



Agenda

Council Meeting

Tuesday, January 21, 2025
Council Chambers
Following Operations Committee

(This meeting is live streamed on the [City's YouTube page](#) or it can be viewed on YourTV Community Channel 12)

1. **Call to Order**
2. **Opening Prayer/Reflection**
3. **Disclosure of Pecuniary Interest & General Nature Thereof**
4. **Minutes**
 - i. Approve minutes from Council
 - Special Meeting of Council – January 7, 2025
 - Regular Meeting of Council – January 7, 2025
 - ii. Adopt minutes from Committees
 - a. Operations Committee – December 17, 2024
 - iii. Receive minutes from Local Boards
 - Pembroke Public Library – December 12, 2024
5. **Delegations and Presentations**
6. **Business Arising from Delegations and Presentations**
7. **Staff and Committee Reports**
 - a. Operations Committee – Transportation Master Plan
8. **Proclamations**
 - a. White Cane Week – February 2-8, 2025
9. **By-laws**
10. **Motions**
 - a. 2025-01-15 Establishment of Ontario Rural Road Safety Program
11. **Correspondence**

12. Mayor's Report

13. Notices of Motion

14. Councillor Updates

15. Closed Session

- That City of Pembroke Council convene in Closed Session with authorized staff remaining in the room, pursuant to the following section of the Municipal Act, 2001:

1. Section 239(2)(c) a proposed or pending acquisition or disposition of lands by the municipality or local Board.

More specifically as it relates to:

- Tree Disposal Facility

16. Business Arising from Closed Session

- Pecuniary Interest Declared
- Statement Resulting from Closed Session

17. Confirming By-law

- Confirming By-law 2025-06

18. Adjournment

City of Pembroke Special Council Meeting

Council Chambers
Pembroke, Ontario
January 7, 2025
5:00 p.m.

1. Land Acknowledgement

2. Call to Order

Present:

Mayor Gervais, Chair
Deputy Mayor Abdallah
Councillor Jacyno (virtual)
Councillor Kuehl
Councillor Lafreniere (5:08 p.m.)
Councillor Plummer

Regrets:

Councillor Purcell

Also Present:

David Unrau, Chief Administrative Officer/Deputy Clerk
Victoria Charbonneau, Municipal Clerk

Mayor Gervais called the regular meeting of Council to order at 5:02 p.m.

3. Opening Prayer or Reflection

4. Disclosure of Pecuniary Interest & General Nature Thereof

There were no disclosures of pecuniary interest declared.

5. Closed Session 5:04 p.m.

Resolution: 25-01-01

Moved by Councillor Kuehl
Seconded by Councillor Plummer

- a. Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or board as per Section 239(2)(e) of the Municipal Act, related to 273 Victoria Street

Carried

6. Business Arising from Closed Session 5:51 p.m.

Mayor Gervais indicated that a Council in Caucus meeting was held. Staff was given direction. There were no pecuniary interests declared.

7. Confirming By-law

- Confirming By-law 2025-01

Resolution: 25-01-02

Moved by Plummer
Seconded by Deputy Mayor Abdallah

That By-law 2025-01 to confirm the proceedings of the Special Meeting of Council of January 7, 2025, be adopted and passed; and
Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

8. Adjournment

Resolution: 25-01-03

Moved by Councillor Plummer

Seconded by

That the January 7, 2025, Special Meeting of Council adjourn at 5:38 p.m.

Carried

Ron Gervais
Mayor

Victoria Charbonneau
Municipal Clerk

Draft City of Pembroke Council Meeting

Council Chambers
Pembroke, Ontario
January 7, 2025
7:31 p.m.

1. Call to Order

Present:

Mayor Gervais, Chair
Deputy Mayor Abdallah
Councillor Jacyno (virtual)
Councillor Kuehl
Councillor Lafreniere
Councillor Plummer

Regrets:

Councillor Purcell

Also Present:

David Unrau, Chief Administrative Officer
Victoria Charbonneau, Municipal Clerk

Mayor Gervais called the regular meeting of Council to order at 7:31 p.m.

2. Opening Prayer/Reflection

3. Disclosure of Pecuniary Interest & General Nature Thereof

There were no disclosures of pecuniary interest declared.

4. Minutes

i. Approve minutes from Council

a. Regular Meeting of Council – December 17, 2024

Resolution: 25-01-04

Moved by Councillor Lafreniere

Seconded by Councillor Plummer

That the minutes of the Regular Meeting of Council of December 17, 2024, be approved as circulated.

Carried

ii. Adopt minutes from Committees

a. Finance and Administration Committee Meeting – December 3, 2024

Resolution: 25-01-05

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the minutes of the Finance and Administration Committee meeting held on December 3 2024, be adopted as circulated.

Carried

b. Planning and Development Committee Meeting – December 3, 2024

Resolution: 25-01-06

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the minutes of the Planning and Development Committee meeting held on December 3, 2024, be adopted as circulated.

Carried

c. Striking Committee Meeting – December 3, 2024

Resolution: 25-01-07

Moved by Deputy Mayor Abdallah

Seconded by Councillor Lafreniere

That the minutes of the Striking Committee meeting held on December 3, 2024, be adopted as circulated.

Carried

5. Delegations and Presentations

6. Business Arising from Delegations and Presentations

7. Staff and Committee Reports

a. Membership Appointments to the Renfrew County Joint Services Committees – Community Services Committee and Health Committee

Resolution 25-01-08

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That the City of Pembroke appoint the following individuals to the following committees:

1. County of Renfrew Joint Services – Community Services Committee:
Councillor Jacyno and Mayor Gervais
2. County of Renfrew Joint Services – Health Committee:
Councillor Lafreniere and Councillor Purcell

Carried

8. Proclamations

9. By-laws

a. 2025-02 Borrowing By-law

Resolution: 25-01-09

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That By-law 2025-02, being a by-law to provide for current borrowing for the City of Pembroke for the year 2025, be adopted and passed;

And Further That the said by-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

b. 2025-03 Interim Tax Levy

Resolution: 25-01-10

Moved by Councillor Plummer

Seconded by Deputy Mayor Abdallah

That By-law 2025-03, being a to provide for an Interim Tax Levy for the Year 2025, be adopted and passed;
And Further That the said by-law be signed by the Mayor and Clerk and sealed with he seal of the Corporation.

Carried

10. Motions

a. 2023 Audited Financial Statements

Resolution: 25-01-11

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

Be It Resolved That the Corporation of the City of Pembroke hereby accept the draft Consolidated Financial Statements presented for the year ended December 31, 2023 as final.

Carried

11. Correspondence

12. Mayor's Report

Mayor Gervais provided an update on the community functions he attended on behalf of Council including (but not limited to):

- Welcomed Council and the public into the new year
- December 21, 2024 – Grand opening of Chuck's Roadhouse (with Deputy Mayor Abdallah and Councillor Kuehl), highly recommended the restaurant
- January 1 – Legion Branch 72 New Year's Eve event stating it was a great event.
- January 6 – Warming Centre Meeting (with Councillor Jacyno and CAO Unrau), the meeting informed attendees that the Warming Centre has seen a great amount of collaboration to provide services. Additionally, it has been very busy and there are plans for an open house later in the month.
- It was noted with deep sadness that Former Councillor of the City of Pembroke Joyce Moore Cowan has passed away despite a courageous battle with cancer. The Mayor stated that Joyce was very community minded and involved in many things such as the Kiwanis Music festival.

13. Notices of Motion

14. Councillor Updates

Deputy Mayor Abdallah

- December 14 – Attendance of Supples Landing Seniors Centre Christmas concert that the city sponsors each year through the Parks and Recreation Budget, the event was well done and enjoyed by all.
- Upcoming attendance at the ROMA Conference at the end of the month with delegations to a number of ministries.

Councillor Kuehl

- Advised that Dorian Pearce has taken over management of Festival Hall. Later this month, Descendants the Musical will be taking place at the end of January and run through the beginning of February.

- Festivalhall.ca is the new website with events on the calendar going into the fall
- Also, a new social media Facebook page is now new and up and running (Festival Hall at L'Équinoxe)

Councillor Lafreniere

- Extended a thank you to all who sponsored free skates over the holidays. They were well attended and appreciated personally and by the community.

15. Closed Session

16. Business Arising from Closed Session

17. Confirming By-law

- Confirming By-law 2025-04

Resolution: 25-01-12

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That By-law 2022-04 to confirm the proceedings of the Regular Meeting of Council of January 7, 2025, be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

18. Adjournment

Resolution: 25-01-13

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the January 7, 2025, regular meeting of Council adjourn at 7:44 p.m.

Carried

Ron Gervais
Mayor

Victoria Charbonneau
Municipal Clerk

Draft Operations Committee Meeting

Council Chambers
Pembroke, Ontario
December 17, 2024
6:00 p.m.

1. Land Acknowledgement

2. Call to Order

Present:

Councillor Plummer, Chair
Mayor Gervais
Councillor Jacyno (virtual)
Councillor Kuehl
Councillor Lafreniere
Councillor Purcell

Regrets:

Deputy Mayor Abdallah

Also Present:

David Unrau, Chief Administrative Officer/Deputy Clerk
Victoria Charbonneau, Municipal Clerk

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interests declared.

4. Approval/Amendment of Meeting Agenda

Motion:

Moved by Councillor Lafreniere
Seconded by Councillor Kuehl

That the agenda of the Operations Committee meeting of December 17, 2024, be approved as circulated.

Carried

5. Approval of Minutes

a. Operations Committee – November 19, 2024

Motion:

Moved by Councillor Lafreniere
Seconded by Councillor Kuehl

That the minutes of the Operations Committee meeting of November 19, 2024, be approved as circulated.

Carried

6. Business Arising from Minutes

There was no business arising from the minutes.

7. Presentations/Delegations

There were no presentations or delegations.

8. New Business

a. 2025 Council and Committee Meeting Schedule

Clerk Charbonneau presented the report.

Motion:

Moved by Councillor Lafreniere

Seconded by Mayor Gervais

That the Operations Committee approve the 2025 Council and Committee meeting Schedule, as presented.

Carried

b. Agreement with Pembroke and Area Fiddling Association

CAO Unrau presented the report. The following points from the report were highlighted:

- Questions regarding how the amount was settled on in the beginning of the agreement
- It was responded that originally, every field at Riverside Park as utilized for the festival and the dollar amount was set high to cover any major restoration required.

DIRECTION: CAO to confirm if the Fiddling Association uses the soccer field for parking during the festival.

Motion:

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

That the Operations Committee approve the reduction of the Pembroke and Are Fiddling Association damage deposit from \$20,000 to and interest-bearing \$5,000 deposit and present an amended agreement to Council for passing at an upcoming meeting, as presented.

Carried

c. Festival Hall Management Agreement

CAO Unrau presented the report. The following points from the report were highlighted:

- Concerns regarding some of the significant rate increases and the potential to adversely affect some legacy users of the facility (and their events they have consistently run at the hall for decades) was noted.
- It was discussed that, the new fee structure could negatively effect the collaborative partnership between the City and the community user groups who invest the dollars they make from their events at Festival Hall back into the City's community.
- It was stated that the Manager of Kitchissippi Productions met with the Kiwanis club and have come to an agreement on acceptable fees.
- It was stated that points taken into consideration for the updated fee structure are the many costs and expenses associated with the many moving parts of event coordination and maintaining the facility in a sustainable way.

Motion:

Moved by Councillor Purcell

Seconded by Mayor Gervais

That the Operations Committee table the recommendation to authorize the Mayor and Chief Administrative Officer to execute the agreement between the Consortium of the Municipal Councils

of the City of Pembroke, the Township of Laurentian Valley, and the Town of Petawawa and Kitchissippi Productions Inc. for management services of Festival Hall @ L'Equinoxe and pass the corresponding by-law to formalize the agreement, as presented.

Defeated

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That the Operations Committee recommend Council authorize the Mayor and Chief Administrative Officer to execute the agreement between the Consortium of the Municipal Councils of the City of Pembroke, the Township of Laurentian Valley, and the Town of Petawawa and Kitchissippi Productions Inc. for management services of Festival Hall @ L'Equinoxe and pass the corresponding by-law to formalize the agreement, as presented.

Carried

Councillor Kuehl called for a recorded vote.

Yea: Councillors Jacyno, Kuehl, Lafreniere, Plummer

Nea: Councillor Purcell, Mayor Gervais

Carried 4:2

d. Municipal Accommodation Tax By-law

CAO Unrau presented the report. The following points from the report were highlighted:

Motion:

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That the Operations Committee recommend to Council the approval of by-law 2024-72 being a by-law to repeal and replace By-law 29 (the establishment of a Municipal Accommodations Tax in the City of Pembroke).

Carried

9. Adjournment

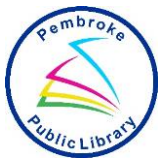
Motion:

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That the Operations Committee meeting of December 17, 2024, adjourn at 6:37 p.m.

Carried



Pembroke Public Library Board Meeting Minutes

Thursday, December 12, 2024
5:00 pm

Members Present: Justin Jeffrey, Mike Popke, Renelle Charron, Brian Abdallah, Wendy Hewitt, Ron Gervais.

Absent: None

Staff: Karthi Rajamani, CEO

Board Minutes: Sara Thibeault

1. Call to Order:

- The meeting was called to order at 5:00pm.

2. Land Acknowledgement:

- Brian Abdallah read the Land Acknowledgement.

3. Approval of Agenda

MOTION: To approve the Agenda:

#24:53 M/ Justin Jeffrey, S/ Wendy Hewitt. CARRIED.

4. Approval of Minutes:

MOTION: To approve the minutes of the Board Meeting held on November 21, 2024:

#24:54 M/ Renelle Charron, S/ Mike Popke. CARRIED.

5. Conflict of Interest: None

6. Business Arising from Minutes: None

7. Correspondence:

- Karthi recounted the most recent events following another email from the library's neighbour concerning vehicles idling in front of the Pembroke 50+ Active Living Centre. Board members discussed the situation as well as steps undertaken to mitigate it.

8. Board Chair Report:

- Brian mentioned his biweekly visits to the Library to sign invoices.
- He also reported having written letters of support for the:
 - "Experience Ontario 2025" grant program, for which an application is being submitted in view of the 2025 Pembroke Multicultural Festival.

9. CEO Report:

- Karthi reported that she and three library staff members attended the "World Multicultural Festival" in Ottawa on November 30, 2024. This event provided a great opportunity to network with new vendors and performers in view of the upcoming 2025 Pembroke Multicultural Festival. She proceeded to describe the similarities and differences between the two events.

