

# City of Pembroke Council Meeting

Council Chambers  
Pembroke, Ontario  
March 4, 2025  
8:32 p.m.

## 1. Call to Order

### Present:

Mayor Gervais, Chair  
Deputy Mayor Abdallah  
Councillor Jacyno  
Councillor Kuehl  
Councillor Lafreniere  
Councillor Plummer  
Councillor Purcell (virtual)

### Regrets:

### Also Present:

David Unrau, Chief Administrative Officer  
Victoria Charbonneau, Municipal Clerk

Mayor Gervais called the regular meeting of Council to order at 8:32 p.m.

## 2. Opening Prayer/Reflection

## 3. Disclosure of Pecuniary Interest & General Nature Thereof

There were no disclosures of pecuniary interest declared.

## 4. Minutes

- i. Approve minutes from Council
  - a. Regular Meeting of Council – February 18, 2025

### Resolution: 25-03-01

Moved by Councillor Plummer

Seconded by Councillor Kuehl

That the minutes of the Regular Meeting of Council of February 18, 2025, be approved as circulated.

**Carried**

- b. Special Meeting of Council – February 25, 2025

### Resolution: 25-03-02

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the minutes of the Special Meeting of Council of February 25, 2025, be approved as circulated.

**Carried**

## ii. Adopt minutes from Committees

## a. Finance and Administration Committee Meeting – January 7, 2025

**Resolution: 25-03-03**

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That the minutes of the Finance and Administration Committee meeting held on January 7, 2025 be adopted as circulated.

**Carried**

## b. Finance and Administration Committee Budget Meetings – December 10 and 11, January 6, 14, and 27, 2025

**Resolution: 25-03-04**

Moved by Deputy Mayor Abdallah

Seconded by councillor Lafreniere

That the minutes of the Finance and Administration Committee Budget meetings held on December 10 and 11, 2024, January 6, 14, and 27, 2025 be adopted as circulated.

**Carried**

## c. Striking Committee Meeting – January 7, 2025

**Resolution: 25-03-05**

Moved by Councillor Jacyno

Seconded by Councillor Kuehl

That the minutes of the Striking Committee meeting held on January 7, 2025 be adopted as circulated.

**Carried**

## iii. Receive minutes from Local Boards

**Resolution: 25-03-06**

## • Pembroke Public Library Board – January 16, 2025

Moved by Councillor Plummer

Seconded by Councillor Jacyno

That the minutes of the Pembroke Public Library Board of January 16, 2025 be received as circulated.

**Carried**

**5. Delegations and Presentations**

## a. Councillor Lafreniere

- A grade 5/6 class from Cathedral Elementary school recently visited City Hall and the students had engaging conversations with the Mayor and herself. The students also presented poems that wrote about Pembroke.

- Councillor Lafreniere will be featuring the poems from the students at each Council meeting to display the community pride and talents of Pembroke youth. Readings of the poems can be viewed on the meeting recordings on the City's YouTube page.

**6. Business Arising from Delegations and Presentations****7. Staff and Committee Reports**

- a. Striking Committee - Appointment to the Accessibility Advisory Committee

**Resolution 25-03-07**

Moved by Councillor Jacyno

Seconded by Councillor Plummer

That David Sloan be appointed to the City of Pembroke Accessibility Advisory Committee.

**Carried**

- b. Striking Committee – Establishment of Anniversary Committee

**Resolution 25-03-08**

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That the City Council approve the establishment of a City of Pembroke Anniversary Committee; and

Furthermore, that staff be directed to advertise the positions for community volunteers and bring back a report to Striking Committee for review at a future meeting.

**Carried**

**8. Proclamations**

- a. Amyloidosis Awareness Month – March 2025

Mayor Gervais proclaimed March 2025 Amyloidosis Awareness Month in the City of Pembroke.

- b. International Women's Day – March 8, 2025

Mayor Gervais proclaimed March 8, 2025 International Women's Day in the City of Pembroke.

