



# Agenda

## **Parks & Recreation Committee**

Chair: Councillor Lafreniere  
Tuesday, May 20, 2025  
Council Chambers  
6:00 p.m.

(This meeting is live streamed on the [City's YouTube page](#) or it can be viewed on YourTV Community Channel 12)

- 1. Land Acknowledgement**
- 2. Call to Order**
- 3. Disclosure of Pecuniary Interest & General Nature Thereof**
- 4. Approval/Amendment of Meeting Agenda**
- 5. Approval of Minutes**
  - Parks & Recreation Committee – February 18, 2025
- 6. Business Arising from Minutes**
- 7. New Business**
  - a. Jamie's Studio – Legacy of Jamie Bramburger – J. Durocher
  - b. Pembroke Waterfront's Significant Weather Event – J. Durocher
- 8. Adjournment**

# Parks and Recreation Committee Meeting Minutes

Council Chambers  
Pembroke, Ontario  
February 18, 2025  
6:00 p.m.

## 1. Land Acknowledgement

## 2. Call to Order

### Present:

Councillor Lafreniere, Chair  
Mayor Gervais  
Deputy Mayor Abdallah  
Councillor Jacyno  
Councillor Kuehl (virtual)  
Councillor Plummer  
Councillor Purcell

### Also Present:

David Unrau, Chief Administrative Officer  
Victoria Charbonneau, Municipal Clerk  
Jordan Durocher, Director of Parks and Recreation  
Elijah McKeown, Tourism & Digital Media Officer  
Heather Sutherland, Economic Development and Communications Officer

The Chair called the meeting to order at 6:08 p.m.

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interests disclosed.

## 4. Approval/Amendment of Meeting Agenda

### Resolution PR 2025-02-01

Moved by Councillor Purcell

Seconded by Deputy Mayor Abdallah

That the agenda of the Parks & Recreation Committee meeting of February 18, 2025, be approved as amended.

**Carried**

## 5. Approval of Minutes

- Parks & Recreation Committee – October 15, 2024

### Resolution PR 2025-02-02

Moved by Councillor Plummer

Seconded by Councillor Jacyno

That the minutes of the Parks & Recreation Committee meeting of October 15, 2024, be approved.

**Carried**

**6. Business Arising from Minutes**

There was no business arising from the minutes.

**7. Presentations/Delegations****a. Friends of Regional Pool**

Kathleen Mottershead was in attendance to provide an update from the Friends of Regional Pool Committee. A discussion was held, and the following points were raised:

- It was addressed that a staff report on the project is forth coming respecting the overall pool project – to determine future steps required for a community pool facility.
- It was also noted that an additional report is anticipated from the P3/ Sportsplex committee.
- The Sportsplex committee is engaged in receiving some design concepts that include several different amenities with various amenities and associated in different models with different price points for consideration.
- It was mentioned that one of the challenges faced by the Friends of the Regional Pool group is that donors have expressed concerns about wanting to ensure there is commitment to a long-term operational pool facility before donating funds.
- Fiscal responsibility of Council and the Friends of the Pool Committee was stated as paramount.
- It was stated that there is a need for a plan with noted direction moving forward complete with projected timelines and milestones.

**b. Upper Ottawa Valley OPP Update**

Inspector Stephan Neufeld was in attendance to provide an update from the Upper Ottawa Valley Ontario Provincial Police. A discussion was held, and the following points were raised:

- It was discussed during the presentation that more specific statistics will be presented at a later date once they have been vetted/verified by the OPP.
- Noted that the collaborative efforts between the OPP, MESA program and City are helping to address social issues, and it has been noted by some business owners.
- Highlighted the involvement of the OPP in community strategies and working groups and strengthening partnerships to address a number of social issues within the community.

**8. Business Arising from Minutes****9. New Business****a. Community Recreation Grant Policy**

Director Durocher presented the report. A discussion was held, and the following points were raised:

- A question was posed regarding due diligence on behalf of City staff to ensure applicants and in good standing with the city prior to receiving a grant from the city (no outstanding invoices or amounts owing etc.)
- In the future, potentially explore opportunity for multiple intakes of applications for funding throughout the year.
- Next year, if budget permits, explore opportunities to expand this program (if warranted) based on interest received in 2025.

- It was noted that the fee waiver is welcomed and appreciated for efficiency of time/delegated authority.
- The potential for collaboration with the Tourism Committee to determine if MAT tax dollars could assist with this initiative. It was recommended that a collaborative effort to work with the Tourism Committee (through a review sub-committee process) to review applications and recommend grant approvals for the program.

DIRECTION: That the Director of Parks and Recreation bring back a report providing summary on how the community grant program performed in Fall 2025

**Resolution PR 2025-02-03**

Moved by Councillor Jacyno

Seconded by Councillor Plummer

That the Parks and Recreation Committee endorse and recommend to Council the approval of a Community Recreation Grant Policy to support community partners providing programs and recreation services to the residents of the City of Pembroke, as presented.