10. Financial Report:

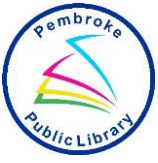
MOTION: To transfer \$2,000.00 from the Sick-Leave Contingency to the Library Contingency Reserves 50-999-0590-7916:

#24:55 M/ Justin Jeffrey, S/ Mike Popke. CARRIED.

MOTION: To transfer \$3,100.00 from the Legal Fees to the Library Contingency Reserves 50-999-0590-7916:

#24:56 M/ Ron Gervais, S/ Wendy Hewitt. CARRIED.

MOTION: To transfer any Budget 2024 Fundraising Donation monies from 60-078-0118-



0550 to the Budget 2025 Fundraising Donation 60-078-0118-0550:

#24:57 M/ Justin Jeffrey, S/ Renelle Charron. CARRIED.

MOTION: To transfer surplus from Capital to Capital Reserves 50-0999-0590-7915:

#24:58 M/ Justin Jeffrey, S/ Renelle Charron. CARRIED.

MOTION: To transfer surplus from the 2024 Library Budget to the Library Contingency Reserves 50-999-0590-7916:

#24:59 M/ Ron Gervais, S/ Mike Popke. CARRIED.

MOTION: To transfer surplus from the 2024 Multicultural Festival Budget to the 2025 Multicultural Festival Budget 60-078-0130-9160:

#24:60 M/ Wendy Hewitt, S/ Renelle Charron. CARRIED.

Note: The Multicultural Festival Budget is different and separate from the Library Budget.

11. Property Report:

- Brian declared that the process for the library's window and roof repairs would begin in the spring of 2025.

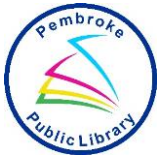
12. Policies: None

13. In-Camera Session: None

14. Acceptance of All Reports:

MOTION: To accept all reports:

#24:61 M/ Justin Jeffrey, S/ Wendy Hewitt. CARRIED.



15. New Business:

- Justin reported that he, along with Renelle Charron and Wendy Hewitt, had met on December 11 to discuss Karthi's performance appraisal, which they discussed with her. Further elaboration on this matter will be provided to other Board Members during the January 16, 2025 Board Meeting's in-camera session.

16. Adjournment: Approximately 5:19pm.

MOTION: To adjourn:

#24:62 M/ Justin Jeffrey, S/ Mike Popke. CARRIED.

17. Next Meeting: Thursday, January 16, 2025 at 6:00pm.

Board Chair

Brian Abdallah

CEO

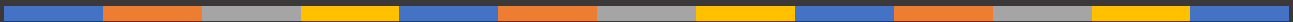
Karthi Rajamani



MONTHLY REPORT DECEMBER 2024



PEMBROKE PUBLIC LIBRARY

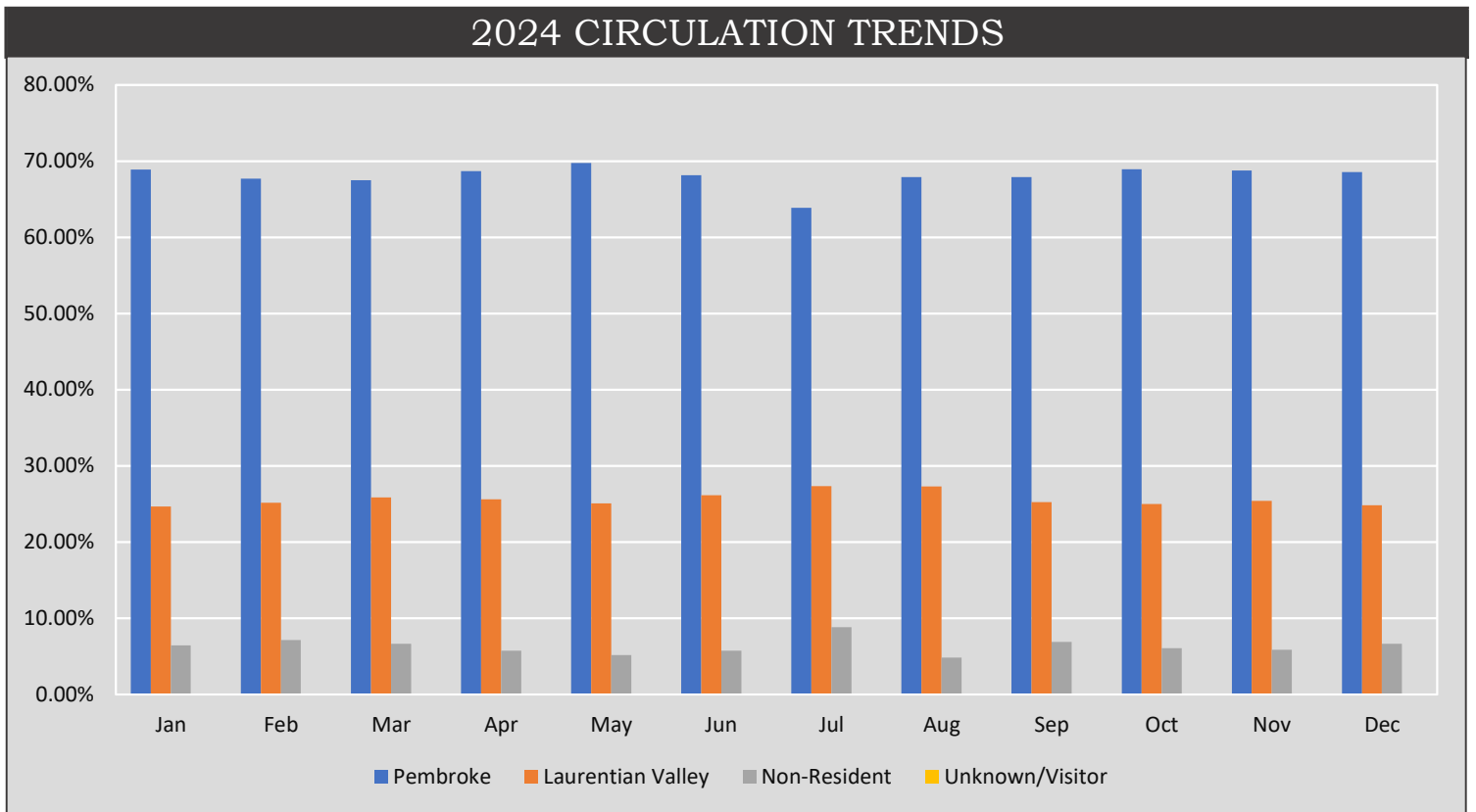




Circulation

| THIS MONTH | | | | |
|-------------------|--------------|----------------|--|------|
| | Usage | Percentage | | 2024 |
| Pembroke | 2,976 | 68.54% | | |
| Laurentian Valley | 1,078 | 24.83% | | |
| Non-Resident | 288 | 6.63% | | |
| Unknown/Visitor | 0 | 0.00% | | |
| TOTAL | 4,342 | 100.00% | | |

| THIS MONTH LAST YEAR | | | | |
|----------------------|--------------|----------------|--|------|
| | Usage | Percentage | | 2023 |
| Pembroke | 3,181 | 68.39% | | |
| Laurentian Valley | 1,220 | 26.23% | | |
| Non-Resident | 249 | 5.35% | | |
| Unknown/Visitor | 1 | 0.03% | | |
| TOTAL | 4,651 | 100.00% | | |



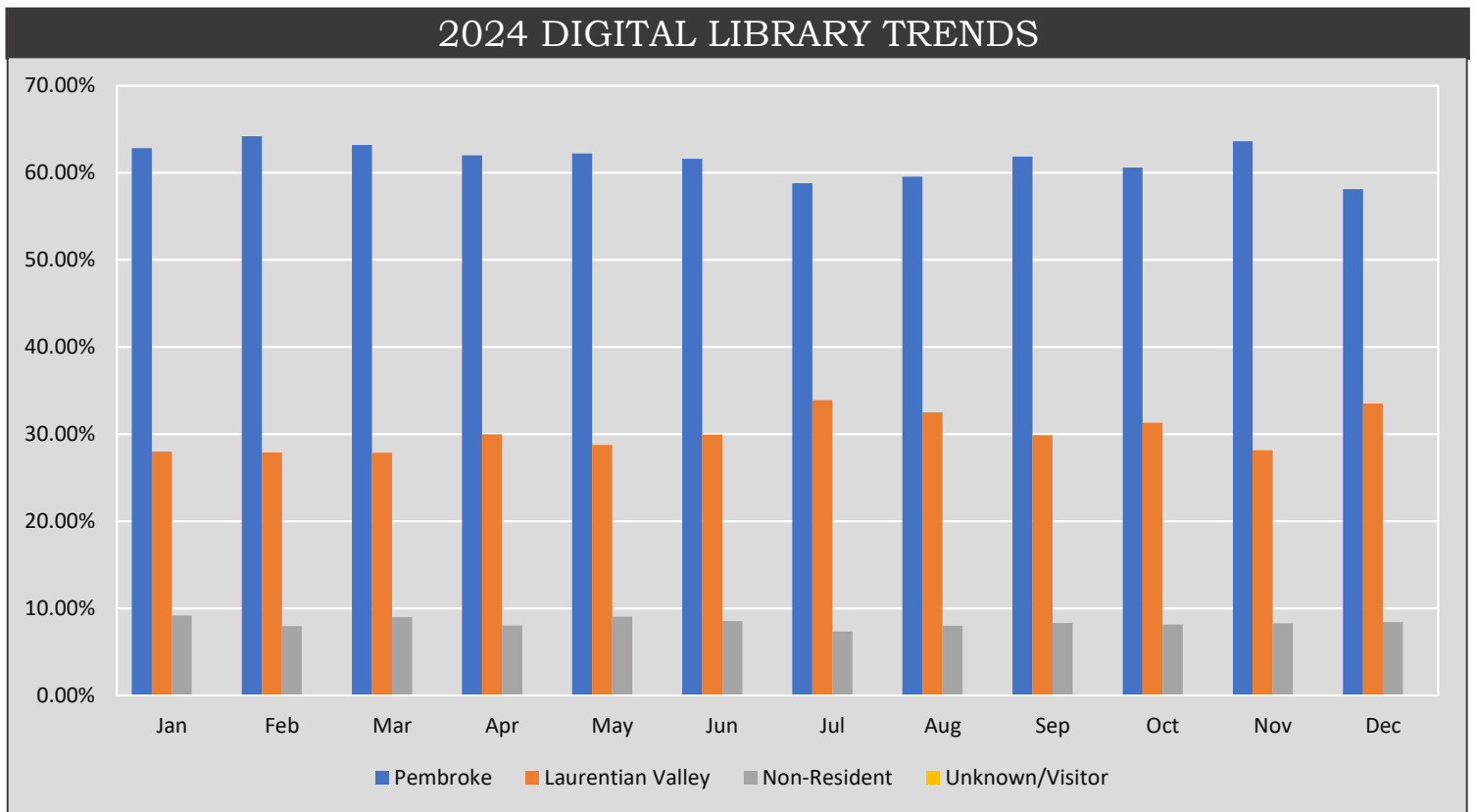
2024 CIRCULATION TRENDS

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Pembroke | 68.90% | 67.70% | 67.49% | 68.66% | 69.76% | 68.14% | 63.86% | 67.89% | 67.88% | 68.94% | 68.76% | 68.54% |
| Laurentian Valley | 24.66% | 25.16% | 25.87% | 25.59% | 25.08% | 26.13% | 27.33% | 27.28% | 25.24% | 25.00% | 25.38% | 24.83% |
| Non-Resident | 6.44% | 7.14% | 6.64% | 5.75% | 5.16% | 5.73% | 8.81% | 4.83% | 6.88% | 6.06% | 5.86% | 6.63% |
| Unknown/Visitor | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| TOTAL | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% |



| THIS MONTH | | | |
|-------------------|--------------|----------------|-------------|
| | Usage | Percentage | |
| Pembroke | 1,245 | 58.10% | |
| Laurentian Valley | 718 | 33.50% | |
| Non-Resident | 180 | 8.40% | |
| Unknown/Visitor | 0 | 0.00% | |
| TOTAL | 2,143 | 100.00% | 2024 |

| THIS MONTH LAST YEAR | | | |
|----------------------|--------------|----------------|-------------|
| | Usage | Percentage | |
| Pembroke | 1,325 | 61.57% | |
| Laurentian Valley | 624 | 29.00% | |
| Non-Resident | 203 | 9.43% | |
| Unknown/Visitor | 0 | 0.00% | |
| TOTAL | 2,152 | 100.00% | 2023 |



2024 DIGITAL LIBRARY TRENDS

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Pembroke | 62.84% | 64.19% | 63.18% | 62.01% | 62.23% | 61.59% | 58.79% | 59.54% | 61.87% | 60.60% | 63.62% | 58.10% |
| Laurentian Valley | 27.99% | 27.87% | 27.84% | 29.97% | 28.74% | 29.91% | 33.88% | 32.50% | 29.85% | 31.29% | 28.12% | 33.50% |
| Non-Resident | 9.17% | 7.94% | 8.98% | 8.02% | 9.03% | 8.50% | 7.33% | 7.96% | 8.28% | 8.11% | 8.26% | 8.40% |
| Unknown/Visitor | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| TOTAL | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% |



