



Agenda

Council Meeting

Tuesday, January 7, 2025
Council Chambers
Following Striking Committee

(This meeting is live streamed on the [City's YouTube page](#) or it can be viewed on YourTV Community Channel 12)

1. **Call to Order**
2. **Opening Prayer/Reflection**
3. **Disclosure of Pecuniary Interest & General Nature Thereof**
4. **Minutes**
 - i. Approve minutes from Council
 - a. Regular Meeting of Council – December 17, 2024
 - ii. Adopt minutes from Committees
 - a. Finance and Administration Committee Meeting – December 3, 2024
 - b. Planning and Development Committee Meeting – December 3, 2024
 - c. Striking Committee – December 3, 2024
5. **Delegations and Presentations**
6. **Business Arising from Delegations and Presentations**
7. **Staff and Committee Reports**
 - a. Striking Committee – Membership Appointments to the Renfrew County Joint Services – Community Services Committee and Health Committee
8. **Proclamations**
9. **By-laws**
 - a. 2025-02 Borrowing By-law
 - b. 2025-03 Interim Tax Levy for 2025
10. **Motions**
 - a. Resolution 2025-01 2023 Audited Financial Statements
11. **Correspondence**

- 12. Mayor's Report**
- 13. Notices of Motion**
- 14. Councillor Updates**
- 15. Closed Session**
- 16. Business Arising from Closed Session**
 - Pecuniary Interests Declared
 - Statement Resulting from Closed Session
- 17. Confirming By-law**
 - Confirming By-law 2025-04
- 18. Adjournment**

- 13. Notices of Motion**
- 14. Councillor Updates**
- 15. Closed Session**
- 16. Business Arising from Closed Session**
 - Pecuniary Interests Declared
 - Statement Resulting from Closed Session
- 17. Confirming By-law**
 - Confirming By-law 2025-04
- 18. Adjournment**

City of Pembroke Council Meeting

Council Chambers
Pembroke, Ontario
December 17, 2024
6:41 p.m.

1. Call to Order

Present:

Mayor Gervais, Chair
Councillor Kuehl
Councillor Jacyno (virtual)
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Regrets:

Deputy Mayor Abdallah

Also Present:

David Unrau, Chief Administrative Officer
Victoria Charbonneau, Municipal Clerk

Mayor Gervais called the regular meeting of Council to order at 6:41 p.m.

2. Opening Prayer/Reflection

3. Disclosure of Pecuniary Interest & General Nature Thereof

Mayor Gervais disclosed a perceived pecuniary interest regarding agenda item 6.d By-law 2024-68 – Transfer of Land to the City of Pembroke as Robert Sheppard acts as legal representative in this matter for Lapointe Motor Holdings.

- As a result of the declared interest on item 6.d, the Mayor vacated the Chair as decision is made on the item.
- Deputy Mayor Brian Abdallah is absent from meeting and unable to assume role of Chair, Council appointed an Acting Chair (per section 5.1.7 of Procedural by-law 2020-61).

Motion:

Moved by Councillor Lafreniere
Seconded by Councillor Kuehl
That Council appoint Councillor Plummer as Acting Chair for item 6.d by-law 2024-68 Lapointe Transfer of Land to the City of Pembroke.

Carried

4. Minutes

- i. Approve minutes from Council
 - a. Regular Meeting of Council – December 3, 2024

Motion:

Moved by Councillor Lafreniere
Seconded by Councillor Plummer

That the minutes of the Regular Meeting of Council of December 3, 2024, be approved as circulated.

Carried

b. Special Meeting of Council – December 3, 2024

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Jacyno

That the minutes of the Special Meeting of Council of December 3, 2024, be approved as circulated.

Carried

ii. Adopt minutes from Committees

a. Operations Committee – November 19, 2024

Motion:

Moved by Councillor Plummer

Seconded by Councillor Purcell

That the minutes of the Operations Committee of November 19, 2024, be adopted as circulated.

Carried

iii. Receive minutes from Local Boards

- Ottawa Valley Waste Management Board – October 24, 2024

Motion:

Moved by Councillor Plummer

Seconded by Councillor Lafreniere

That the minutes of the Ottawa Valley Waste Management Board of October 24, 2024, be received as circulated.

