



# Agenda

## Council Meeting

Tuesday, June 3, 2025  
Council Chambers  
Following Striking Committee Meeting

(This meeting is live streamed on the [City's YouTube page](#) or it can be viewed on YourTV Community Channel 12)

1. **Call to Order**
2. **Opening Prayer/Reflection**
3. **Disclosure of Pecuniary Interest & General Nature Thereof**
4. **Minutes**
  - i. Approve minutes from Council
    - a. Regular Meeting of Council – May 20, 2025
    - b. Special Meeting of Council – May 27, 2025
  - ii. Adopt minutes from Committees
    - a. Planning and Development Committee Meeting – May 6, 2025
    - b. Finance and Administration Committee – May 6, 2025
    - c. Striking Committee – March 4, 2025
  - iii. Receive minutes from Local Boards
    - Accessibility Advisory Committee – April 11, 2024
5. **Delegations and Presentations**
6. **Business Arising from Delegations and Presentations**
7. **Staff and Committee Reports**
  - a. Striking Committee – Member Appointment to the Pembroke Anniversary Committee
    - (report to be provided at meeting)
8. **Proclamations**
  - a. Seniors' Month – June 2025
  - b. Pride Month – June 2025
  - c. BGC Club Day – June 6, 2025

- 9. By-laws**
  - a. **2025-50** Letter of Agreement - Dedicated Gas Tax Funds for the Public Transportation Program
- 10. Motions**
- 11. Correspondence**
  - a. 6<sup>th</sup> Annual Provincial Day of Action on Litter – May 13, 2025
- 12. Mayor's Report**
- 13. Notices of Motion**
- 14. Councillor Updates**
- 15. Closed Session**
  - That City of Pembroke Council convened in Closed Session earlier this evening with authorized staff remaining in the room, pursuant to the following section of the Municipal Act 2001;
    1. Section 239(2)(c) a proposed or pending acquisition or disposition of lands by the municipality or local board  
More specifically as it relates to:
      - a. John Street
- 16. Business Arising from Closed Session**
- 17. Confirming By-law**
  - Confirming By-law 2025-51
- 18. Adjournment**

# City of Pembroke Council Meeting

Council Chambers  
Pembroke, Ontario  
May 20, 2025  
6:45 p.m.

## 1. Call to Order

### Present:

Mayor Gervais, Chair  
Deputy Mayor Abdallah  
Councillor Jacyno  
Councillor Kuehl  
Councillor Lafreniere  
Councillor Plummer  
Councillor Purcell

### Regrets:

### Also Present:

David Unrau, Chief Administrative Officer  
Victoria Charbonneau, Municipal Clerk

Mayor Gervais called the regular meeting of Council to order at 6:45 p.m.

## 2. Opening Prayer/Reflection

## 3. Disclosure of Pecuniary Interest & General Nature Thereof

- a. Mayor Gervais disclosed a perceived pecuniary interest regarding agenda item 9.a. By-law 2025-47 Sale of Land – 730 Cecelia Street sale of land as Robert Sheppard (business partner) acts as legal representation on the file.
- b. Councillor Kuehl disclosed a perceived pecuniary interest regarding item 9.a By-law 2025-47 Sale of Land – 730 Cecelia Street as Councillor Kuehl consulted with developer (Jacob Menard) relating to purchase of another property (not property in question property), establishing a prior legal relationship

## 4. Minutes

- i. Approve minutes from Council
  - a. Special Meeting of Council – May 6, 2025

### Resolution 25-05-12

Moved by Councillor Plummer

Seconded by Councillor Purcell

That the minutes of the Special Meeting of Council of May 6, 2025, be approved as circulated.

### Carried

- b. Regular Meeting of Council – May 6, 2025

### Resolution 25-05-13

Moved by Councillor Plummer

Seconded by Councillor Purcell

That the minutes of the Regular Meeting of Council of May 6, 2025, be approved as circulated.