Public Access Computers

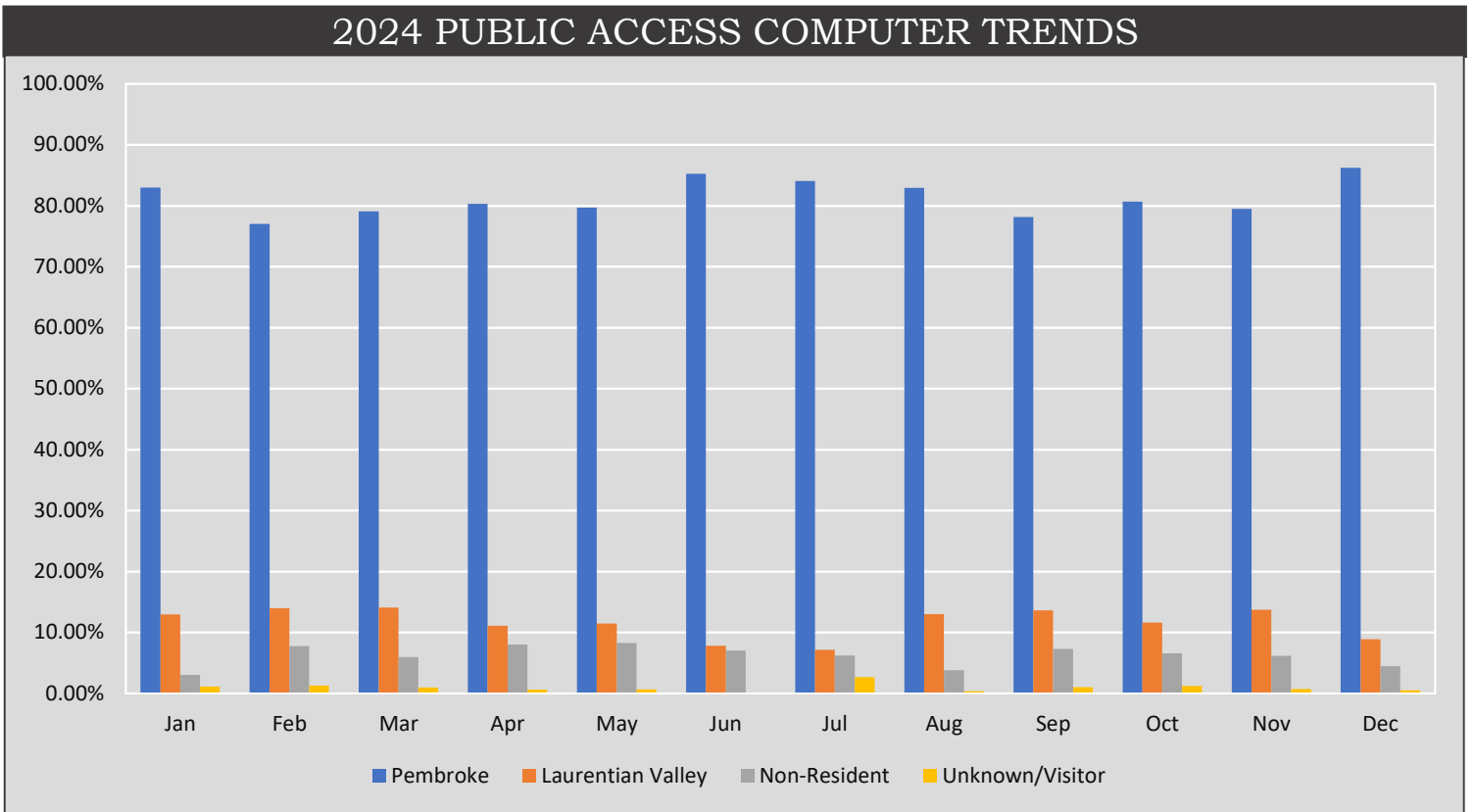
Pembroke Public Library
 Monthly Report
 December 2024

| THIS MONTH | | | |
|-------------------|------------|----------------|--|
| | Usage | Percentage | |
| Pembroke | 175 | 86.21% | |
| Laurentian Valley | 18 | 8.87% | |
| Non-Resident | 9 | 4.43% | |
| Unknown/Visitor | 1 | 0.49% | |
| TOTAL | 203 | 100.00% | |

2024

| THIS MONTH LAST YEAR | | | |
|----------------------|------------|----------------|--|
| | Usage | Percentage | |
| Pembroke | 171 | 80.28% | |
| Laurentian Valley | 29 | 13.62% | |
| Non-Resident | 9 | 4.23% | |
| Unknown/Visitor | 4 | 1.87% | |
| TOTAL | 213 | 100.00% | |

2023



2024 PUBLIC ACCESS COMPUTER TRENDS

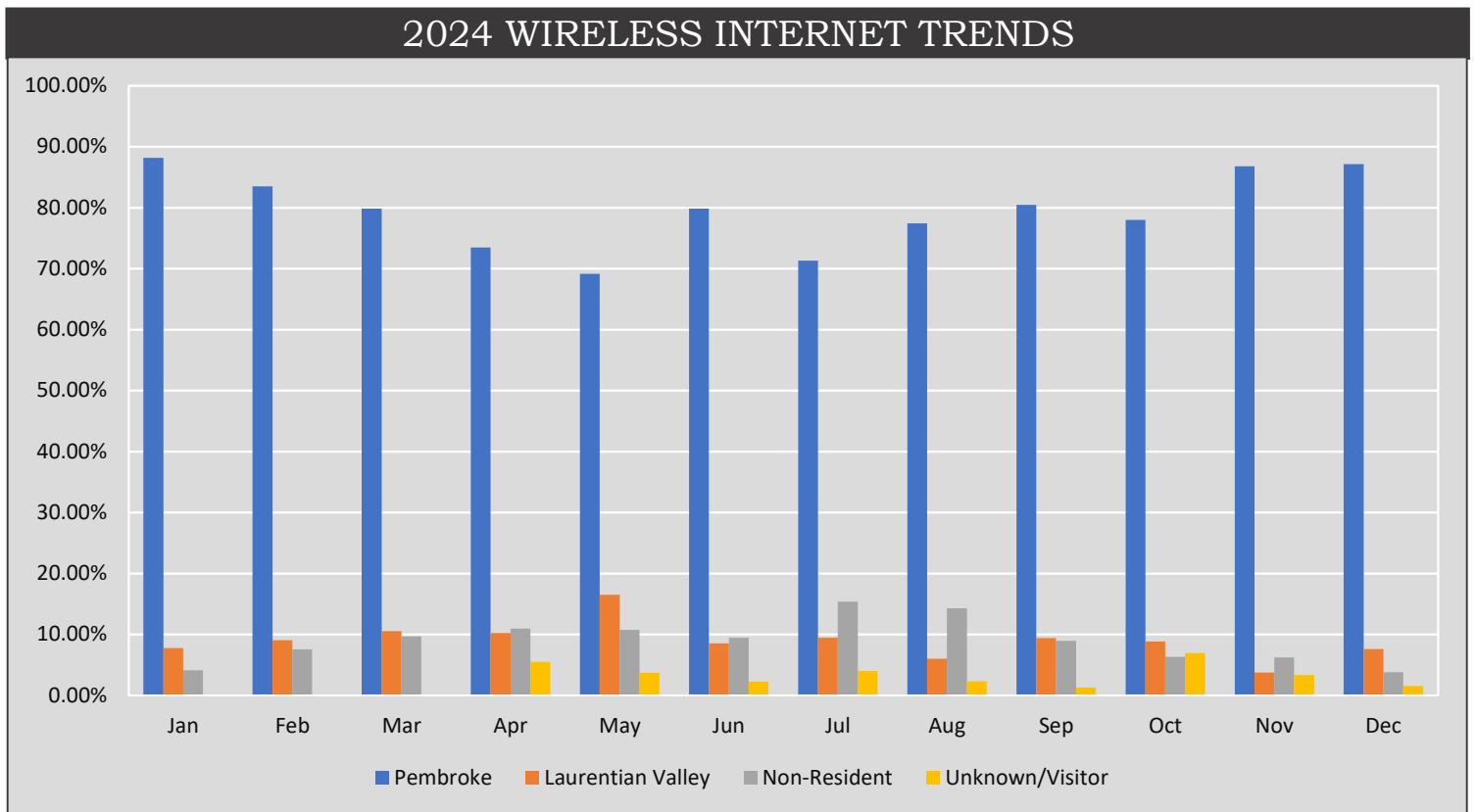
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Pembroke | 82.97% | 77.02% | 79.06% | 80.31% | 79.68% | 85.21% | 84.02% | 82.91% | 78.15% | 80.65% | 79.45% | 86.21% |
| Laurentian Valley | 12.91% | 13.98% | 14.06% | 11.08% | 11.43% | 7.79% | 7.10% | 12.97% | 13.58% | 11.61% | 13.70% | 8.87% |
| Non-Resident | 3.02% | 7.76% | 5.94% | 8.00% | 8.25% | 7.00% | 6.21% | 3.80% | 7.28% | 6.55% | 6.16% | 4.43% |
| Unknown/Visitor | 1.10% | 1.24% | 0.94% | 0.61% | 0.64% | 0.00% | 2.67% | 0.32% | 0.99% | 1.19% | 0.69% | 0.49% |
| TOTAL | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% |



Wireless Internet

| THIS MONTH | | | |
|-------------------|------------|----------------|--|
| | Usage | Percentage | |
| Pembroke | 115 | 87.12% | |
| Laurentian Valley | 10 | 7.58% | |
| Non-Resident | 5 | 3.78% | |
| Unknown/Visitor | 2 | 1.52% | |
| TOTAL | 132 | 100.00% | |

| THIS MONTH LAST YEAR | | | |
|----------------------|------------|----------------|--|
| | Usage | Percentage | |
| Pembroke | 123 | 75.93% | |
| Laurentian Valley | 16 | 9.88% | |
| Non-Resident | 22 | 13.58% | |
| Unknown/Visitor | 1 | 0.61% | |
| TOTAL | 162 | 100.00% | |



2024 WIRELESS INTERNET TRENDS

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Pembroke | 88.18% | 83.46% | 79.82% | 73.45% | 69.14% | 79.82% | 71.29% | 77.42% | 80.43% | 77.99% | 86.78% | 87.12% |
| Laurentian Valley | 7.73% | 9.02% | 10.53% | 10.18% | 16.46% | 8.52% | 9.41% | 5.99% | 9.36% | 8.81% | 3.72% | 7.58% |
| Non-Resident | 4.09% | 7.52% | 9.65% | 10.91% | 10.70% | 9.42% | 15.34% | 14.29% | 8.94% | 6.29% | 6.20% | 3.78% |
| Unknown/Visitor | 0.00% | 0.00% | 0.00% | 5.46% | 3.70% | 2.24% | 3.96% | 2.30% | 1.27% | 6.91% | 3.30% | 1.52% |
| TOTAL | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% |

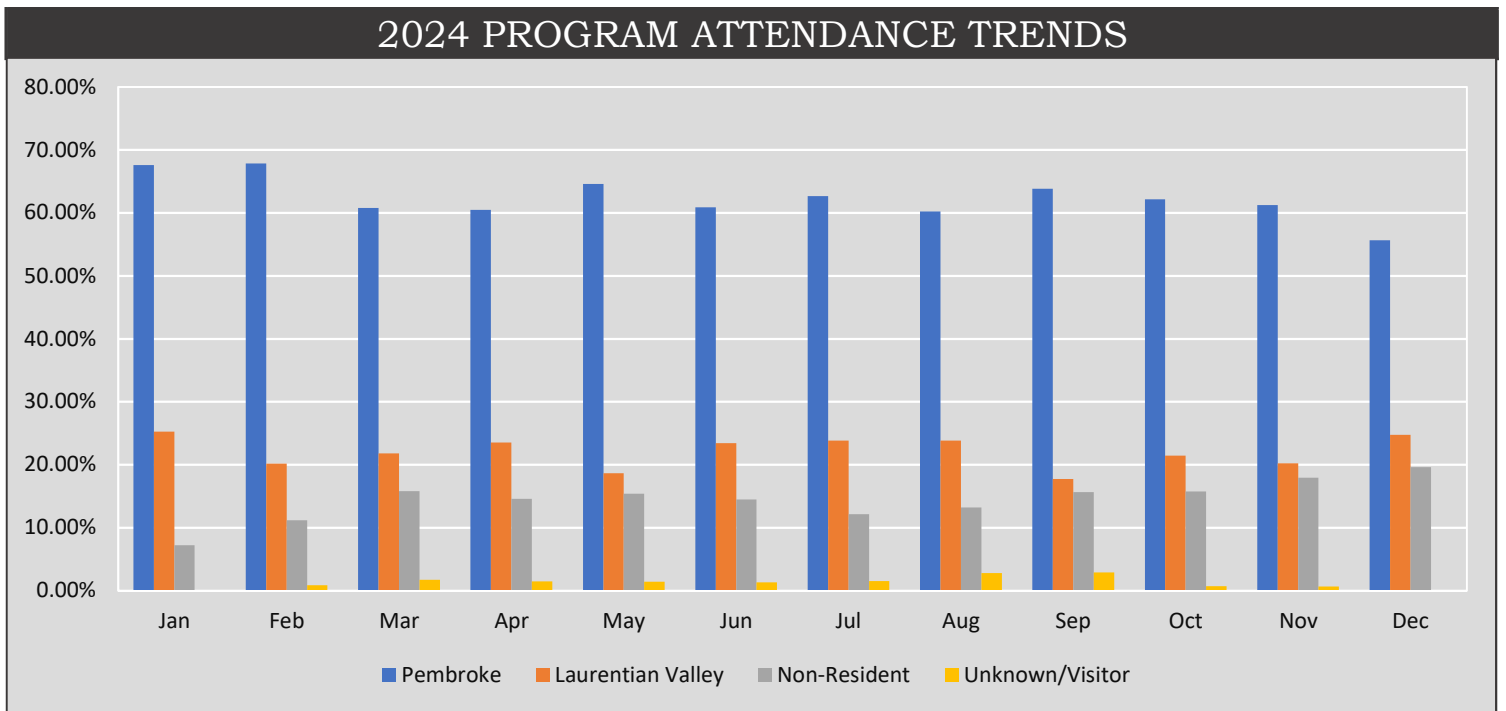


Program Attendance

Pembroke Public Library
 Monthly Report
 December 2024

| THIS MONTH | | | | |
|--------------------|-------|------------|--|------|
| Number of Programs | 32 | | | 2024 |
| | Usage | Percentage | | |
| Pembroke | 207 | 55.65% | | |
| Laurentian Valley | 92 | 24.73% | | |
| Non-Resident | 73 | 19.62% | | |
| Unknown/Visitor | 0 | 0.00% | | |
| TOTAL | 372 | 100.00% | | |

| THIS MONTH LAST YEAR | | | | |
|----------------------|-------|------------|--|------|
| Number of Programs | 35 | | | 2023 |
| | Usage | Percentage | | |
| Pembroke | 340 | 66.28% | | |
| Laurentian Valley | 93 | 18.13% | | |
| Non-Resident | 80 | 15.59% | | |
| Unknown/Visitor | 0 | 0.00% | | |
| TOTAL | 513 | 100.00% | | |



2024 PROGRAM ATTENDANCE TRENDS

| Number of Programs | 49 | 50 | 56 | 68 | 55 | 54 | 68 | 68 | 55 | 68 | 56 | 32 |
|--------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Pembroke | 67.57% | 67.81% | 60.75% | 60.48% | 64.56% | 60.88% | 62.63% | 60.21% | 63.81% | 62.16% | 61.23% | 55.65% |
| Laurentian Valley | 25.24% | 20.17% | 21.76% | 23.52% | 18.65% | 23.40% | 23.79% | 23.82% | 17.72% | 21.45% | 20.19% | 24.73% |
| Non-Resident | 7.19% | 11.16% | 15.80% | 14.55% | 15.38% | 14.44% | 12.10% | 13.18% | 15.62% | 15.71% | 17.93% | 19.62% |
| Unknown/Visitor | 0.00% | 0.86% | 1.69% | 1.45% | 1.41% | 1.28% | 1.48% | 2.79% | 2.85% | 0.68% | 0.65% | 0.00% |
| TOTAL | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% |