Carried

5. Committee Reports

a. Operations Committee – Adopt By-law 2024-71 – Festival Hall Management Agreement

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That Council authorize the Mayor and Chief Administrative Officer to execute the agreement between the Consortium of the Municipal Councils of the City of Pembroke, the Township of Laurentian Valley, and the Town of Petawawa and Kitchissippi Productions Inc. for management services of Festival Hall @ L'Equinoxe and pass the corresponding by-law to formalize the agreement, as presented.

Carried

b. Operations Committee – Adopt By-law 2024-72 – Repeal and Replacement of Municipal Accommodations Tax By-law

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That by-law 2024-72 being a by-law to repeal and replace By-law 29, the establishment of a Municipal Accommodations Tax in the City of Pembroke, be approved.

Carried

6. By-laws

a. 2024-65 Official Plan Amendment for 11247 Pembroke Street West

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Purcell

That By-law 2024-65, being a by-law to authorize the adoption of Amendment Number Twenty-Four to the Official Plan, 2016, of the City of Pembroke Planning Area, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

b. 2024-66 Zoning By-law Amendment for 1127 Pembroke Street West

Motion:

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

That By-law 2024-66, a by-law to amend By-law 2020-05 of the Corporation of the City of Pembroke, being a by-law to regulate the use of lands and the character, location and use of buildings and structures in the City of Pembroke, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

c. 2024-67 Re-Zoning By-law Amendment for 362 Miller Street

Motion:

Moved by Councillor Plummer

Seconded by Councillor Kuehl

That By-law 2024-67, a by-law to amend By-law 2020-05 of the Corporation of the City of Pembroke, being a by-law to regulate the use of lands and the character, location and use of buildings and structures in the City of Pembroke, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

d. 2024-68 Lapointe Transfer of Land to the City of Pembroke

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Purcell

That By-law 2024-68, a by-law authorizing the execution of the necessary documents to transfer ownership of land from 1811435 Ontario Inc. to the Corporation of the City of Pembroke, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

e. 2024-69 Amendment to Fees and Services By-law

Motion:

Moved by Councillor Plummer

Seconded by Councillor Kuehl

That By-law 2024-69, being a by-law to amend By-law 2023-44, as amended, being a by-law to establish fees and charges on persons for payment of municipal services, activities and use of municipal property for the City of Pembroke, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

f. 2024-70 Alternative Voting and Tabulators By-law

Motion:

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

That By-law 2024-70, being a by-law to authorize the use of internet voting, paper ballots and vote tabulators for the 2026 Municipal Election, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

g. 2024-71 Festival Hall Management Agreement

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That By-law 2024-71, a By-law to authorize the entering into of an agreement between the Consortium of the Municipal Councils of the City of Pembroke, the Township of Laurentian Valley and the Town of Petawawa (The "Consortium") and Kitchissippi Productions to provide management services for the operation of Festival Hall @ L'Equinoxe, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

h. 2024-72 Repeal and Replace Municipal Accommodation Tax By-law

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That By-law 2024-71, a by-law to repeal and replace By-law 2024-29, being a by-law to establish a Municipal Accommodation Tax in the City of Pembroke, be adopted and passed;

And Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

7. **Motions**

8. **Mayor's Report**

Mayor Gervais reported on the following:

- December 5 – Christmas parade awards presentation ceremony. It was noted that every float in the parade was well done and congratulations to the winners was extended.

- Special acknowledgement was given to Vivianne Vaillancourt Jolicoueur who attended the Grind to provide hand made warm items such as blankets and hats that were crafted from donated wool.
- Christmas wishes for residents and business owners were extended.

9. Notices of Motion

10. Councillor Updates

Councillor Lafreniere

- Extended holiday wishes to the citizens of Pembroke and Council, for a happy safe holiday season.

Councillor Kuehl

- December 13 – attendance at the downtown at the Shop Hop event. A thank you was extended to the PBIA and Bethea Summers work with the group for the downtown to thrive and offer great events like the Shop Hop all year around.
- December 15 – attendance at the Christmas Market at the Germania Hall, it was a packed house and well attended by vendors and local entrepreneurs alike.
- December 15 evening – Festival Hall – Great Canadian Tour, amazing show and another great event.
- Advised that the Deck the Halls Community Show Down is coming to an end with nominations submitted. Judging will be this week. Thank you to Smitty's Home Hardware for their donation of 4 gift cards at a value of \$150 each that will serve as the prizes for winners of the competition.
- December 21 – Kitchen Party Christmas event to take place at Festival Hall, tickets are still on sale.

