

Operations Committee Meeting

Council Chambers
Pembroke, Ontario
December 17, 2024
6:00 p.m.

1. Land Acknowledgement

2. Call to Order

Present:

Councillor Plummer, Chair
Mayor Gervais
Councillor Jacyno (virtual)
Councillor Kuehl
Councillor Lafreniere
Councillor Purcell

Regrets:

Deputy Mayor Abdallah

Also Present:

David Unrau, Chief Administrative Officer/Deputy Clerk
Victoria Charbonneau, Municipal Clerk

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interests declared.

4. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Lafreniere
Seconded by Councillor Kuehl

That the agenda of the Operations Committee meeting of December 17, 2024, be approved as circulated.

Carried

5. Approval of Minutes

a. Operations Committee – November 19, 2024

Motion:

Moved by Councillor Lafreniere
Seconded by Councillor Kuehl

That the minutes of the Operations Committee meeting of November 19, 2024, be approved as circulated.

Carried

6. Business Arising from Minutes

There was no business arising from the minutes.

7. Presentations/Delegations

There were no presentations or delegations.

8. New Business

a. 2025 Council and Committee Meeting Schedule

Clerk Charbonneau presented the report.

Motion:

Moved by Councillor Lafreniere

Seconded by Mayor Gervais

That the Operations Committee approve the 2025 Council and Committee meeting Schedule, as presented.

Carried

b. Agreement with Pembroke and Area Fiddling Association

CAO Unrau presented the report. The following points from the report were highlighted:

- Questions regarding how the amount was settled on in the beginning of the agreement
- It was responded that originally, every field at Riverside Park as utilized for the festival and the dollar amount was set high to cover any major restoration required.

DIRECTION: CAO to confirm if the Fiddling Association uses the soccer field for parking during the festival.

Motion:

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

That the Operations Committee approve the reduction of the Pembroke and Are Fiddling Association damage deposit from \$20,000 to and interest-bearing \$5,000 deposit and present an amended agreement to Council for passing at an upcoming meeting, as presented.

Carried

c. Festival Hall Management Agreement

CAO Unrau presented the report. The following points from the report were highlighted:

- Concerns regarding some of the significant rate increases and the potential to adversely affect some legacy users of the facility (and their events they have consistently run at the hall for decades) was noted.
- It was discussed that, the new fee structure could negatively effect the collaborative partnership between the City and the community user groups who invest the dollars they make from their events at Festival Hall back into the City's community.
- It was stated that the Manager of Kitchissippi Productions met with the Kiwanis club and have come to an agreement on acceptable fees.
- It was stated that points taken into consideration for the updated fee structure are the many costs and expenses associated with the many moving parts of event coordination and maintaining the facility in a sustainable way.

Motion:

Moved by Councillor Purcell

Seconded by Mayor Gervais

That the Operations Committee table the recommendation to authorize the Mayor and Chief Administrative Officer to execute the agreement between the Consortium of the Municipal Councils

of the City of Pembroke, the Township of Laurentian Valley, and the Town of Petawawa and Kitchissippi Productions Inc. for management services of Festival Hall @ L'Equinoxe and pass the corresponding by-law to formalize the agreement, as presented.

Defeated

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That the Operations Committee recommend Council authorize the Mayor and Chief Administrative Officer to execute the agreement between the Consortium of the Municipal Councils of the City of Pembroke, the Township of Laurentian Valley, and the Town of Petawawa and Kitchissippi Productions Inc. for management services of Festival Hall @ L'Equinoxe and pass the corresponding by-law to formalize the agreement, as presented.

Carried

Councillor Kuehl called for a recorded vote.

Yea: Councillors Jacyno, Kuehl, Lafreniere, Plummer

Nea: Councillor Purcell, Mayor Gervais

Carried 4:2

d. Municipal Accommodation Tax By-law

CAO Unrau presented the report. The following points from the report were highlighted:

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That the Operations Committee recommend to Council the approval of by-law 2024-72 being a by-law to repeal and replace By-law 29 (the establishment of a Municipal Accommodations Tax in the City of Pembroke).

Carried

9. Adjournment

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That the Operations Committee meeting of December 17, 2024, adjourn at 6:37 p.m.

Carried