**Carried**

b. Municipal Significance Designation at Festival Hall

Mr. McKeown presented the report. A discussion was held, and the following points were raised:

- For efficiency of operations, suggested that the CAO (and/or designate) be provided with delegated authority to deem events within the city as municipally significant for the purposes of obtaining a Special Occasion Permit through the AGCO

DIRECTION: Delegation authority to the CAO to deem events in the City as *municipally significant*. In order to keep Council apprised, the CAO can send information via e-mail to Council as matters arise.

**Resolution PR 2025-02-04**

Moved by Councillor Purcell

Seconded by Councillor Plummer

That the Parks and Recreation Committee endorse and recommend to Council the following resolution:

Whereas hosting events that contribute to the local economy, arts, and tourism sectors is supported by the City of Pembroke; and

Whereas the Alcohol and Gaming Commission of Ontario (AGCO) requires that events seeking Special Occasion Permits (SOPs) be designated as municipally significant by the local municipality; and

Be It Resolved That the Corporation of the City of Pembroke hereby designates delegated authority to the Chief Administrative Officer (CAO), or their designate, to deem events in the City of Pembroke as municipally significant effective immediately for the purposes of obtaining Special Occasion Permits.

**Carried**

c. CIP Request for A-1085 Pembroke Street West

Economic Development and Communications Officer Sutherland presented the report.

**Resolution PR 2025-02-05**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Jacyno

That the Parks and Recreation Committee approve \$1,185 be granted to Michelle Van Dromme, tenant of A-1085 Pembroke Street West, for the Community Improvement Plan Façade Improvement Grant, as presented.

**Carried**

**10. Adjournment**

**Resolution PR 2025-02-06**

Moved by Councillor Purcell

Seconded by Deputy Mayor Abdallah

That the February 18, 2025, meeting of the Parks & Recreation Committee adjourn at 7:55 p.m.

**Carried**



# Committee Report

**To:** Councillor Patricia Lafreniere  
Parks and Recreation Committee

**From:** Jordan Durocher  
Parks and Recreation Department

**Date:** 2025-05-20

**Subject :** **Jamie's Studio – A Legacy of Jamie Bramburger**

## **Recommendation:**

This report is for information purposes only.

## **CAO Review :**

Reviewed and approved.

David Unrau, P.Eng., PMP

## **Financial Comment:**

During the visitation of the late Jamie Bramburger, donations were made in Jamie's memory to the Pembroke Memorial Centre. In addition to the funds raised a donation from Mr. Bramburger's family was made. There is approximately \$4,000.00.

Angela Lochtie  
Treasurer/Deputy Clerk

## **Background:**

Mr. Bramburger passed away on March 11, 2025. Jamie was a polished community leader who was known as Mr. Pembroke, Mr. Ottawa Valley, Mr. Algonquin College and Mr. Radio and Television who touched thousands of people through his community efforts. He was a community leader. During Hockey Night in Canada shortly after his passing, Ron Mclaen said "I cannot tell you how many folks in Pembroke are just shattered. Jamie's just 58 years old. There isn't a circle of life in the Pembroke area that he's not connected with. Every hundred years or so, Jamie, a Pembroke Peach comes along and that is you. The sweetest statesman."



## **Discussion:**

With funds being received to the Pembroke Memorial Centre, staff along with Jamie's spouse Barb discussed a legacy of Jamie. Items that had been discussed which the department will be moving forward on were:

1. Broadcast Booth – Jamie spent countless hours broadcasting from the booth every Sunday evening during the Pembroke Lumber Kings games. For over 30 years he was the voice of the Kings. Recognizing that the booth was dedicated to former voice of Lumber Kings Bill Kutschke on November 11, 2001, the department plans to use the back of the broadcasting booth to display both Mr. Kutschke and Mr. Bramburger, while leaving room for future honorary Pembroke Lumber King Broadcasters.

2. Renaming the Suite – The suite, located at the north/west side of the building in the Activity Room has served as a room for many to watch the Pembroke Lumber Kings. It had also been used by Jamie Bramburger for the many different ceremonies and events Jamie hosted in the building. Jamie used this room to conduct many interviews during ceremonies, with a variety of notable people.

The department had planned to replace the flooring in the suite in 2025 through the departments operating and maintenance budget. During discussions with the family, the donated money will be used to replace furniture and other amenities. The room will also display some of Jamie's memorabilia including three framed jerseys, the 2011 Dupuis game worn jersey during the RBC Cup, a Gale Linton jersey and a hockey town Bramburger Lumber Kings jersey. People can expect to also see other framed accolades of Jamie's community involvement.