11. Closed Session

12. Business Arising from Closed Session

13. Confirming By-law

Confirming By-law 27-2024

Motion:

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

That By-law 30-2024 to confirm the proceedings of the Regular Meeting of Council of December 17, 2024, be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

14. Adjournment

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the December 17, 2024, regular meeting of Council adjourn at 7:08 p.m.

Carried

Ron Gervais
Mayor

Victoria Charbonneau
Municipal Clerk

Draft Finance and Administration Committee Meeting Minutes

Council Chambers
Pembroke, Ontario
December 3, 2024
7:39 p.m.

1. Call to Order

Present:

Deputy Mayor Abdallah, Chair
Mayor Gervais
Councillor Jacyno
Councillor Kuehl
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Also Present:

Dave Unrau, Chief Administrative Officer
Victoria Charbonneau, Municipal Clerk
Chief Scott Selle, Pembroke Fire Department
A. Lohtie, Treasurer/Deputy Clerk

Deputy Mayor Abdallah called the meeting to order at 7:39 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest declared.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the agenda of the Finance & Administration Committee meeting of December 3, 2024, be approved as circulated.

Carried

4. Approval of Minutes

- Finance and Administration Committee – November 5, 2024

Motion:

Moved by Councillor Jacyno

Seconded by Councillor Gervais

That the minutes of the Finance and Administration Committee meeting of November 5, 2024, be approved as circulated.

Carried

5. Business Arising from Minutes

There was no business arising from the minutes.

6. New Business

a. PFD Monthly Report 2024

Chief Selle presented the information report.

b. 2025 O.P.P. Billing

Treasurer/Deputy Clerk Lochtie presented the information report. A discussion was held and the following points were raised:

- It was noted that the Province is provided relief from initial costs for OPP including an adjustment \$772, 028
- The City is now looking at revised levy increase of 1.25%
- There are costs associated with the court security and prisoner transportation because Pembroke hosts the site of a courthouse
- Stated that City receives a grant to help offset that is typically around 65%
- Potential exploration of conversations with the County to have this discussed and neighbours and the province and whether or not these costs can be offset from the county as the courthouse serves the entire county.
- Thanks extended to MPP John Yakabuski, Warden Emon (who also serves as Chair of Eastern Ontario Wardens Caucus, and the unified effort amongst municipalities across the Province of Ontario in this matter.
- It was also noted that the Association of Municipalities of Ontario (AMO) is actively to lobbying the government to continue conversations with the province on a municipal framework to address and strategize OPP costs.

Note– due to new information presented by the province the resolution originally provided in the December 3 Finance and Administration and Council package will not be required as there was action taken by the Province. Therefore, the proposed resolution is not needed.

c. 2024 Annual Accessibility Status Report

Clerk Charbonneau presented the report.

Motion:

Moved by Councillor Plummer

Seconded by Councillor Kuehl

That the Finance and Administration Committee approve the City of Pembroke Annual Accessibility Status report.

Carried

d. Alternative Voting Methods – Municipal and School Board Election 2026

Clerk Charbonneau presented the report. A discussion was held and the following points were raised:

- The methods of voting as presented in the report are consistent with methods successfully utilized in the 2021 election
- The report is being brought forward ahead of the required deadline of May 2025 so the City of Pembroke can participate in a joint Request for Proposal for election services with other partner municipalities in Renfrew County.
- Location of voting places and potential to increase number of areas

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the City of Pembroke Finance and Administration Committee direct staff to do the following:

1. Bring forward a by-law for the December 17, 2024 council meeting to support the use of internet and paper ballot voting for the voting methods for the 2026 municipal and school board election, as well as the use of optical scanning vote tabulators for in-person paper ballot polling station voting; and
2. That staff initiate and maintain an election reserve in the City of Pembroke's 2025 budget; and
3. Furthermore, that staff continue to work with other interested Renfrew County municipalities to prepare a Request for Proposal for the purpose of sourcing a suitable voting systems provider.