Collection Usage

Pembroke Public Library

Monthly Report

December 2024

LIBRARY MATERIAL CIRCULATION

| | December 2023 | December 2024 |
|--------------------------------|---------------|---------------|
| Adult Books Fiction | 1,395 | 1,361 |
| Adult Books Non-Fiction | 513 | 435 |
| Children's Books Fiction | 1,251 | 1,399 |
| Children's Books Non-Fiction | 201 | 252 |
| ILL-Borrowed | 65 | 3 |
| ILL-Lent | 113 | 0 |
| Magazines | 106 | 104 |
| Talking Books | 234 | 178 |
| DVDs/Blu-Rays | 735 | 537 |
| CDs | 75 | 30 |
| Computers, Laptops & Equipment | 213 | 203 |
| Instruments & Passes | 17 | 13 |
| TOTAL | 4,918 | 4,515 |

IN-LIBRARY MATERIAL USAGE

| | December 2023 | December 2024 |
|-----------------------|---------------|---------------|
| Books Used In-Library | 337 | 299 |
| TOTAL | 337 | 299 |

DIGITAL LIBRARY CIRCULATION

| | December 2023 | December 2024 |
|----------------------|---------------|---------------|
| Hoopla eAudiobook | 76 | 135 |
| Hoopla Comic Book | 2 | 2 |
| Hoopla eBook | 69 | 71 |
| Hoopla Movie | 6 | 13 |
| Hoopla Music | 0 | 1 |
| Hoopla Television | 8 | 0 |
| OverDrive eAudiobook | 498 | 511 |
| OverDrive eBook | 934 | 1,004 |
| OverDrive eMagazine | 575 | 406 |
| TOTAL | 1,593 | 1,737 |

DATABASE USAGE

| | December 2023 | December 2024 |
|-------------------|---------------|---------------|
| Ancestry | 36 | 0 |
| AtoZ World Food | 4 | 0 |
| AtoZ World Travel | 0 | 0 |
| CreativeBug | 3 | 1 |
| Early Learning | 1 | 0 |
| Mango Languages | 70 | 52 |
| Tumblebook | 29 | 15 |
| SIRS Discoverer | 2 | 0 |
| World Book | 16 | 7 |
| CBC Corner | 16 | 23 |
| Other | 0 | 0 |
| TOTAL | 177 | 98 |



Collection Management

Pembroke Public Library
Monthly Report
December 2024

MATERIALS CATALOGUED

| | December 2023 | December 2024 |
|----------------------------------|---------------|---------------|
| Adult Books Fiction | 47 | 68 |
| Children's Books Fiction | 14 | 53 |
| Magazines | 23 | 0 |
| Talking Books | 6 | 3 |
| DVDs/Blu-Rays/CDs | 32 | 7 |
| Special Collections | 0 | 0 |
| Computers & Laptops | 0 | 0 |
| Instruments, Equipment, & Passes | 0 | 0 |
| TOTAL | 122 | 131 |

MATERIALS MENDED

| | December 2023 | December 2024 |
|-----------------------|---------------|---------------|
| A/V Material | 1 | 1 |
| Books & Talking Books | 11 | 14 |
| TOTAL | 12 | 15 |

MATERIALS WITHDRAWN

| | December 2023 | December 2024 |
|-----------------------|---------------|---------------|
| Books & Talking Books | 77 | 6 |
| A/V Material | 69 | 0 |
| Magazines | 1 | 0 |
| TOTAL | 147 | 6 |



NEW REGISTRATIONS

| | December 2023 | December 2024 |
|-----------------------|---------------|---------------|
| Adult Department | 17 | 22 |
| Children's Department | 4 | 0 |
| TOTAL | 21 | 22 |

REFERENCES

| | December 2023 | December 2024 |
|-----------------------|---------------|---------------|
| Adult Department | 1,124 | 1,122 |
| Children's Department | 541 | 441 |
| ILL Searches | 137 | 0 |

ACCESSIBILITY SERVICES

| | December 2023 | December 2024 |
|---------------------------|---------------|---------------|
| Extension Deliveries | 69 | 66 |
| Extension Items Delivered | 301 | 236 |
| CELA Registrations | 0 | 0 |
| CELA Circulation | 98 | 91 |

COMMUNITY SERVICES

| | December 2023 | December 2024 |
|--------------------------|---------------|---------------|
| Outreach Events | 6 | 6 |
| Outreach Participants | 323 | 424 |
| Class Visits | 2 | 1 |
| Class Visit Participants | 30 | 7 |
| Educator Pre-Selections | 0 | 0 |
| Educator Items Selected | 0 | 0 |
| Tutors | 16 | 17 |
| Tutored Students | 51 | 90 |

SOCIAL MEDIA MARKETING

| | December 2023 | December 2024 |
|--------------------|---------------|---------------|
| Website Page Views | 3,272 | 1,588 |
| Facebook Reach | 19,223 | 37,761 |
| Instagram Reach | 241 | 856 |



Financial Report

Pembroke Public Library

Monthly Report

December 2024

DEPOSIT INFORMATION

| | December 2023 | December 2024 |
|-------------------------------|-------------------|-------------------|
| Float | \$100.00 | \$100.00 |
| Fines - Adult Department | \$136.55 | \$67.50 |
| Fines - A/V | \$27.25 | \$12.50 |
| Lost Books | \$48.95 | \$129.78 |
| Fines - Children's Department | \$244.75 | \$41.80 |
| Non-Resident Fee | \$175.00 | \$135.00 |
| Print/Copy/Fax | \$316.60 | \$245.45 |
| Donations | \$0.00 | \$40.00 |
| Fundraising Donations | \$999.22 | \$1,351.84 |
| TOTAL | \$2,048.32 | \$2,123.87 |
| Deposits | \$1,948.32 | \$2,023.87 |
| Cash Carried Over | \$100.00 | \$100.00 |
| TOTAL | \$2,048.32 | \$2,123.87 |

PETTY CASH EXPENDITURES

| | December 2023 | December 2024 |
|--------------------------------|-----------------|---------------|
| Audio/Video | \$0.00 | \$0.00 |
| Board Expenses | \$0.00 | \$0.00 |
| Books | \$0.00 | \$0.00 |
| Conferences & Training | \$0.00 | \$0.00 |
| General Maintenance | \$0.00 | \$0.00 |
| Office Equipment & Maintenance | \$18.06 | \$0.00 |
| Office Supplies | \$14.06 | \$0.00 |
| Postage | \$0.00 | \$0.00 |
| Programming & Outreach | \$75.92 | \$0.00 |
| Other | \$0.00 | \$0.00 |
| TOTAL | \$108.04 | \$0.00 |

FINES WAIVED

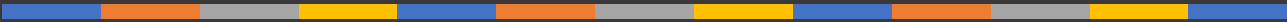
| | December 2023 | December 2024 |
|--------------|----------------|----------------|
| Fines Waived | \$58.44 | \$55.00 |
| TOTAL | \$58.44 | \$55.00 |



2024 USAGE AVERAGES



PEMBROKE PUBLIC LIBRARY





Circulation

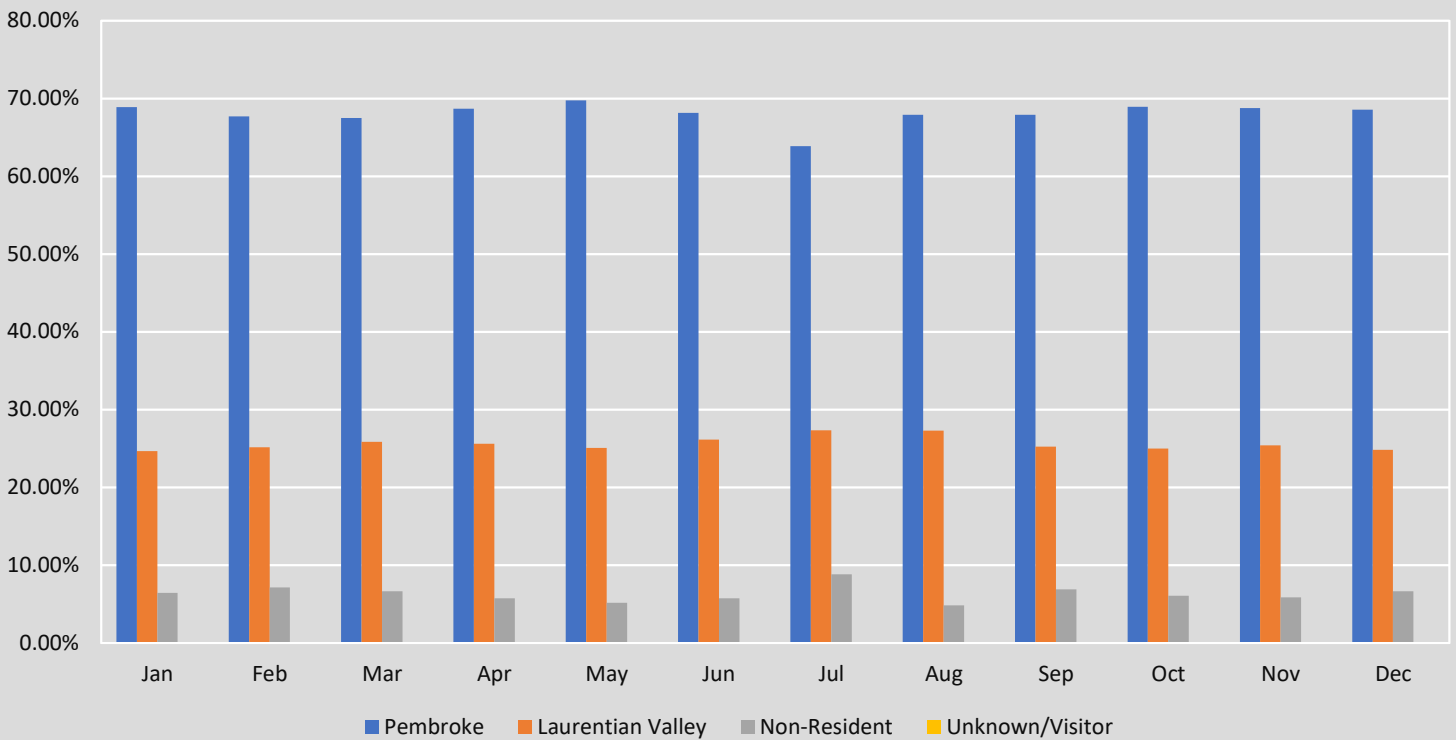
2024 USAGE AVERAGES

| | Usage | Percentage | | 2024 |
|-------------------|--------------|----------------|--|------|
| Pembroke | 4,422 | 68.04% | | |
| Laurentian Valley | 1,670 | 25.63% | | |
| Non-Resident | 413 | 6.33% | | |
| Unknown/Visitor | 0 | 0.00% | | |
| TOTAL | 6,505 | 100.00% | | |

2023 USAGE AVERAGES

| | Usage | Percentage | | 2023 |
|-------------------|--------------|-------------|--|------|
| Pembroke | 4,600 | 69.09% | | |
| Laurentian Valley | 1,737 | 25.64% | | |
| Non-Resident | 364 | 5.29% | | |
| Unknown/Visitor | 0 | 0.00% | | |
| TOTAL | 6,701 | 100% | | |

2024 CIRCULATION TRENDS



2024 CIRCULATION TRENDS

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Pembroke | 68.90% | 67.70% | 67.49% | 68.66% | 69.76% | 68.14% | 63.86% | 67.89% | 67.88% | 68.94% | 68.76% | 68.54% |
| Laurentian Valley | 24.66% | 25.16% | 25.87% | 25.59% | 25.08% | 26.13% | 27.33% | 27.28% | 25.24% | 25.00% | 25.38% | 24.83% |
| Non-Resident | 6.44% | 7.14% | 6.64% | 5.75% | 5.16% | 5.73% | 8.81% | 4.83% | 6.88% | 6.06% | 5.86% | 6.63% |
| Unknown/Visitor | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| TOTAL | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% |



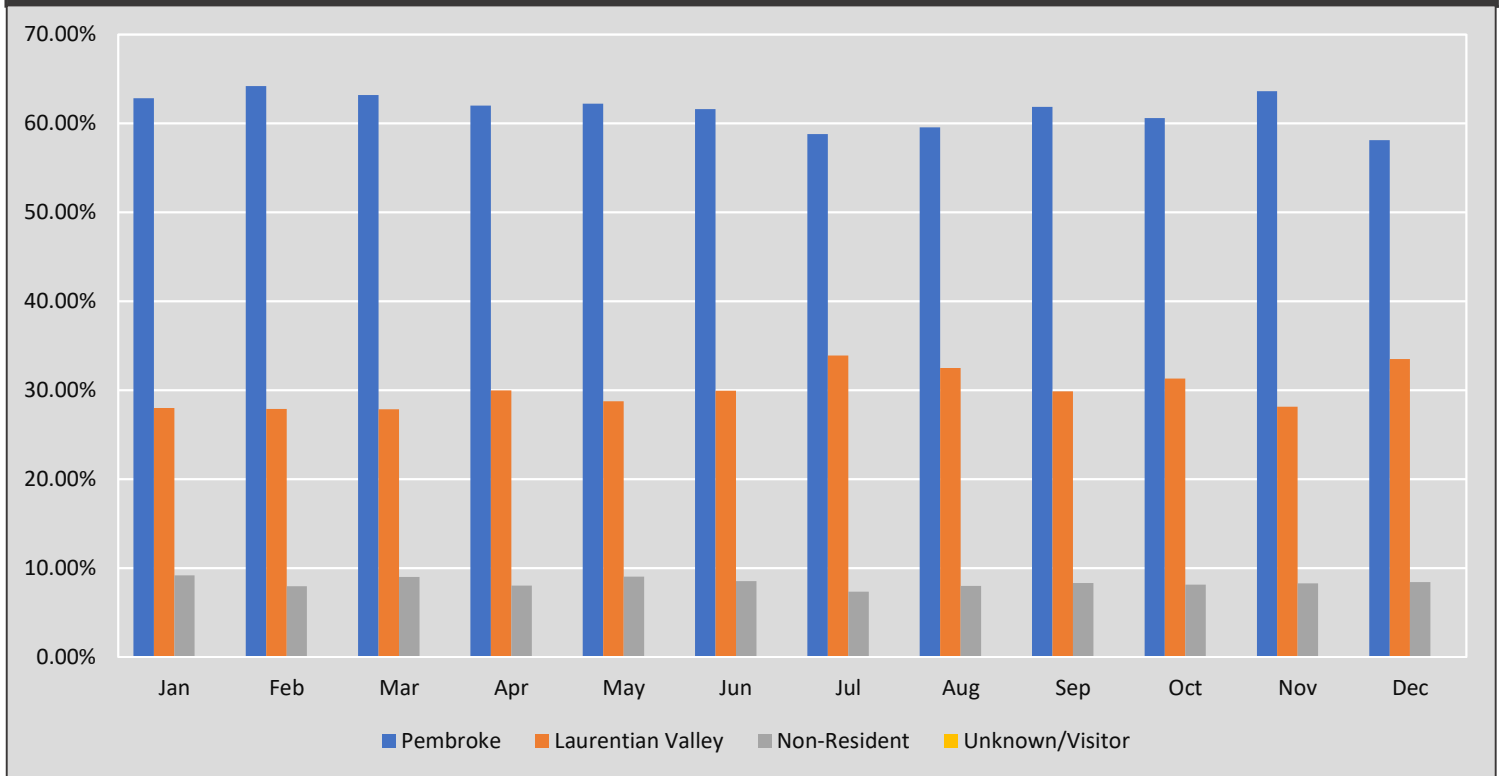
2024 USAGE AVERAGES

| | Usage | Percentage | | 2024 |
|-------------------|--------------|----------------|--|------|
| Pembroke | 1,386 | 61.55% | | |
| Laurentian Valley | 678 | 30.12% | | |
| Non-Resident | 188 | 8.33% | | |
| Unknown/Visitor | 0 | 0.00% | | |
| TOTAL | 2,143 | 100.00% | | |

