

City of Pembroke Council Meeting

Council Chambers
Pembroke, Ontario
February 18, 2025
10:05 p.m.

1. Call to Order

Present:

Mayor Gervais, Chair
Deputy Mayor Abdallah
Councillor Jacyno
Councillor Kuehl (virtual)
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Regrets:

Also Present:

David Unrau, Chief Administrative Officer
Victoria Charbonneau, Municipal Clerk
Colleen Sauriol, Director, Planning, Building and By-Law Enforcement
Brian Lewis, Director, Operations

Mayor Gervais called the regular meeting of Council to order at 10:05 p.m.

2. Opening Prayer/Reflection

3. Disclosure of Pecuniary Interest & General Nature Thereof

There were no disclosures of pecuniary interest declared.

Resolution 25-02-08:

Moved By Councillor Lafreniere
Seconded by Councillor Plummer

Subject to section 2.4 of Procedural By-Law 2020-61 that the rules and regulations contained therein may be suspended in order to extend the length of the Council meeting dated February 18, 2025 past 10:00 p.m. to consider business.

Carried

4. Minutes

- i. Approve minutes from Council
 - a. Regular Meeting of Council – February 4, 2025

Resolution 25-02-09:

Moved by Deputy Mayor Abdallah
Seconded by Councillor Plummer

That the minutes of the Regular Meeting of Council of February 4, 2025, be approved as circulated.

Carried

ii. Adopt minutes from Committees

a. Parks and Recreation Committee – October 15, 2024

Resolution 25-02-10:

Moved by Councillor Purcell

Seconded by Councillor Plummer

That the minutes of the Parks and Recreation Committee meeting held on October 15, 2024, be adopted as circulated.

Carried

b. Operations Committee – January 21, 2025

Resolution 25-02-11:

Moved by Councillor Lafreniere

Seconded by Deputy Mayor Abdallah

That the minutes of the Operations Committee meeting held on January 21, 2025, be adopted as circulated.

Carried

iii. Receive minutes from Local Boards

• Pembroke Heritage Murals Committee – February 5, 2025

Resolution 25-02-12:

Moved by Councillor Plummer

Seconded by Councillor Purcell

That the minutes of the Pembroke Heritage Murals Committee meeting held on February 5, 2025, be adopted as circulated.

Carried

iv. **Delegations and Presentations**

v. **Business Arising from Delegations and Presentations**

vi. **Staff and Committee Reports**

vii. **Proclamations**

viii. **By-laws**

a. By-law 2025-08 Fortification By-law

Resolution 25-02-13:

Moved by Councillor Jacyno

Seconded by Councillor Plummer

That By-law 2025-08, a By-law to regulate the fortification of land and to prohibit excessive fortification of land and to prohibit the application of excessive protective elements to land within the City of Pembroke, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

b. By-law 2025-09 Repeal By-law 2024-62

Resolution 25-02-14:

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That By-law 2025-09, a By-law to repeal By-law 2024-62, a by-law to authorize the entering into an agreement between 320 Lake St. Inc. and the Corporation of the City of Pembroke, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

c. By-law 2025-10 OPA 1 Howard Street

Resolution 25-02-15:

Moved by Councillor Lafreniere

Seconded by Councillor Purcell

That By-law 2025-10, a By-law to authorize the adoption of Amendment Number Twenty-Five to the Official Plan, 2016, of the City of Pembroke Planning Area, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

d. By-law 2025-11 ZBA 1 to 101 Howard

Resolution 25-02-16:

Moved by Councillor Lafreniere

Seconded by Councillor Plummer

That By-law 2025-11, a By-law to amend By-law 2020-05, of the Corporation of the City of Pembroke, being a by-law to regulate the use of lands and the character, location and use of buildings and structures in the City of Pembroke, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

e. By-law 2025-12 ZBA Blocks 614 and 615 Golfview Subdivision

Resolution 25-02-17:

Moved by Councillor Purcell

Seconded by Councillor Plummer

That By-law 2025-12, a By-law to amend By-law 2020-05, of the Corporation of the City of Pembroke, being a by-law to regulate the use of lands and the character, location and use of buildings and structures in the City of Pembroke, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

f. By-law 2025-13 Tax Ratios

Resolution 25-02-18:

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That By-law 2025-13, a By-law to establish tax ratios for prescribed property classes for the year 2025, be adopted and passed;
And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

g. By-law 2025-14 Budget 2025

Resolution 25-02-19:

Moved by Councillor Jacyno

Seconded by Deputy Mayor Abdallah

That By-law 2025-14, a By-law to adopt the estimates for the sums required during the year 2025 for the general and special purposes of the City of Pembroke, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

h. By-law 2025-15 OVWRC Waste Management

Resolution 25-02-20:

Moved by Councillor Plummer

Seconded by Councillor Purcell

That By-law 2025-15, a By-law to impose an annual fee to be charged to the owners, householders, or occupants of any building in the City of Pembroke to defray the expense of Waste Management Facilities and Services, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

i. By-law 2025-16

Resolution 25-02-21:

Moved by Councillor Plummer

Seconded by Councillor Purcell

That By-law 2025-16, a By-law to impose an annual fee to be charged to the owners, householders, or occupants of any buildings in the City of Pembroke to defray the expense of the collection and disposal of waste, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

j. By-law 2025-17 2025 PBIA Budget Rates

Resolution 25-02-22:

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That By-law 2025-17, a By-law to adopt the estimates for the sums required during the year 2025 for the Pembroke Business Improvement Area (PBIA) and to establish rates to be levied for same, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

k. By-law 2025-18 Sewer Service Rates 2025

Resolution 25-02-23:

Moved by Councillor Lafreniere

Seconded by Councillor Purcell

That By-law 2025-18, a By-law to amend By-law 68-44, being a by-law to establish service rates and their structure in the Corporation of the Town (Now the City) of Pembroke, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

l. By-law 2025-19 Water Rates

Resolution 25-02-24:

Moved by Councillor Purcell

Seconded by Councillor Plummer

That By-law 2025-19, being a by-law to amend By-law 83-93, being a by-law to provide for the Administration, Operations and Regulation of Waterworks, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

m. By-law 2025-20 Pool Lifeguard Recruitment and Retention Policy

Resolution 25-02-25:

Moved by Councillor Lafreniere

Seconded by Councillor Purcell

That By-law 2025-20, a By-law to adopt a Pool Lifeguard Recruitment and Retention Policy for the Corporation of the City of Pembroke, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

n. By-law 2025-21

Resolution 25-02-26:

Moved by Councillor Jacyno

Seconded by Councillor Plummer

That By-law 2025-21, a By-law to appoint an Integrity Commissioner and Closed Meeting Investigator, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

10. Motions**a. Approval of 2024 Annual Pollution Control Reports****Resolution 25-02-27:**

Moved by Councillor Plummer

Seconded by Councillor Purcell

Be it Resolved That the Corporation of the City of Pembroke approves the City of Pembroke Pollution control Centre (PCC) Annual Compliance Report.

Carried

b. Approval of 2024 Annual Water Reports**Resolution: 25-02-28:**

Moved by Councillor Plummer

Seconded by Councillor Purcell

Be it Resolved That the Corporation of the City of Pembroke approves the City of Pembroke Drinking Water System 2024 Annual Water Reports.

Carried

c. Municipally Significant Events in the City of Pembroke**Resolution: 25-02-29:**

Moved by Councillor Purcell

Seconded by Councillor Plummer

Whereas, hosting events that contribute to the local economy, arts, and tourism sectors is supported by the City of Pembroke; and

Whereas the Alcohol and Gaming Commission of Ontario (AGCO) requires that events seeking Special Occasion Permits (SOPs) be designated as municipally significant by the local municipality; and

Be It Resolved That the Corporation of the City of Pembroke hereby designates delegated authority to the Chief Administrative Officer (CAO), or their designate, to deem events in the City of Pembroke as municipally significant effective immediately for the purposes of obtaining Special Occasion Permits.

Carried

11. Correspondence**12. Mayor's Report**

Mayor Gervais provided an update on the community functions he attended on behalf of Council including (but not limited to):

- New pool – extended a special thanks to Director Durocher and staff who ensured all preliminary work was done to build a new pool up to design standards. The exploration of a multiplex/P3 project of a pool, rinks, etc. The project timeline for this is unclear, but the concept it is actively being addressed and worked on.

13. Notices of Motion**14. Councillor Updates**

Deputy Mayor Abdallah

- Attendance and volunteered at PBIA Soup Fest. The event was well attended and run, with the funds made going toward future events in downtown Pembroke.

Councillor Lafreniere

- Attended family day event at the Pembroke PMC. It was well run with a lot of activities. and run with a lot of amenities. Extended a thank you to all staff who ran the event and all attendees.

Councillor Jacyno

- Commend members of the Knights of Columbus providing hot dogs and hot chocolate as part of family day activities in Pembroke.

15. Closed Session – 10:26 p.m.

Resolution: 25-02-30

Moved by Councillor Purcell

Seconded by Councillor Plummer

That City of Pembroke Council convene in Closed Session with authorized staff remaining in the room, pursuant to the following section of the Municipal Act, 2001:

1. Section 239(2)(c) a proposed or pending acquisition or disposition of lands by the municipality or local Board.

More specifically as it relates to:

- TransCan Corporate Park
- Garden Street
- Julian & Almira Street

16. Business Arising from Closed Session

Mayor Gervais indicated that a Council in Caucus meeting was held. Staff was given direction. There were no pecuniary interests declared.

17. Confirming By-law

- Confirming By-law 2025-22

Resolution: 25-02-31

Moved by Councillor Lafreniere

Seconded by Councillor Plummer

That By-law 2025-22 to confirm the proceedings of the Regular Meeting of Council of February 18, 2025, be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

18. Adjournment

Resolution: 25-02-32

Moved by Councillor Lafreniere

Seconded by Councillor Purcell

That the February 18, 2025, regular meeting of Council adjourn at 11:27 p.m.

Carried

Ron Gervais
Mayor

Victoria Charbonneau
Municipal Clerk