Carried

e. Electronic Agenda Management Stoneshare

Clerk Charbonneau presented the report. A discussion was held and the following points were raised:

- Efficiencies gained for council, the public and staff in moving to an electronic agenda platform

Motion:

Moved by Councillor Plummer

Seconded by Councillor Kuehl

That the Finance and Administration Committee approve the use of the Modernization Reserve in the amount of \$10,176 to fund the one-time cost of implementing an electronic agenda management solution.

Carried**7. Adjournment****Motion:**

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the Finance and Administration Committee meeting of December 3, 2024, adjourn at 8:07 p.m.

Carried

Draft Planning & Development Committee Meeting

Council Chambers
Pembroke, Ontario
December 3, 2024
7:06 p.m.

1. Call to Order

Present:

Councillor Jacyno, Chair
Mayor Gervais
Deputy Mayor Abdallah
Councillor Kuehl
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Regrets:

Councillor Purcell

Also, Present:

David Unrau, Chief Administrative Officer
Victoria Charbonneau, Municipal Clerk
Elijah McKeown, Tourism and Digital Media Officer
Heather Sutherland, Economic Development and Communications Officer
Colleen Sauriol, Director of Planning, Building and By-law Enforcement

Councillor Jacyno called the meeting to order at 7:06 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

Mayor Gervais disclosed a perceived pecuniary interest regarding agenda item 6.c Transfer of Land to the City of Pembroke as Robert Sheppard acts as legal representative in this matter for Lapointe Motor Holdings.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Kuehl
Seconded by Deputy Mayor Abdallah
That the agenda of the Planning & Development Committee meeting of December 3, 2024, be approved as circulated.

Carried

4. Approval of Minutes

Motion:

Moved by Councillor Kuehl
Seconded by Deputy Mayor Abdallah
That the minutes of the November 5, 2024, meeting of the Planning and Development

Committee be approved as circulated.

Carried

5. Business Arising from Minutes

6. New Business

a. Request for Proposal No. P-24-06 Management Services at Festival Hall
Mr. McKeown presented the report. A discussion was held and the following points were raised:

- Overview provided on new ideas canteen services, expanded canteen to second level, enhancing digital purchase options, expanding on events and including diverse programming, expanded digital presence., increasing , proposed revenue sharing structure with the consortium. A complete overview can be viewed on the live recording of the Planning and Development Committee at approximately 7:11 p.m.

Motion:

Moved by Councillor Kuehl

Seconded by Deputy Mayor Abdallah

That the Planning and Development Committee accept the proposed contract

Carried

b. CIP Request for 205-219 Pembroke Street West
Economic Development and Communications Officer Sutherland presented the report. A discussion was held, and the following points were raised:

- As outlined in the staff report, the recommendation was that The Planning and Development Committee approve CIP funding in the amount of \$13,519.82 be granted to Matt Bimm, owner of 205-219 Pembroke St. W., for the Community Improvement Plan Downtown Heritage Façade Improvement Grant.
- It was noted that the Community Improvement Panel endorsed the recommendation.
- Questions regarding the eligibility of the project as presented due to the work completed within 6 months of the quote
- It was commented by staff that the Committee wanted to have the Council provide direction on if the committee should allow 6 months extension
- A complete discussion on the matter can be accessed on the YouTube recording of the meeting at approximately 7:18 p.m.

The Planning & Development Committee accepted the report as information

c. Transfer of Land from 1811435 Ontario Inc. to the City of Pembroke
Director Sauriol presented the report. A discussion was held, and the following points were raised:

- Questions regarding the costs of who would assume costs.
- It was noted that there is no costs associated with approval of the recommendation

Motion:

Moved by Councillor Kuehl

Seconded by Deputy Mayor Abdallah

That the Planning and Development Committee approve for the purposed of establishing

Carried

d. Amendment to the Fees and Services By-law to include Vacant Building Registry Director Sauriol presented the report. A discussion was held and the following points were raised:

- This is a house keeping item, this is for council to approve the amendment to the fees and charged for vacant buildings
- It has been discussed that the established fees include true staff time
- Should committee endorse the recommendation, a by-law amending the Fees and Service Charges By-law will be before Council at its meeting of December 17, 2024.

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That the Planning and Development Committee endorse an amendment to the Fees and Services By-law to include a registration fee along with an annual fee if a building remains vacant.