2023 USAGE AVERAGES

| | Usage | Percentage | | 2023 |
|-------------------|--------------|----------------|--|------|
| Pembroke | 818 | 52.60% | | |
| Laurentian Valley | 528 | 33.96% | | |
| Non-Resident | 203 | 13.45% | | |
| Unknown/Visitor | 0 | 0.00% | | |
| TOTAL | 1,549 | 100.00% | | |

2024 DIGITAL LIBRARY TRENDS



2024 DIGITAL LIBRARY TRENDS

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Pembroke | 62.84% | 64.19% | 63.18% | 62.01% | 62.23% | 61.59% | 58.79% | 59.54% | 61.87% | 60.60% | 63.62% | 58.10% |
| Laurentian Valley | 27.99% | 27.87% | 27.84% | 29.97% | 28.74% | 29.91% | 33.88% | 32.50% | 29.85% | 31.29% | 28.12% | 33.50% |
| Non-Resident | 9.17% | 7.94% | 8.98% | 8.02% | 9.03% | 8.50% | 7.33% | 7.96% | 8.28% | 8.11% | 8.26% | 8.40% |
| Unknown/Visitor | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% | 0.00% |
| TOTAL | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% |



Public Access Computers

Pembroke Public Library
Annual Usage Report

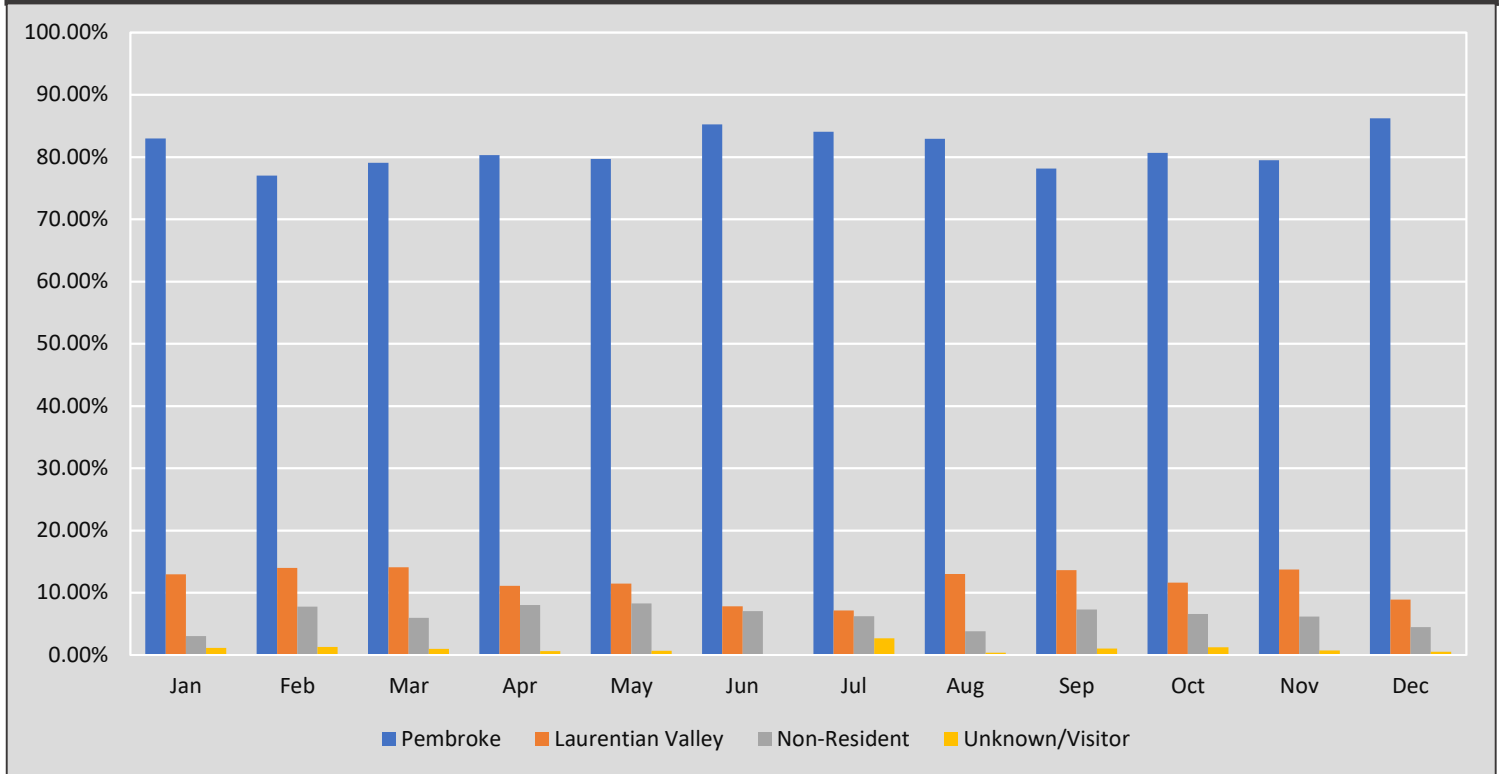
2024 USAGE AVERAGES

| | Usage | Percentage | | 2024 |
|-------------------|------------|----------------|--|------|
| Pembroke | 250 | 81.30% | | |
| Laurentian Valley | 36 | 11.59% | | |
| Non-Resident | 19 | 6.20% | | |
| Unknown/Visitor | 3 | 0.91% | | |
| TOTAL | 308 | 100.00% | | |

2023 USAGE AVERAGES

| | Usage | Percentage | | 2023 |
|-------------------|------------|----------------|--|------|
| Pembroke | 158 | 80.88% | | |
| Laurentian Valley | 22 | 10.94% | | |
| Non-Resident | 13 | 6.12% | | |
| Unknown/Visitor | 3 | 2.07% | | |
| TOTAL | 196 | 100.00% | | |

2024 PUBLIC ACCESS COMPUTER TRENDS



2024 PUBLIC ACCESS COMPUTER TRENDS

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Pembroke | 82.97% | 77.02% | 79.06% | 80.31% | 79.68% | 85.21% | 84.02% | 82.91% | 78.15% | 80.65% | 79.45% | 86.21% |
| Laurentian Valley | 12.91% | 13.98% | 14.06% | 11.08% | 11.43% | 7.79% | 7.10% | 12.97% | 13.58% | 11.61% | 13.70% | 8.87% |
| Non-Resident | 3.02% | 7.76% | 5.94% | 8.00% | 8.25% | 7.00% | 6.21% | 3.80% | 7.28% | 6.55% | 6.16% | 4.43% |
| Unknown/Visitor | 1.10% | 1.24% | 0.94% | 0.61% | 0.64% | 0.00% | 2.67% | 0.32% | 0.99% | 1.19% | 0.69% | 0.49% |
| TOTAL | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% |



Wireless Internet

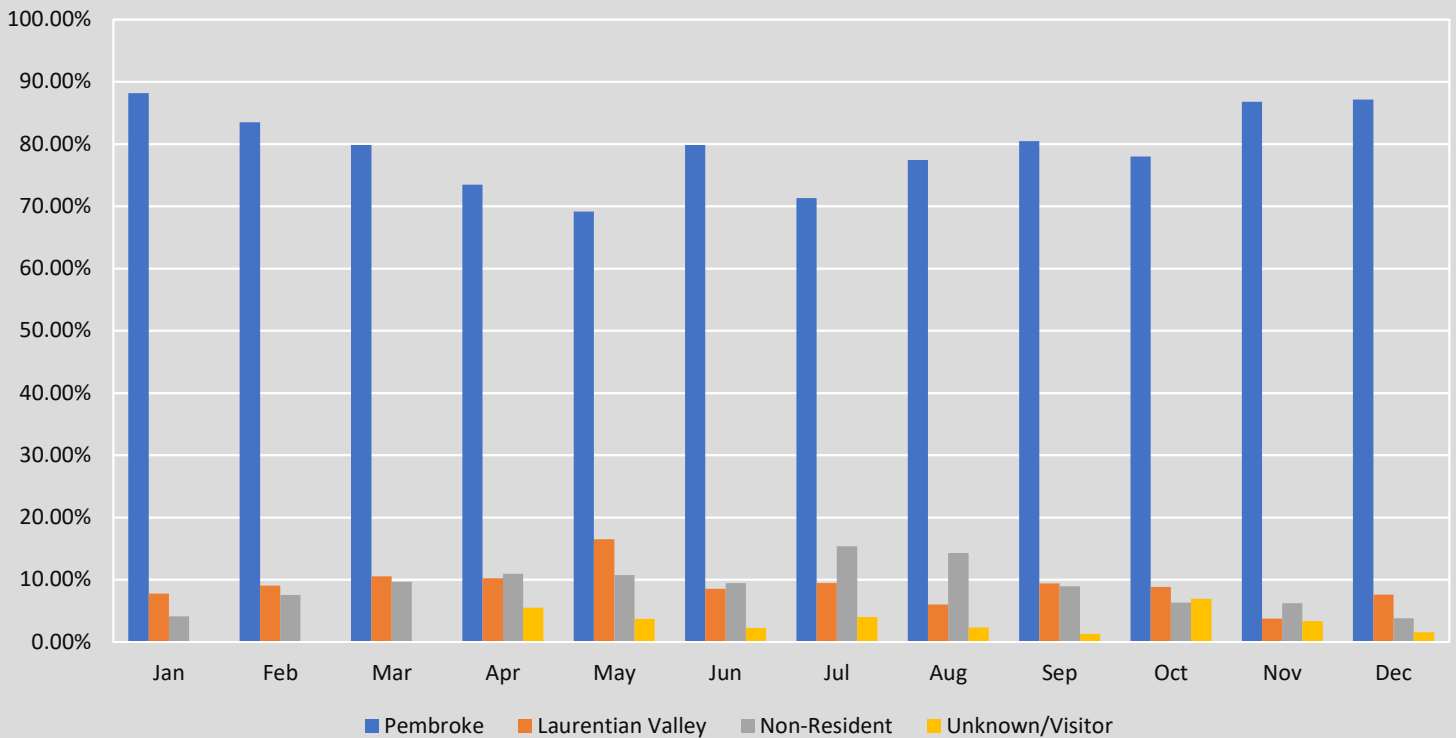
2024 USAGE AVERAGES

| | Usage | Percentage | | 2024 |
|-------------------|------------|----------------|--|------|
| Pembroke | 175 | 79.58% | | |
| Laurentian Valley | 20 | 8.94% | | |
| Non-Resident | 20 | 89.93% | | |
| Unknown/Visitor | 6 | 2.55% | | |
| TOTAL | 221 | 100.00% | | |

2023 USAGE AVERAGES

| | Usage | Percentage | | 2023 |
|-------------------|------------|----------------|--|------|
| Pembroke | 115 | 65.62% | | |
| Laurentian Valley | 23 | 19.32% | | |
| Non-Resident | 20 | 11.55% | | |
| Unknown/Visitor | 5 | 3.50% | | |
| TOTAL | 163 | 100.00% | | |

2024 WIRELESS INTERNET TRENDS



2024 WIRELESS INTERNET TRENDS

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Pembroke | 88.18% | 83.46% | 79.82% | 73.45% | 69.14% | 79.82% | 71.29% | 77.42% | 80.43% | 77.99% | 86.78% | 87.12% |
| Laurentian Valley | 7.73% | 9.02% | 10.53% | 10.18% | 16.46% | 8.52% | 9.41% | 5.99% | 9.36% | 8.81% | 3.72% | 7.58% |
| Non-Resident | 4.09% | 7.52% | 9.65% | 10.91% | 10.70% | 9.42% | 15.34% | 14.29% | 8.94% | 6.29% | 6.20% | 3.78% |
| Unknown/Visitor | 0.00% | 0.00% | 0.00% | 5.46% | 3.70% | 2.24% | 3.96% | 2.30% | 1.27% | 6.91% | 3.30% | 1.52% |
| TOTAL | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% |



