapointe Transfer of Land to the City of Pembroke.

Carried

4. Minutes

- i. Approve minutes from Council
 - a. Regular Meeting of Council – December 3, 2024

Motion:

Moved by Councillor Lafreniere
Seconded by Councillor Plummer

That the minutes of the Regular Meeting of Council of December 3, 2024, be approved as circulated.

Carried

b. Special Meeting of Council – December 3, 2024

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Jacyno

That the minutes of the Special Meeting of Council of December 3, 2024, be approved as circulated.

Carried

ii. Adopt minutes from Committees

a. Operations Committee – November 19, 2024

Motion:

Moved by Councillor Plummer

Seconded by Councillor Purcell

That the minutes of the Operations Committee of November 19, 2024, be adopted as circulated.

Carried

iii. Receive minutes from Local Boards

- Ottawa Valley Waste Management Board – October 24, 2024

Motion:

Moved by Councillor Plummer

Seconded by Councillor Lafreniere

That the minutes of the Ottawa Valley Waste Management Board of October 24, 2024, be received as circulated.

Carried

5. Committee Reports

a. Operations Committee – Adopt By-law 2024-71 – Festival Hall Management Agreement

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That Council authorize the Mayor and Chief Administrative Officer to execute the agreement between the Consortium of the Municipal Councils of the City of Pembroke, the Township of Laurentian Valley, and the Town of Petawawa and Kitchissippi Productions Inc. for management services of Festival Hall @ L'Equinoxe and pass the corresponding by-law to formalize the agreement, as presented.

Carried

b. Operations Committee – Adopt By-law 2024-72 – Repeal and Replacement of Municipal Accommodations Tax By-law

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That by-law 2024-72 being a by-law to repeal and replace By-law 29, the establishment of a Municipal Accommodations Tax in the City of Pembroke, be approved.

Carried

6. By-laws

a. 2024-65 Official Plan Amendment for 11247 Pembroke Street West

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Purcell

That By-law 2024-65, being a by-law to authorize the adoption of Amendment Number Twenty-Four to the Official Plan, 2016, of the City of Pembroke Planning Area, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

b. 2024-66 Zoning By-law Amendment for 1127 Pembroke Street West

Motion:

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

That By-law 2024-66, a by-law to amend By-law 2020-05 of the Corporation of the City of Pembroke, being a by-law to regulate the use of lands and the character, location and use of buildings and structures in the City of Pembroke, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

c. 2024-67 Re-Zoning By-law Amendment for 362 Miller Street

Motion:

Moved by Councillor Plummer

Seconded by Councillor Kuehl

That By-law 2024-67, a by-law to amend By-law 2020-05 of the Corporation of the City of Pembroke, being a by-law to regulate the use of lands and the character, location and use of buildings and structures in the City of Pembroke, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

d. 2024-68 Lapointe Transfer of Land to the City of Pembroke

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Purcell

That By-law 2024-68, a by-law authorizing the execution of the necessary documents to transfer ownership of land from 1811435 Ontario Inc. to the Corporation of the City of Pembroke, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

e. 2024-69 Amendment to Fees and Services By-law

Motion:

Moved by Councillor Plummer

Seconded by Councillor Kuehl

That By-law 2024-69, being a by-law to amend By-law 2023-44, as amended, being a by-law to establish fees and charges on persons for payment of municipal services, activities and use of municipal property for the City of Pembroke, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

f. 2024-70 Alternative Voting and Tabulators By-law

Motion:

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

That By-law 2024-70, being a by-law to authorize the use of internet voting, paper ballots and vote tabulators for the 2026 Municipal Election, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

g. 2024-71 Festival Hall Management Agreement

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That By-law 2024-71, a By-law to authorize the entering into of an agreement between the Consortium of the Municipal Councils of the City of Pembroke, the Township of Laurentian Valley and the Town of Petawawa (The "Consortium") and Kitchissippi Productions to provide management services for the operation of Festival Hall @ L'Equinoxe, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

h. 2024-72 Repeal and Replace Municipal Accommodation Tax By-law

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That By-law 2024-71, a by-law to repeal and replace By-law 2024-29, being a by-law to establish a Municipal Accommodation Tax in the City of Pembroke, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

7. **Motions**

8. **Mayor's Report**

Mayor Gervais reported on the following:

- December 5 – Christmas parade awards presentation ceremony. It was noted that every float in the parade was well done and congratulations to the winners was extended.

- Special acknowledgement was given to Vivianne Vaillancourt Jolicoueur who attended the Grind to provide hand made warm items such as blankets and hats that were crafted from donated wool.
- Christmas wishes for residents and business owners were extended.

9. Notices of Motion

10. Councillor Updates

Councillor Lafreniere

- Extended holiday wishes to the citizens of Pembroke and Council, for a happy safe holiday season.

Councillor Kuehl

- December 13 – attendance at the downtown at the Shop Hop event. A thank you was extended to the PBIA and Bethea Summers work with the group for the downtown to thrive and offer great events like the Shop Hop all year around.
- December 15 – attendance at the Christmas Market at the Germania Hall, it was a packed house and well attended by vendors and local entrepreneurs alike.
- December 15 evening – Festival Hall – Great Canadian Tour, amazing show and another great event.
- Advised that the Deck the Halls Community Show Down is coming to an end with nominations submitted. Judging will be this week. Thank you to Smitty's Home Hardware for their donation of 4 gift cards at a value of \$150 each that will serve as the prizes for winners of the competition.
- December 21 – Kitchen Party Christmas event to take place at Festival Hall, tickets are still on sale.

11. Closed Session

12. Business Arising from Closed Session

13. Confirming By-law

Confirming By-law 27-2024

Motion:

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

That By-law 30-2024 to confirm the proceedings of the Regular Meeting of Council of December 17, 2024, be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

14. Adjournment

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the December 17, 2024, regular meeting of Council adjourn at 7:08 p.m.

Carried

Ron Gervais
Mayor

Victoria Charbonneau
Municipal Clerk