Carried

8. Adjournment

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the Planning & Development Committee meeting of December 3, 2024, adjourn at 7:58 p.m.

Carried

Draft Striking Committee Meeting

Council Chambers
Pembroke, Ontario
December 3, 2024
8:25 p.m.

1. Call to Order

Present:

Mayor Gervais, Chair
Deputy Mayor Abdallah
Councillor Jacyno
Councillor Kuehl
Councillor Lafreniere
Councillor Plummer
Councillor Lafreniere

Absent:

Councillor Purcell

Also, Present:

David Unrau, Chief Administrative Officer/Deputy Clerk
Victoria Charbonneau, Municipal Clerk

Mayor Gervais called the meeting to order at 8:25 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no pecuniary interests declared.

3. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Plummer
Seconded by Councillor Lafreinerie

That the agenda of the Striking Committee meeting of December 3, 2024, be approved as circulated.

Carried

4. Approval of Minutes

Motion:

Moved by Councillor Plummer
Seconded by Councillor Jacyno

That the minutes of the Striking Committee meeting of November 5, 2024 be approved as circulated.

Carried

5. Business Arising for Minutes - There was no business arising from the minutes.

6. Closed Session 8:27 p.m.**Motion:**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Kuehl

That this meeting become a closed meeting to discuss personal matters about identifiable individuals, including municipal or local board employees who have been recommended to serve on the Pembroke Public Library Board and the Ottawa Valley Waste Management Board Public Liaison Committee (Section 239 (2) of the *Municipal Act* as amended).

Carried

7. Business Arising from Closed Session

The Chair indicated that a Striking Committee in Caucus was held to discuss personal matters about identifiable individuals who were recommended to serve on the Pembroke Public Library Board and the Ottawa Valley Waste Management Board Public Liaison Committee. The Chair indicated that there were no pecuniary interests declared and that a report concerning the individuals recommended for the appointment to the Pembroke Public Library Board and the Ottawa Valley Waste Management Board Public Liaison Committee, was discussed during the open Striking Committee meeting.

8. New Business

- a. Member Appointment – Pembroke Public Library and Ottawa Valley Waste Recovery Centre – Public Liaison Committee

Motion:

Moved by Councillor Lafreniere

Seconded by Deputy Mayor Abdallah

That the City of Pembroke Striking Committee endorse and recommend to Council, the appointment of the following individuals to the following Committee/Boards:

1. Pembroke Public Library: Bethea Summers;
2. Ottawa Valley Waste Recovery Centre (OVWRC) Public Liaison Committee:
Dan Callaghan

Carried

- b. Accessibility Advisory Committee Vacancy

Motion:

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That the City of Pembroke Striking Committee direct staff to advertise for a vacancy on the Accessibility Advisory Committee.

Carried

9. Adjournment**Motion:**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That the Striking Committee meeting of December 3, 2024, adjourn at 8:59 p.m.

Carried

The Corporation of the City of Pembroke

By-law Number 2025-02

A By-law to provide for current borrowing for the City of Pembroke for the year 2025

Whereas Section 407 of the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, provides that at any time during a fiscal year, a municipality may authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amount council considers necessary to meet the current expenditures of the municipality for the year.

Now Therefore the Municipal Council of the Corporation of the City of Pembroke enacts as follows:

1. The Mayor and Treasurer are hereby authorized to borrow from the Bank of Montreal, or the City's Trust Funds, from time to time, by way of promissory note, a sum or sums not exceeding:
 - a) from January 1 to September 30 in the year, fifty per cent (50%) of the total estimated revenues of the municipality as set out in the budget adopted for the year; and
 - b) from October 1 to December 31 in the year, twenty-five per cent (25%) of the total estimated revenues of the municipality as set out in the budget adopted for the year.
2. The Mayor and Treasurer are hereby authorized to sign, on behalf of the Corporation, and to furnish to the said Bank or Trust Funds, from time to time, a promissory note or notes sealed with the corporate seal for the sum or sums of money borrowed with interest at such rate as the said Bank or Trust Funds may, from time to time, determine.
3. The Treasurer is hereby authorized and directed to furnish to the said Bank or Trust Funds, as it may from time to time request, a statement showing the nature and the amount of the estimated revenues of the current year not yet collected or of the estimated revenues of the Corporation as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
4. All sums borrowed from the said Bank or Trust Funds, shall, with interest thereon, be a charge upon the whole or any part or parts of the revenues of the Corporation for the current year and for any preceding years, as and when such revenues are received.
5. The Treasurer is hereby authorized and directed to apply in payment of all sums borrowed from the said Bank or Trust Funds, with interest thereof, all of the money hereafter collected or received on account or realized in respect of all taxes levied for the current year and for any preceding years and all of the monies collected or received from any other source.
6. This by-law shall come into force and take effect upon the date of the final passing thereof.