Program Attendance

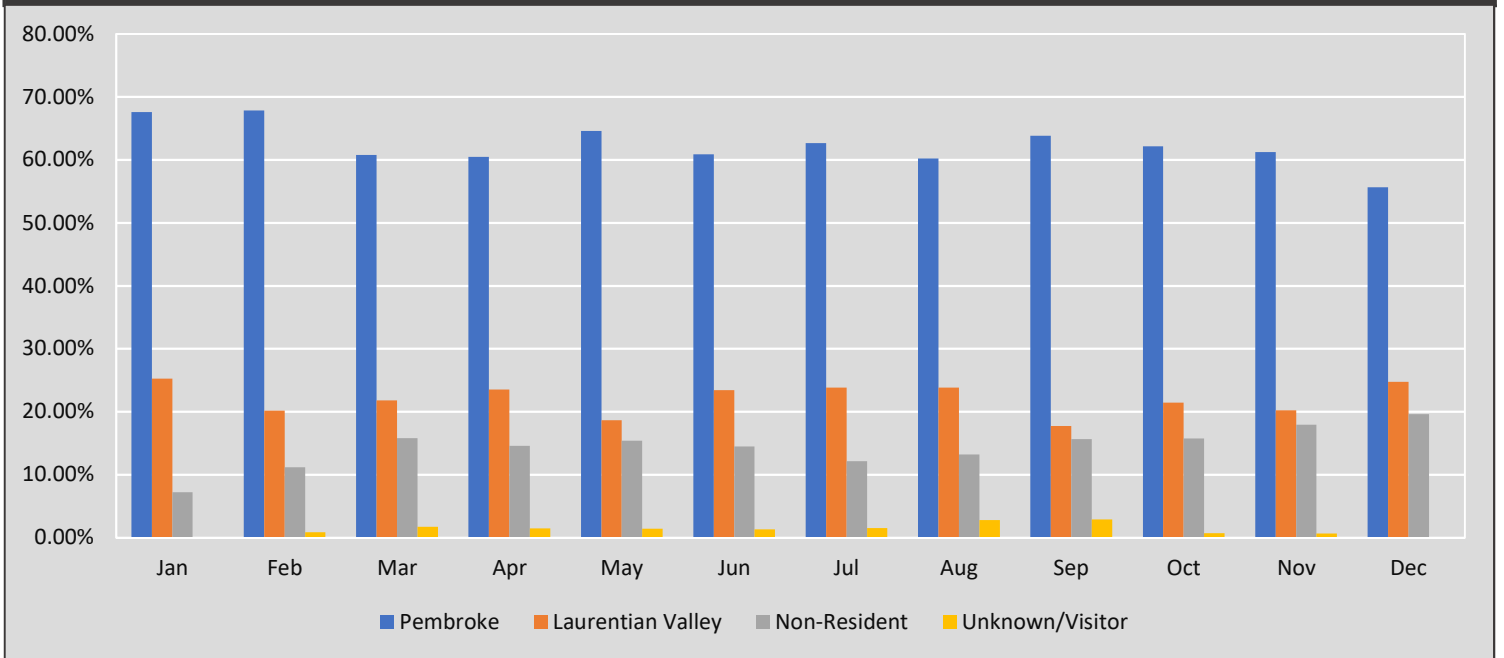
2024 USAGE AVERAGES

| 2024 USAGE AVERAGES | | | | 2024 |
|---------------------|------------|----------------|--|------|
| Number of Programs | 698 | | | |
| | Usage | Percentage | | |
| Pembroke | 485 | 62.31% | | |
| Laurentian Valley | 172 | 22.04% | | |
| Non-Resident | 110 | 14.39% | | |
| Unknown/Visitor | 11 | 1.26% | | |
| TOTAL | 778 | 100.00% | | |

2023 USAGE AVERAGES

| 2023 USAGE AVERAGES | | | | 2023 |
|---------------------|------------|----------------|--|------|
| Number of Programs | 618 | | | |
| | Usage | Percentage | | |
| Pembroke | 371 | 61.05% | | |
| Laurentian Valley | 159 | 27.45% | | |
| Non-Resident | 60 | 9.60% | | |
| Unknown/Visitor | 13 | 1.89% | | |
| TOTAL | 604 | 100.00% | | |

2024 PROGRAM ATTENDANCE TRENDS



2024 PROGRAM ATTENDANCE TRENDS

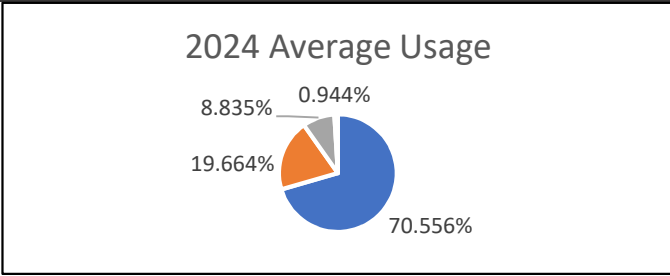
| Number of Programs | 49 | 50 | 56 | 68 | 55 | 54 | 68 | 68 | 55 | 68 | 56 | 32 |
|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Pembroke | 67.57% | 67.81% | 60.75% | 60.48% | 64.56% | 60.88% | 62.63% | 60.21% | 63.81% | 62.16% | 61.23% | 55.65% |
| Laurentian Valley | 25.24% | 20.17% | 21.76% | 23.52% | 18.65% | 23.40% | 23.79% | 23.82% | 17.72% | 21.45% | 20.19% | 24.73% |
| Non-Resident | 7.19% | 11.16% | 15.80% | 14.55% | 15.38% | 14.44% | 12.10% | 13.18% | 15.62% | 15.71% | 17.93% | 19.62% |
| Unknown/Visitor | 0.00% | 0.86% | 1.69% | 1.45% | 1.41% | 1.28% | 1.48% | 2.79% | 2.85% | 0.68% | 0.65% | 0.00% |
| TOTAL | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% |



2023 & 2024 Average Usage

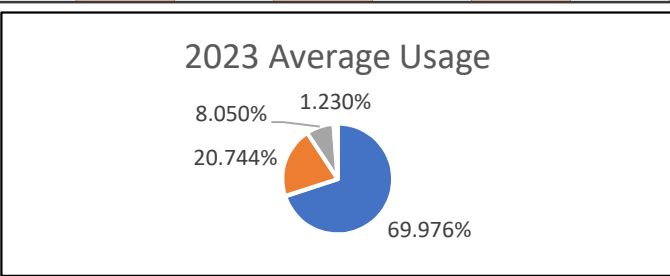
2024 AVERAGE USAGE

| | Average Circulation by Number | Average Circulation by Percentage | Average Digital Library Usage by Number | Average Digital Library Usage by Percentage | Average Computer Usage by Number | Average Computer Usage by Percentage | Average Wireless Internet Usage by Number | Average Wireless Internet Usage by Percentage | Average Program Attendance Usage by Number | Average Program Attendance Usage by Percentage | Average Total Usage |
|-------------------|-------------------------------|-----------------------------------|---|---|----------------------------------|--------------------------------------|---|---|--|--|---------------------|
| Pembroke | 4422 | 68.04% | 1386 | 61.55% | 250 | 81.30% | 175 | 79.58% | 485 | 62.31% | 70.556% |
| Laurentian Valley | 1670 | 25.63% | 678 | 30.12% | 36 | 11.59% | 20 | 8.94% | 172 | 22.04% | 19.664% |
| Non-Resident | 413 | 6.33% | 188 | 8.33% | 19 | 6.20% | 20 | 8.93% | 110 | 14.39% | 8.835% |
| Unknown/Visitor | 0 | 0.00% | 0 | 0.00% | 3 | 0.91% | 6 | 2.55% | 11 | 1.26% | 0.944% |



2023 AVERAGE USAGE

| | Average Circulation by Number | Average Circulation by Percentage | Average Digital Library Usage by Number | Average Digital Library Usage by Percentage | Average Computer Usage by Number | Average Computer Usage by Percentage | Average Wireless Internet Usage by Number | Average Wireless Internet Usage by Percentage | Average Program Attendance Usage by Number | Average Program Attendance Usage by Percentage | Average Total Usage |
|-------------------|-------------------------------|-----------------------------------|---|---|----------------------------------|--------------------------------------|---|---|--|--|---------------------|
| Pembroke | 4549 | 69.55% | 1101 | 56.12% | 197 | 83.12% | 122 | 68.54% | 407 | 72.55% | 69.976% |
| Laurentian Valley | 1666 | 25.47% | 650 | 33.13% | 24 | 10.13% | 28 | 15.73% | 108 | 19.26% | 20.744% |
| Non-Resident | 326 | 4.98% | 211 | 10.75% | 12 | 5.06% | 21 | 11.80% | 43 | 7.66% | 8.050% |
| Unknown/Visitor | 0 | 0.00% | 0 | 0.00% | 4 | 1.69% | 7 | 3.93% | 3 | 0.53% | 1.230% |





2024 ANNUAL REPORT

The Pembroke Public Library serves as a cultural focal point and community hub by empowering lifelong learning, inspiring education and enriching recreation for all members of the community.



pembrokelibrary.ca



info@pembrokelibrary.ca

613-732-8844



237 Victoria Street,
Pembroke, ON K8A 4K5



highlights

78,065

Items Borrowed

29,413

Questions Answered



Memorandum of Understanding with Algonquin College

Now Algonquin College students can get a library card at Pembroke Public Library



2023 Ministry of Tourism, Culture and Sport Innovation Award for Multilicious

This event engages downtown restaurants and food vendors leading up to Multicultural Festival



Circulation



28,785
Adult Books

31,717
Children's Books

To Karthi and all the staff, thanks you for all the great work! Great team!

-Facebook Comment

4,067
Instruments, Equipment & Passes



3,323
Talking Books

9,870
A/V Items



Digital Libraries

14,020

E-Books Borrowed

7,735

E-Audiobooks Borrowed

177

TV, Music & Movies
Streamed

5,112

Comic Books &
Magazines Borrowed

2,593

Other Digital Uses



Discover our Digital Libraries

the Corner AtoZ World Food AtoZ World Travel **libby**

ancestry creativebug

MAURIL hoopla MANGO

Learn what the library offers online for free - ebooks, audiobooks, videos, games, informational, and more!

Wednesday, December 4
2-3:00 p.m.

Call 613-732-8844 or email programs@pembrokelibrary.ca to register.

Pembroke Public Library
237 Victoria Street
613-732-8844
www.pembrokelibrary.ca





Membership

675

New Patrons

7,791

Registered Patrons





Social Networking

70,850

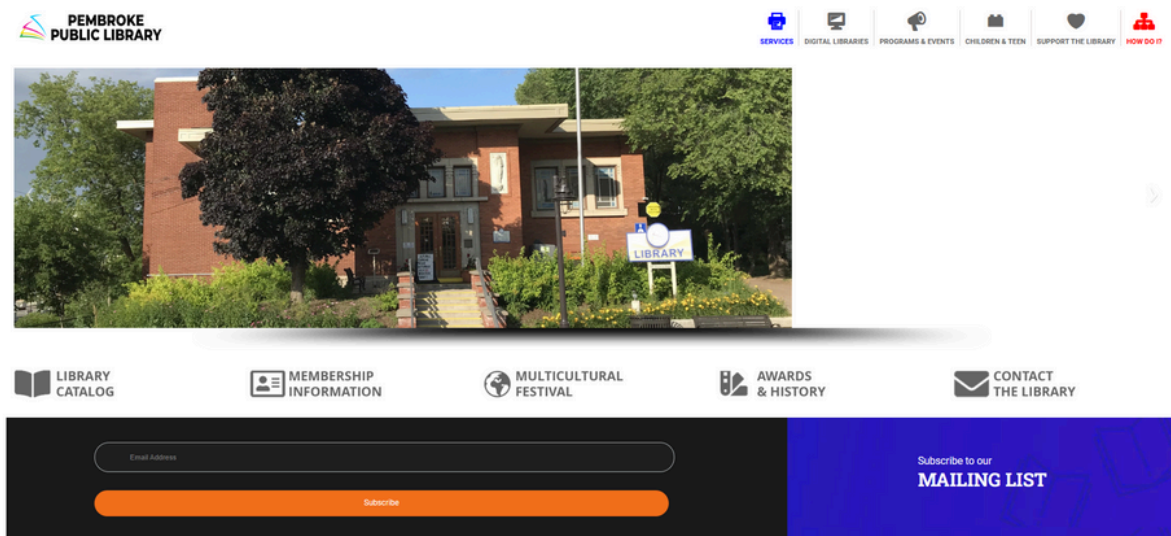
Website Page Views

442,783

Facebook Page Views

16,231

Instagram Page Views





Interlibrary Loan

1,462

Items Borrowed

1,248

Items Lent

4,795

Interlibrary Loan Searches





Accessibility Services

879

Home Deliveries

3,240

Items Delivered

3

New CELA
Registered Patrons

37

Total CELA
Registered Patrons

2,225

CELA Items Borrowed



Early Literacy



“
My child loves coming to the library for these fun activities.
- Facebook comment

280
Early Literacy Programs

5,462
Early Literacy Participants



Children's & Teens Programs



442

In-House Programs

7,156

In-House
Participants





Digital Literacy

“
Fantastic library –
beautiful building.
Library staff are
always helpful and
pleasant. Love
coming here.

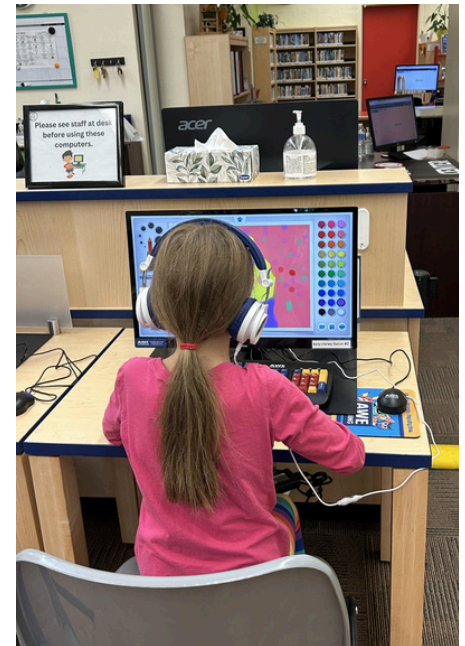
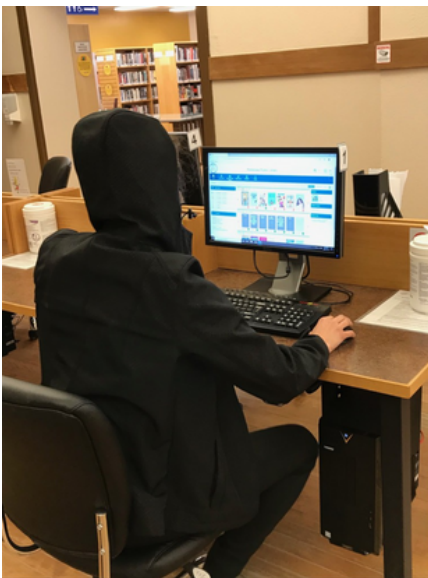
-Comment book

2,642

Wi-Fi Connections

3,643

Computer & Laptop Checkouts





Adult Programs

235

In-House Programs

2,148

In-House Participants

35

ESL Chat Group Meetings

176

ESL Chat Group Participants

“Casual Choir was so much fun last night, singing and eating. I can assure you there was lots of laughter. This is a great group and I look forward to going next month.”