This is very fitting for a man who devoted so much of his time in the Pembroke Memorial Centre for a variety of events, ceremonies and of course broadcasting.

A ribbon cutting ceremony will be planned for the fall and more details around this will come as plans are shaped and developed.

## **Alternatives Considered:**

None.

## **Strategic Plan Impact:**

None

## **Attachments:**


Photos attached:

1. Broadcasting area
2. The Suite



Respectfully submitted,

Jordan Durocher  
Parks and Recreation Department



Portrait of Bill "K"  
1925 - 1972

He shoots, he scores! On November 11, 2001 the broadcast booth at the Pembroke Memorial Centre was dedicated as the Bill "K" Broadcast Centre. Bill Kutschke was the voice of the Pembroke Lumber Kings from 1940's through the early 1970's before losing the battle with heart disease in 1972 at the age of 47 years. Bill "K" was the Foster Hewitt of the Ottawa Valley and will always be remembered for his colourful call of Lumber King games.









# Committee Report

**To:** Councillor Patricia Lafreniere  
Parks and Recreation Committee

**From:** Jordan Durocher  
Parks and Recreation Department

**Date:** 2025-05-20

**Subject :** **Pembroke Waterfront's Significant Weather Event**

## **Recommendation:**

This report is for information purposes only.

## **CAO Review :**

Reviewed and approved.

David Unrau, P.Eng., PMP

## **Financial Comment:**

The City has an emergency reserve fund that can be utilized for the short-term repairs. The reserve fund has \$500,000.00.

### 2.39 Emergency Purchases (Other Than Declared States of Emergency)

Notwithstanding the provisions of this Policy, the following shall only apply in case of an emergency, when an event occurs that is determined by a Department Head and the CAO to be:

a threat to public health;

the maintenance of essential municipal services;

the welfare of persons or of public property; or

the security and/or economic advantage of the Municipality's interests and the occurrence requires the immediate delivery of goods or services, and time does not permit for competitive bids.



Angela Lochtie  
Treasurer/Deputy Clerk

### **Background:**

Planning for the Waterfront Park began in August 1998, 27 years ago and was volunteer driven through construction, fundraising and ongoing maintenance.

After 16 seasons of heavy traffic, the total Boardwalk replacement was made possible by Algonquin carpentry students using approximately \$100,000 in donated lumber, fasteners, etc.

Additionally, major repairs and reconstruction caused by many destructive natural events have been similarly completed. The most severe were major floods in 2017 & 2019, plus a 2006 microburst which obliterated the breakwater portion of the Boardwalk.

### **Discussion:**

On April 29/30 winds of almost 100 kph created unprecedented waves, combined with the seasonal high-water, caused extreme damage to several area of the Pembroke Waterfront.

#### **1. Pembroke Waterfront Boardwalk**

Two areas of the boardwalk were damaged, both the main boardwalk running parallel with the Ottawa River as well as the boardwalk portion covering the breakwater leading out to the pavilion, also known at the spit.

After review with staff, Fred Blackstein as well professional architects and a local construction companies determined that the spit was not repairable, due to the severe undermining, dislodging and fracturing of the 4"X4" rough milled stringers, plus the 2"x 6" planking.

The boardwalk portion parallel with the river has experienced severe erosion, however this portion remains repairable.

#### **Short Term Mitigation:**

- Remove the existing boardwalk from the breakwater to the pavilion.
- Erect the pavilion on the boardwalk portion parallel with the river and create a viewing area.
- The boardwalk area parallel to the river will be lifted and secured with our concrete block placed on the boardwalk for weight. This will act against future erosion

#### **Long Term:**

- staff to come back to Council with costs to rebuild the portion on the breakwater and look at an anchoring system to withstand significant weather changes.



## 2. Breakwater Leading to the Muskrat River (east side of Marina)

The area is comprised with a concrete pathway which has been undermined in areas. The project was overseen by the Ministry of Natural Resources and Forestry (M.N.R.F.) and the Department of Fisheries and Oceans (D.F.O.).

### Short Term Mitigation:

- Staff will be engaging with both MNR and DFO to determine options and to determine long term solutions.

## 3. Kiwanis Walkway

Areas of the Kiwanis Walkway have been damaged, particularly area of the walkway which were heavily exposed to the crashing waves, undermining the boardwalk to cause sinkhole like damage to the existing boardwalk. Damage continues to be found, and staff are monitoring the extent of damage.

### Short Term Mitigation:

- Stabilize areas of the boardwalk with barriers to protect against erosion of the walkway for areas impacted by the recent storm.

### Long Term:

- Stabilize boardwalk with a break wall

### **Alternatives Considered:**

None.

### **Strategic Plan Impact:**

None

### **Attachments:**

Photos attached:

1. Pembroke Waterfront Boardwalk (9 photos included)

Respectfully submitted,

Jordan Durocher  
Parks and Recreation Department

