Passed and enacted this 7th Day of January 2025

Ron Gervais
Mayor

Victoria Charbonneau
Clerk

The Corporation of the City of Pembroke

By-law Number 2025-03

Being a By-law to provide for an Interim Tax Levy for the Year 2025

Whereas the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, provides that the council of a local municipality, before the adoption of the estimates for the year, under Section 290, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipal purposes; and

Whereas the *Municipal Act*, 2001, S.O. 2001, c. 25, as amended, provides that the amount levied on a property shall not exceed 50 percent of the total amount of taxes for municipal and school purposes levied on the property for the previous year; and

Whereas the *Municipal Act*, 2001, c. 25, S.O. 2001, c.25, as amended, provides that if the Council of a municipality is of the opinion that the taxes levied on a property are too high or too low in relation to its estimate of the total taxes that will be levied on the property, the Council may adjust the taxes on the property to the extent it considers appropriate.

Now therefore the Municipal Council of the Corporation of the City of Pembroke enacts as follows:

1. That an effective tax rate equivalent to 50 percent of the 2024 tax rate, be applied against the whole of the 2025 assessment for real property in all classes to generate an interim tax levy.
2. The said interim tax levy shall become due and payable in two (2) installments as follows: fifty percent (50%) of the interim levy shall become due and payable on the 31st day of March 2025 and fifty percent (50%) of the interim levy rounded to the nearest whole dollar shall become due and payable on the 30th day of May 2025.
3. The Collector shall add to all taxes or parts of taxes payable under this by-law that are unpaid on the 1st day of April and the 1st day of June, a penalty of one and one-quarter percent (1.25%) and on the first day of each calendar month thereafter in which default continues, shall add an additional one and one-quarter percent (1.25%) but not after the 31st day of December, 2025. After December 31st of such year, there shall be added interest of one and one-quarter percent (1.25%) on the first day of each month thereafter to the taxes remaining unpaid.
4. This by-law shall come into force and take effect upon the date of the final passing thereof.

Passed and enacted this 7th Day of January, 2025

Ron Gervais
Mayor

Victoria Charbonneau
Clerk



**The Corporation of the City of Pembroke
Pembroke, Ontario**

Date: 2025-01-07

Resolution No: 2025-01

Moved by:

Seconded by:

Be It Resolved That the Corporation of the City of Pembroke hereby accept the draft Consolidated Financial Statements presented for the year ended December 31, 2023 as final.

Carried

Mayor

The Corporation of the City of Pembroke

By-law Number 2025-04

Being a By-law to confirm the proceedings of the Regular Meeting of the Council of the City of Pembroke at the meeting held on the seventh day of January 2025

Whereas Section 5(1) of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be exercised by its council; and

Whereas Section 5(3) of the *Municipal Act*, as amended, provides that the powers of every Council are to be exercised by by-law; and

Whereas it is deemed expedient that the proceedings of the Council of the City of Pembroke at this meeting be confirmed and adopted by by-law.

Therefore, the Council of the City of Pembroke enacts as follows:

1. That all actions of the Council of the City of Pembroke at its meeting of January 7, 2025, in respect of each report, motion, resolution or other action, passed and/or taken by the Council at its meeting, is hereby adopted, ratified, and confirmed as if all such proceedings were expressly embodied in this by-law; and
2. That the Mayor and appropriate officials of the City of Pembroke are hereby authorized and directed to do all things necessary to give effect to the said action and to obtain approvals where required, and to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the City of Pembroke to all such documents.
3. That this By-law shall come into force and take effect upon the passing thereof.

Passed and Enacted This 7th Day of January 2025

Ron Gervais
Mayor

Victoria Charbonneau
Municipal Clerk