-Facebook comment





Outreach Programs

44

Outreach Programs

4,013

Outreach Participants





Patron Count

49,428

Patrons came through the Main Entrance

24,208

Patrons came through the Teen Entrance

73,636

Patrons came through the
Children's/Accessibility Entrance

Some pictures from
our Book Sales:





Multicultural Festival

5,000+
Participants

39
Sponsors

18
Craft Vendors

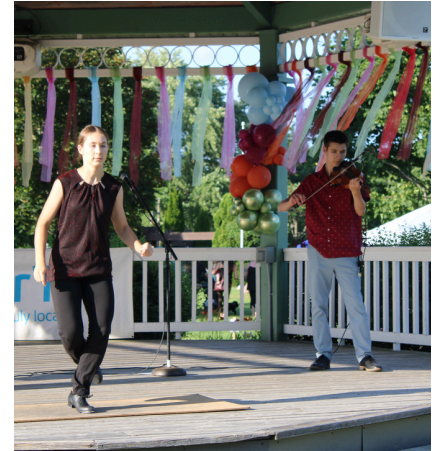
17
Food Vendors

24+
Performers

30+
Performances



Multicultural Festival





Acquisitions

1,082

Adult Books

937

Children's Books

115

Talking Books

228

A/V Items

312

Magazines



You all are the best!
Keep up all the
great things you do
at the library.
-Comment book





Estimated Service Value

| Library Service | Quantity of Use | Retail Value | Value of Services |
|---|-----------------|--------------|--------------------|
| Adult Material | 28,785 | \$35.00 | \$1,007,475 |
| Children's Material | 31,717 | \$25.00 | \$792,925 |
| Audiobook (Talking Book) | 3,323 | \$50.00 | \$166,150 |
| Interlibrary Loan Material | 1,248 | \$30.00 | \$37,440 |
| Digital Library (eBook, eAudiobook, Magazine) | 26,867 | \$20.00 | \$537,340 |
| Digital Library (Movie/TV & Music Streaming) | 177 | \$10.00 | \$1,770 |
| Other Digital Library Uses | 2,593 | \$10.00 | \$25,930 |
| DVD & Blu-Ray Material | 9,596 | \$25.00 | \$239,900 |
| Music CD | 274 | \$22.00 | \$6,028 |
| Equipment & Passes | 376 | \$30.00 | \$11,280 |
| Meeting Room Rental (Hourly) | 189 | \$20.00 | \$3,780 |
| Adult Program | 2,155 | \$15.00 | \$32,325 |
| Children's Program | 7,186 | \$15.00 | \$107,790 |
| Outreach Program | 4,013 | \$15.00 | \$60,195 |
| Public Access Computer | 3,643 | \$15.00 | \$54,645 |
| Wireless Internet | 2,642 | \$5.00 | \$13,210 |
| Reference Question | 29,413 | \$20.00 | \$588,260 |
| IT Assistance (Hourly) | 50 | \$30.00 | \$1,500 |
| Total Library Service Value: | | | \$3,687,943 |





Library Board

Deputy Mayor Brian Abdallah, Board Chair & Property

Justin Jeffrey, Vice Chair

Pembroke Mayor Ron Gervais, Member

Renelle Charron, Member

Laurentian Valley Councillor Wendy Hewitt, Member

Mike Popke, Member



Library Staff

Karthi Rajamani, Library CEO

**Anusha Arulnanthi
Taylor Bissonnette
Quinn Coyle
Izabel Deschamps
Rhayne Giberson
Olena Kasaraba
Jasmine Kaur
Jocelyn Lofstedt
Neel Macwan**

**Janelle Martin
Craig Mask
Kathy Millar
Suhani Patel
Roger St. Cyr
Sara Thibeault
Emery Verch
Makenna Woollam**

Friends of the Library

Denise Corriveau, Chair

Renelle Charron, Assistant to the Chair

Jennifer Cross, Treasurer

Sue LeBreton, Secretary

Cathy Baisley, Member

Sherry Crone, Member

Jennifer Francis, Member

Marilyn Lee, Member

Patti Stillman, Member



Volunteers

51
Volunteers

800+
Volunteer Hours



Benefactors

Visionaries \$500+

Harvey & Myrtle Forrest
Friends of the Library
Sean Conway
Lynn Murphy
Janet Schultze-Jones

Champions \$200-499

Michael & Denise Corrivea
Calvin Bookies
LV 50+ Fit & Feisty
Karen Markus
David Rogers
Colleen Schutt

Leaders \$50-199

Susan Donlan
Doris Douma
Ruth Locke

Pembroke Public Library would like
to thank all of our donors.
Your support is greatly appreciated!

Benefactors

Multicultural Festival Sponsors

YourTV
Gov't of Canada- Dept of Canadian Heritage
Canadian Nuclear Laboratories
Laurentian Valley Township
Algonquin College
Pizza Hut
MyFM
Walmart
OLG
Home Depot
No Frills
REMAX - Christine Hall & Donna DeGeer
Integrated Health Centre
Downtown Pembroke
Local Immigration Partnership
Intact Insurance
Councillor Ian Kuehl
Laurentian Valley 50+ Fit & Feisty
Ottawa Valley Tourist Association
Pembroke Mall
Sheppard & Gervais
With Chela, Inc
Whitewater Region Township
Colonial Fireside Inn
Jp2G Consultants
Tim Hortons
Deputy Mayor Brian Abdallah
Councillor Troy Purcell
The Brick Pembroke
Giant Tiger
Smitty's Home Hardware

| | A | B | E | J | K | L | M | N | O |
|----|--------------------------------|--------------------|----------------|---------------|---------------|---------------|---------------|-----------------|--------------------------------------|
| 2 | CITY OF PEMBROKE | | | | | | | | |
| 3 | 2025 Library Budget | | | | | | | | |
| 4 | Description | G/L Account | 3YR AVG | 2023 | 2024 | 2024 | 2025 | 24/25 | Notes |
| 5 | | | Actual | Actual | Actual | Budget | Budget | Variance | |
| 6 | LIBRARY | | | | | | | | |
| 7 | ADMINISTRATION SALARIES | | | | | | | | |
| 8 | RECOVERY OF BENEFIT COSTS | 60-078-0101-0031 | (1,990) | (8,082) | 0 | 0 | 0 | 0 | |
| 9 | REGULAR SALARIES & WAGES | 60-078-0101-1020 | 155,205 | 170,840 | 118,308 | 236,000 | 273,800 | 37,800 | |
| 10 | OVERTIME | 60-078-0101-1030 | N/A | (39) | 2,497 | 500 | 500 | 0 | |
| 11 | ACTING PAY | 60-078-0101-1057 | N/A | 379 | 107 | 600 | 600 | 0 | |
| 12 | LIBRARY-VACATION, STATS | 60-078-0101-1060 | 26,190 | 24,179 | 12,416 | 0 | 0 | 0 | |
| 13 | VACATION IN-LIEU | 60-078-0101-1065 | N/A | 0 | 0 | 0 | 0 | 0 | |
| 14 | SICK LEAVE | 60-078-0101-1070 | 3,883 | 6,226 | 3,082 | 0 | 0 | 0 | |
| 15 | SICK LEAVE (CONTINGENCY) | 60-078-0101-1071 | N/A | 0 | 0 | 2,000 | 2000 | 0 | |
| 16 | SICK LEAVE PAYOUT | 60-078-0101-1072 | N/A | 0 | 0 | 0 | 0 | 0 | |
| 17 | EMPLOYER PORTION OF BENEFITS | 60-078-0101-1090 | 51,364 | 54,003 | 32,667 | 60,644 | 76,092 | 15,448 | |
| 18 | EMPLOYER HEALTH TAX | 60-078-0101-1091 | 3,013 | 4,009 | 2,610 | 4,583 | 8261 | 3,678 | |
| 19 | W.S.I.B | 60-078-0101-1180 | 5,157 | 6,070 | 4,135 | 6,933 | 7433 | 500 | |
| 20 | | | 242,822 | 257,585 | 175,821 | 311,260 | 368,686 | 57,426 | Pay equity adjustment and COLA 3.25% |
| 21 | | | | | | | | | |
| 22 | SUMMER CAREER PROGRAM | | | | | | | | |
| 23 | FEDERAL GRANT | 60-078-0102-0750 | (2,917) | 0 | 0 | (3,000) | (3,000) | 0 | |
| 24 | SALARIES & WAGES | 60-078-0102-1020 | 4,535 | 2,868 | 0 | 6,930 | 6,930 | 0 | |
| 25 | VACATION, STATS | 60-078-0102-1060 | 240 | 190 | 0 | 420 | 420 | 0 | |
| 26 | EMPLOYER PORTION OF BENEFITS | 60-078-0102-1090 | 243 | 228 | 0 | 245 | 245 | 0 | |
| 27 | EMPLOYER HEALTH TAX | 60-078-0102-1091 | 93 | 60 | 0 | 135 | 135 | 0 | |
| 28 | W.S.I.B | 60-078-0102-1180 | 136 | 90 | 0 | 198 | 198 | 0 | |
| 29 | | | 2,330 | 3,436 | 0 | 4,928 | 4,928 | 0 | (|
| 30 | | | | | | | | | |
| 31 | PART TIME SALARIES | | | | | | | | |
| 32 | REGULAR SALARIES & WAGES | 60-078-0107-1020 | 160,671 | 192,481 | 137,294 | 271,934 | 300,335 | 28,401 | |
| 33 | OVERTIME | 60-078-0107-1030 | N/A | 0 | 0 | 600 | 600 | 0 | |
| 34 | VACATION, STATS | 60-078-0107-1060 | 13,784 | 15,146 | 11,896 | 35,644 | 35,650 | 6 | |
| 35 | EMPLOYER PORTION OF BENEFITS | 60-078-0107-1090 | 18,328 | 24,768 | 17,827 | 48,180 | 53,705 | 5,525 | |
| 36 | EMPLOYER HEALTH TAX | 60-078-0107-1091 | 2,996 | 4,049 | 2,868 | 5,305 | 5,860 | 555 | |
| 37 | W.S.I.B | 60-078-0107-1180 | 4,831 | 5,925 | 4,545 | 8,025 | 8,860 | 835 | |
| 38 | | | 200,609 | 242,369 | 174,431 | 369,688 | 405,010 | 35,322 | Pay equity adjustment and COLA 3.25% |
| 39 | | | | | | | | | |

| | A | B | E | J | K | L | M | N | O |
|----|--|------------------|-----------|-----------|-----------|-------------|-------------|-----------|-------|
| 2 | CITY OF PEMBROKE | | | | | | | | |
| 3 | 2025 Library Budget | | | | | | | | |
| 4 | Description | G/L Account | 3YR AVG | 2023 | 2024 | 2024 | 2025 | 24/25 | Notes |
| 5 | | | Actual | Actual | Actual | Budget | Budget | Variance | |
| 40 | REVENUE | | | | | | | | |
| 41 | TRANSFER FROM SURPLUS | 60-078-0115-0000 | N/A | 0 | 0 | 0 | 0 | 0 | |
| 42 | MISCELLANEOUS | 60-078-0115-0020 | N/A | (334) | (540) | 0 | 0 | 0 | |
| 43 | PHOTOCOPY FEES | 60-078-0115-0029 | (2,555) | (4,528) | (3,039) | (5,000) | (5,000) | 0 | |
| 44 | RECOVERY OF COSTS | 60-078-0115-0030 | (5,254) | (14,681) | (2,021) | 0 | 0 | 0 | |
| 45 | RENTAL | 60-078-0115-0105 | N/A | 0 | 0 | 0 | 0 | 0 | |
| 46 | PROVINCIAL GRANT-PEMBROKE | 60-078-0115-0335 | (47,439) | (47,439) | 0 | (47,439) | (47,439) | 0 | |
| 47 | CITY OF PEMBROKE-LOCAL | 60-078-0115-0340 | (513,339) | (547,786) | (576,769) | (692,077) | (750,442) | (58,365) | |
| 48 | CITY OF PEMBROKE - LIBRARY RENT CONTRIBUTION | **NEW** | N/A | 0 | 0 | 0 | (115,308) | (115,308) | |
| 49 | TWP LAURENTIAN VALLEY-LOCAL | 60-078-0115-0350 | (115,951) | (137,958) | (34,490) | (250,000) | (161,975) | 88,025 | |
| 50 | PROVINCIAL GRANT-LAURENTIAN VALLEY | 60-078-0115-0360 | (14,568) | (14,568) | 0 | (14,568) | (14,568) | 0 | |
| 51 | FINES | 60-078-0115-0420 | (1,827) | (2,684) | (1,757) | 0 | (2,000) | (2,000) | |
| 52 | FINES-AUDIO/VIDEO | 60-078-0115-0422 | (466) | (284) | (264) | 0 | (500) | (500) | |
| 53 | FINES-LOST BOOKS | 60-078-0115-0424 | (435) | (810) | (289) | 0 | (500) | (500) | |
| 54 | FINES-CHILDREN DEPT | 60-078-0115-0428 | (1,139) | (1,951) | (1,249) | 0 | (1,000) | (1,000) | |
| 55 | SICK LEAVE TRANSFER | 60-078-0115-0510 | N/A | 0 | 0 | 0 | 0 | 0 | |
| 56 | NON-RESIDENT FEES | 60-078-0115-0515 | (2,317) | (3,250) | (2,515) | (3,500) | (3,500) | 0 | |
| 57 | DONATIONS | 60-078-0115-0550 | (759) | (642) | (1,016) | (4,000) | (4,000) | 0 | |
| 58 | PROVINCIAL GRANTS | 60-078-0115-0730 | N/A | (7,192) | (20,000) | 0 | 0 | 0 | |
| 59 | | | (706,048) | (784,105) | (643,949) | (1,016,584) | (1,106,232) | (89,648) | |
| 60 | | | | | | | | | |
| 61 | BEQUEST | | | | | | | | |
| 62 | DONATIONS | 60-078-0116-0550 | N/A | (39,889) | 0 | 0 | 0 | 0 | |
| 63 | GENERAL PURCHASES | 60-078-0116-2010 | N/A | 39,889 | 0 | 0 | 0 | 0 | |
| 64 | | | 0 | 0 | 0 | 0 | 0 | 0 | |
| 69 | | | | | | | | | |
| 70 | FUNDRAISING | | | | | | | | |
| 71 | DONATIONS | 60-078-0118-0550 | (8,668) | (9,001) | (9,094) | (3,000) | (3,000) | 0 | |
| 72 | GENERAL PURCHASES | 60-078-0118-2010 | 8,668 | 9,001 | 24,606 | 3,000 | 3,000 | 0 | |
| 73 | | | 0 | 0 | 15,512 | 0 | 0 | 0 | |
| 74 | | | | | | | | | |
| 75 | PROVISION OF SERVICES | | | | | | | | |
| 76 | OFFICE SUPPLIES | 60-078-0120-2020 | 3,982 | 4,268 | 3,032 | 5,000 | 5,000 | 0 | |
| 77 | SNOW REMOVAL | 60-078-0120-2032 | 4,165 | 5,617 | 2,809 | 8,500 | 8,500 | 0 | |
| 78 | COPIER SUPPLIES | 60-078-0120-2050 | N/A | 0 | 0 | 0 | 0 | 0 | |
| 79 | MEMBERSHIPS & SUBSCRIPTIONS | 60-078-0120-2060 | 629 | 952 | 850 | 1,600 | 1,600 | 0 | |
| 80 | POSTAGE | 60-078-0120-2080 | 1,760 | 2,058 | 692 | 1,500 | 1,500 | 0 | |
| 81 | CONFERENCES AND TRAINING | 60-078-0120-2140 | 8,786 | 21,655 | 6,245 | 6,100 | 6,500 | 400 | |
| 82 | MILEAGE | 60-078-0120-2750 | N/A | 120 | 0 | 0 | 0 | 0 | |
| 83 | CITY ADMIN SERVICES | 60-078-0120-2990 | 1,735 | 1,876 | 11,270 | 11,270 | 11,270 | 0 | |
| 84 | JANITORIAL CONTRACT | 60-078-0120-3020 | N/A | 0 | 0 | 0 | 0 | 0 | |
| 85 | GENERAL MAINTENANCE | 60-078-0120-3040 | 15,440 | 14,895 | 4,951 | 17,000 | 17,000 | 0 | |
| 86 | COMPUTER LINE CHARGES | 60-078-0120-3080 | N/A | 0 | 0 | 0 | 0 | 0 | |