**9. By-laws**

- a. 2025-24 User Fees and Charges

**Resolution: 25-03-09**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That By-law 2025-24, being a by-law to establish fees and charges on persons for payment of municipal services, activities and use of municipal property for the City of Pembroke, be adopted and passed;

And Further That the said by-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

**Carried**

- b. 2025-25 Transfer Payment Agreement - ZEVIP

**Resolution: 25-03-10**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That By-law 2025-25, being a by-law to authorize the entering into of a Contribution Agreement for the Zero Emission Vehicle Infrastructure Program (ZEVIP) between His Majesty the King in right of Canada and the Corporation City of Pembroke, be adopted and passed;

And Further That the said by-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

**Carried**

c. 2025-26 Emergency Management Program and Emergency Plan

**Resolution: 25-03-11**

Moved by Councillor Plummer

Seconded by Councillor Jacyno

That By-law 2025-26, being a by-law to authorize and adopt the City of Pembroke's Emergency Management Program and Emergency Plan, be adopted and passed;

And Further That the said by-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

**Carried**

d. 2025-27 Adopt A Community Recreation Grant Policy

**Resolution: 25-03-12**

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That By-law 2025-26, being a by-law to adopt a Community Recreation Grant Policy for The Corporation of the City of Pembroke, be adopted and passed;

And Further That the said by-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

**Carried**

**10. Motions**

a. Community Improvement Plan Application for A-1085 Pembroke Street West

**Resolution: 25-03-13**

Moved by Councillor Jacyno

Seconded by

**Be It Resolved That** the Corporation of the City of Pembroke approves the application from Michelle Van Dromme, tenant of A-1085 Pembroke St. W., for the Community Improvement Plan Façade Improvement Grant.

The applicant must comply with grant guidelines of the Façade Improvement Grant and will have 18 months to complete all work and submit receipts in order to receive the grant. The grant total awarded to this applicant is \$1,185.

**Carried**

**11. Correspondence**

**Resolution 25-03-14**

a. Horace Street Petition

Moved by Councillor Kuehl

Seconded by Deputy Mayor Abdallah

That the Pembroke broke City of Council receive the Horace Street Petition; and

That the City Of Pembroke Council refer the concerns highlighted in the Horace Street Petition to the Director of Operations with direction to report back on the matter a future Operations Committee meeting.

**Carried**

**12. Mayor's Report**

Mayor Gervais provided an update on the community functions he attended on behalf of Council including (but not limited to):

- February 20 – attendance at the grand re-opening of Pembroke McDonalds
- February 22- attendance at the Pembroke Legion awards ceremony
- February 22 – attendance at the Coldest Night of the Year Walk
- March 1- attendance at the Seniors Active Living Fair held by the Pembroke 50 plus Active Living Centre.
- March 3 – attendance at the Renfrew-Nipissing-Pembroke King Charles III Coronation Medal Presentation Ceremony

### **13. Notices of Motion**

### **14. Councillor Updates**

Councillor Lafreniere

- Noted that the Pembroke Civic and Youth Awards Committee met March 3 and that applications will be opened for nomination papers will be available in the near future.

Councillor Jacyno

- Condolences for the passing of Terry Houghton. Councillor Jacyno provided an overview of Terry's contributions to the Marine Corps along with the Pembroke community.

Deputy Mayor Abdallah

- Acknowledgement of Gerald Tracey and the Eganville Leader as they announce the end of publications from the media source. The paper served the community for 123 years.
- On Demand Transit Service has published a website project/service [www.ORTC.ca](http://www.ORTC.ca)
- The Farmer's Market will have the Community Garden back to sell rain barrels for the 4<sup>th</sup> year

Councillor Kuhel

- Attendance at the OPP and Fellowes hockey game – it was a close game going into over time and a shoot out to see the student team win in the end. Great job done by all.
- Festival Hall Update for a number of events up and coming at the cultural centre. Anyone interested in learning more can visit their new website [www.festivalhall.ca](http://www.festivalhall.ca)

### **15. Closed Session**

### **16. Business Arising from Closed Session**

### **17. Confirming By-law**

- Confirming By-law 2025-28

#### **Resolution: 25-03-15**

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That By-law 2022-28 to confirm the proceedings of the Regular Meeting of Council of March 4, 2025, be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

**Carried**

**18. Adjournment**

**Resolution: 25-03-16**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That the March 4, 2025, regular meeting of Council adjourn at 9:05 p.m.

**Carried**

Ron Gervais  
Mayor

Victoria Charbonneau  
Municipal Clerk