| | A | B | E | J | K | L | M | N | O |
|-----|---------------------------------|------------------|-------------------|--------------------|--------------------|----------|------------|------------|-------|
| 2 | CITY OF PEMBROKE | | | | | | | | |
| 3 | 2025 Library Budget | | | | | | | | |
| 4 | Description | G/L Account | 3YR AVG | 2023 | 2024 | 2024 | 2025 | 24/25 | Notes |
| 5 | | | Actual | Actual | Actual | Budget | Budget | Variance | |
| 87 | WEBSITE DEVELOPMENT & MTCE | 60-078-0120-3082 | 1,271 | 1,418 | 866 | 2,000 | 2,500 | 500 | |
| 88 | CONTRACT | 60-078-0120-3100 | 16,074 | 16,126 | 5,326 | 20,000 | 20,000 | 0 | |
| 89 | PARKING LOT MAINTENANCE | 60-078-0120-3105 | N/A | 0 | 0 | 0 | 0 | 0 | |
| 90 | INSURANCE | 60-078-0120-3170 | 11,503 | 12,910 | 12,347 | 15,030 | 15,530 | 500 | |
| 91 | TELEPHONE | 60-078-0120-3510 | 7,914 | 8,038 | 3,439 | 8,000 | 8,000 | 0 | |
| 92 | ELECTRICAL | 60-078-0120-3550 | 14,251 | 17,072 | 7,527 | 24,500 | 24,500 | 0 | |
| 93 | HEATING | 60-078-0120-3560 | 4,592 | 4,307 | 2,707 | 5,000 | 5,000 | 0 | |
| 94 | BANK SERVICE CHARGES | 60-078-0120-4540 | 872 | 866 | 523 | 550 | 550 | 0 | |
| 95 | AUDIT FEE | 60-078-0120-5510 | 2,900 | 3,002 | 0 | 3,500 | 3,500 | 0 | |
| 96 | LIBRARY RENT | 60-078-0120-5520 | N/A | 0 | 0 | 115,308 | 115,308 | 0 | |
| 97 | LEGAL FEES | 60-078-0120-5540 | N/A | 0 | 0 | 3,100 | 3,100 | 0 | |
| 98 | MISCELLANEOUS | 60-078-0120-5542 | N/A | 479 | 0 | 0 | 0 | 0 | |
| 99 | BOARD EXPENSES | 60-078-0120-5558 | N/A | 0 | 0 | 0 | 0 | 0 | |
| 100 | PROGRAMMING AND OUTREACH | 60-078-0120-5575 | 4,157 | 3,694 | 1,428 | 4,000 | 4,500 | 500 | |
| 101 | | | 100,030 | 119,354 | 64,012 | 251,958 | 253,858 | 1,900 | |
| 102 | | | | | | | | | |
| 103 | LIBRARY MATERIAL | | | | | | | | |
| 104 | BOOKS | 60-078-0201-2210 | 40,433 | 36,493 | 26,813 | 55,000 | 50,000 | (5,000) | |
| 105 | PERIODICALS | 60-078-0201-2310 | 2,489 | 2,483 | 1,241 | 2,500 | 2,500 | 0 | |
| 106 | AUDIO/VIDEO | 60-078-0201-2410 | 7,605 | 9,287 | 4,892 | 7,000 | 7,000 | 0 | |
| 107 | OFFICE EQUIPMENT & MAINTENANCE | 60-078-0201-2560 | 4,490 | 1,405 | 9,380 | 7,000 | 7,000 | 0 | |
| 108 | | | 55,016 | 49,667 | 42,326 | 71,500 | 66,500 | (5,000) | |
| 109 | | | | | | | | | |
| 110 | COMMUNITY ACCESS PROGRAM | | | | | | | | |
| 111 | PROVINCE OF ONTARIO | 60-078-0242-0730 | N/A | (3,120) | (3,120) | (2,800) | (2,800) | 0 | |
| 112 | FEDERAL CAP GRANT | 60-078-0242-0750 | N/A | 0 | 0 | (6,500) | (6,500) | 0 | |
| 113 | COMPUTER EQUIPMENT | 60-078-0242-2565 | N/A | 0 | 0 | 6,500 | 6,500 | 0 | |
| 114 | NETWORK EXPENSES | 60-078-0242-3090 | 4,649 | 3,175 | 2,381 | 2,800 | 2,800 | 0 | |
| 115 | | | 4,649 | 55 | (739) | 0 | 0 | 0 | |
| 116 | | | | | | | | | |
| 117 | PEMBROKE LIBRARY BOARD | | | | | | | | |
| 118 | HONORARIUM | 60-078-0735-1250 | 2,317 | 1,950 | 0 | 2,750 | 2,750 | 0 | |
| 119 | MEALS | 60-078-0735-2055 | N/A | 67 | 0 | 500 | 500 | 0 | |
| 120 | SEMINARS/TRANSPORTATION | 60-078-0735-2140 | 342 | 619 | 125 | 1,750 | 1,750 | 0 | |
| 121 | CHRISTMAS PARTY | 60-078-0735-2181 | 879 | 1,155 | 0 | 1,750 | 1,750 | 0 | |
| 122 | BOARD EXPENSES | 60-078-0735-5558 | N/A | 216 | 0 | 500 | 500 | 0 | |
| 123 | | | 3,537 | 4,006 | 125 | 7,250 | 7,250 | 0 | |
| 124 | | | | | | | | | |
| 125 | TOTAL OPERATING | | (\$97,054) | (\$107,632) | (\$172,462) | 0 | \$0 | \$0 | |
| 126 | | | | | | | | | |

| | A | B | E | J | K | L | M | N | O |
|-----|--|------------------|-------------------|------------------|--------------------|----------|------------|------------|-------|
| 2 | CITY OF PEMBROKE | | | | | | | | |
| 3 | 2025 Library Budget | | | | | | | | |
| 4 | Description | G/L Account | 3YR AVG | 2023 | 2024 | 2024 | 2025 | 24/25 | Notes |
| 5 | | | Actual | Actual | Actual | Budget | Budget | Variance | |
| 128 | NON-RECURRING | | | | | | | | |
| 129 | CITY OF PEMBROKE | 60-078-0900-0340 | (16,000) | (14,000) | (14,000) | (14,000) | (14,000) | 0 | |
| 130 | DONATIONS | 60-078-0900-0550 | N/A | 0 | 0 | 0 | 0 | 0 | |
| 131 | TRILLIUM GRANT | 60-078-0900-0760 | N/A | 0 | 0 | 0 | 0 | 0 | |
| 132 | TRANSFER FROM RESERVES | 60-078-0900-0990 | (50,396) | (33,000) | 0 | 0 | 0 | 0 | |
| 133 | COMPUTERS | 60-078-0900-4283 | N/A | 0 | 0 | 0 | 0 | 0 | |
| 139 | SECURITY GATES | 60-078-0900-4305 | N/A | 0 | 0 | 0 | 0 | 0 | |
| 140 | CHILDREN'S AREA - SHELVING | 60-078-0900-4310 | N/A | 0 | 0 | 0 | 0 | 0 | |
| 141 | FLOORING & CARPETING | 60-078-0900-4320 | 6,729 | 0 | 0 | 0 | 0 | 0 | |
| 145 | BUILDING IMPROVEMENTS | 60-078-0900-5970 | N/A | 54,540 | 24,909 | 7,000 | 7,000 | 0 | |
| 146 | AIR CONDITIONING | 60-078-0900-5972 | N/A | 0 | 0 | 0 | 0 | 0 | |
| 147 | TRANSFER TO RESERVES | 60-078-0900-9160 | 106,873 | 100,092 | 0 | 7,000 | 7,000 | 0 | |
| 148 | | | | | | | | | |
| 149 | TOTAL CAPITAL | | \$47,206 | \$107,632 | \$10,909 | 0 | 0 | 0 | |
| 150 | | | | | | | | | |
| 151 | TOTAL BEFORE EVENTS | | (\$49,848) | 0 | (\$161,553) | 0 | \$0 | \$0 | |
| 152 | | | | | | | | | |
| 153 | MULTICULTURAL FESTIVAL | | | | | | | | |
| 154 | MULTICULTURAL FESTIVAL REVENUE | 60-078-0130-0020 | N/A | (15,119) | (15,940) | 0 | (15,000) | (15,000) | |
| 155 | MULTICULTURAL FESTIVAL CITY CONTRIB | 60-078-0130-0340 | N/A | (10,000) | (10,000) | (15,000) | (15,000) | 0 | |
| 156 | TRANSFER FROM RESERVES | 60-078-0130-0990 | N/A | (5,319) | | | 0 | | |
| 157 | MULTICULTURAL FESTIVAL GENERAL PURCHASES | 60-078-0130-2010 | N/A | 0 | 29,067 | 15,000 | 30,000 | 15,000 | |
| 158 | MULTICULTURAL FESTIVAL TRF TO RESERVE | 60-078-0130-9160 | N/A | 30,438 | 0 | 0 | 0 | 0 | |
| 159 | | | 0 | 0 | 3,127 | 0 | 0 | 0 | |
| 160 | | | | | | | | | |
| 161 | | | | | | | | | |
| 162 | GRAND TOTAL | | (\$49,848) | 0 | (\$158,426) | 0 | \$0 | \$0 | |



Tuesday, January 21, 2025

Your Operations Committee of Council begs to report and recommend, from its meeting held this evening as follows:

Moved by:

Seconded by:

That the City of Pembroke Council adopt the Transportation Master Plan East West Traffic 2024 completed by Paradigm Consulting as a guiding document for the Operations Department by defining key projects, subject to development, staffing capabilities and annual budget approvals

Carried

Mayor

By virtue of the power vested in me

I Do Hereby Declare

February 2 - 8, 2025

as **"White Cane Week"**

in the City of Pembroke.

Whereas the first full week of February is celebrated as White Cane Week in Canada to promote the initiative of the Canadian Council of the Blind; and

Whereas the Pembroke White Cane Club, in association with the Canadian Council of the Blind aims to provide education and to raise awareness about vision loss and remind all Canadians that the traditional white cane is a symbol of independence – not dependence, and a lack of sight is not a lack of vision; and

Whereas White Cane Week has evolved to reflect the changing situations of the blind community and it has begun to emphasize the equal capabilities and talents of people who are blind and partially sighted and their significant contributions to the community and the work place; and

Whereas with the province's aging population, all Ontarians need to be better informed about the effects of vision loss and work towards creating more supportive, inclusive communities.

Therefore be it resolved that, I, Ron Gervais, Mayor of the City of Pembroke do hereby proclaim the week of February 2-8, 2025 as White Cane Week in the City of Pembroke.

Dated in the Mayor's Office this 21st day of January 2025

Ron Gervais
Mayor, City of Pembroke



**The Corporation of the City of Pembroke
Pembroke, Ontario**

Date: 2025-01-21

Resolution No: 2025-01-15

Establishment of Ontario Rural Road Safety Program

Moved by:

Seconded by:

Whereas the Corporation of the City of Pembroke supports the request that the province establish an Ontario Rural Road Safety Program; and

Whereas official statistics from the Government of Ontario confirm that rural roads are inherently more dangerous than other roads;

And Whereas, despite only having 17% of the population, 55% of the road fatalities occur on rural roads;

And Whereas, rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;

And Whereas, preventing crashes reduces the burden on Ontario's already strained rural healthcare system;

And Whereas, roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums. Preventing crashes can have a significant impact in improving municipal risk profiles;

Therefore, Be It Resolved That the City of Pembroke requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead. It will allow Ontario's rural municipalities to make the critical investments needed to reduce the high number of people being killed and seriously injured on Ontario's rural roads; and

Further That a copy of this resolution be forwarded to Premier Doug Ford, Hon. Prabmeet Sarkaria, Minister of Transportation, Hon. King Surma, Minister of Infrastructure, Hon. Rob Flack, Minister of Agriculture, Hon. Lisa Thompson, Minister of Rural Affairs, Hon. Trevor Jones, Associate Minister of Emergency Preparedness and Response, and Hon. Sylvia Jones, Minister of Health, and Good Roads; and

Further That this resolution be circulated to all municipalities in Ontario requesting their support.

Carried

Mayor

The Corporation of the City of Pembroke

By-law Number 2025-06

Being a By-law to confirm the proceedings of the Regular Meeting of the Council of the City of Pembroke at the meeting held on the twenty-first day of January 2025

Whereas Section 5(1) of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be exercised by its council; and

Whereas Section 5(3) of the *Municipal Act*, as amended, provides that the powers of every Council are to be exercised by by-law; and

Whereas it is deemed expedient that the proceedings of the Council of the City of Pembroke at this meeting be confirmed and adopted by by-law.

Therefore, the Council of the City of Pembroke enacts as follows:

1. That all actions of the Council of the City of Pembroke at its meeting of January 21, 2025, in respect of each report, motion, resolution or other action, passed and/or taken by the Council at its meeting, is hereby adopted, ratified, and confirmed as if all such proceedings were expressly embodied in this by-law; and
2. That the Mayor and appropriate officials of the City of Pembroke are hereby authorized and directed to do all things necessary to give effect to the said action and to obtain approvals where required, and to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the City of Pembroke to all such documents.
3. That this By-law shall come into force and take effect upon the passing thereof.

Passed and Enacted This 21st Day of January 2025

Ron Gervais
Mayor

Victoria Charbonneau
Municipal Clerk