**Carried**

ii. Adopt minutes from Committees

a. Parks and Recreation Committee – February 18, 2025

**Resolution 25-05-14**

Moved by Councillor Plummer

Seconded by Councillor Jacyno

That the minutes of the Parks and Recreation Committee meeting held on February 18, 2025, be adopted as circulated.

**Carried**

b. Operations Committee – April 15, 2025

**Resolution 25-05-15**

Moved by Councillor Kuehl

Seconded by Councillor Purcell

That the minutes of the Operations Committee meeting held on April 15, 2025, be adopted as circulated.

**Carried**

iii. Receive minutes from Local Boards

• Pembroke Heritage Murals Committee – May 7, 2025

**Resolution 25-05-16**

Moved by Councillor Jacyno

Seconded by Councillor Plummer

That the minutes of the Pembroke Heritage Murals Committee meeting held on May 7, 2025, be adopted as circulated.

**Carried**

**5. Delegations and Presentations**

- A grade 5/6 class from Cathedral Elementary school recently visited City Hall and the students had engaging conversations with the Mayor and herself. The students also presented poems that wrote about Pembroke.
- Councillor Lafreniere will be featuring the poems from the students at each Council meeting to display the community pride and talents of Pembroke youth. Readings of the poems can be viewed on the meeting recordings on the City's YouTube page.
- The poem read May 20, 2025 was entitled "The Marina".

**6. Business Arising from Delegations and Presentations**

**7. Staff and Committee Reports**

**8. Proclamations**

a. Mayor Gervais proclaimed National Public Works Week May 18-24, 2025

b. Mayor Gervais proclaimed National Accessibility Week May 25-31, 2025

**9. By-laws**

**Mayor Gervais and Councillor Kuehl left the table at 6:52 due to declared pecuniary interest.**

**Deputy Mayor Assumed the Chair**

c. By-law 2025-47 Sale of Land – 730 Cecelia Street

**Resolution 25-05-17**

Moved by Councillor Jacyno

Seconded by Councillor Lafreniere

That By-law 2025-47, a By-law to authorize the sale of municipally-owned property known as 730 Cecelia Street, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

**Carried**

Mayor Gervais and Councillor Kuehl returned to table at 6:54 p.m.

**10. Motions**

a. Request to Exempt City of Pembroke from Strong Mayor Powers

**Resolution 25-05-18**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Purcell

**Whereas** the Province of Ontario has announced the expansion of Strong Mayor Powers to 169 additional municipalities, including the City of Pembroke, effective May 1, 2025;

**And Whereas** these powers grant the head of council significant unilateral authority over key municipal functions, such as appointing the Chief Administrative Officer, hiring and dismissing department heads, establishing and dissolving committees, preparing and presenting the municipal budget, and vetoing by-laws that may conflict with provincial priorities;

**And Whereas** the City of Pembroke has a longstanding tradition of collaborative and transparent governance, with council decisions made collectively to best represent the interests and priorities of the local community;

**And Whereas** Pembroke City Council is concerned that the introduction of Strong Mayor Powers could diminish the role of council, undermine local democratic principles, and disrupt established practices that ensure accountability, transparency, and responsiveness to the unique needs of Pembroke residents;

**And Whereas** many elected officials and members of the public across Ontario have expressed significant concerns regarding the imposition of these powers without local consultation or consent;

**And Whereas** the City of Pembroke did not request, nor express a desire to be designated under the Strong Mayor framework;

**And Whereas** a growing number of municipalities and elected officials across Ontario are calling for reconsideration, amendment, or repeal of the Strong Mayor system, emphasizing the importance of local autonomy and decision-making;

**Therefore Be It Resolved** that the Council of the City of Pembroke formally rejects the application of Strong Mayor Powers to the municipality, and respectfully requests that the Premier of Ontario and the Minister of Municipal Affairs and Housing immediately remove the City of Pembroke from the list of municipalities designated under the Strong Mayor legislation, thereby exempting the City from the application of strong mayor powers as

outlined in the proposed amendments to Ontario Regulation 530/22 under the Municipal Act;

**And Further Requests** that the Province of Ontario repeal the Strong Mayor legislation, or at minimum, provide municipalities with the explicit option to opt out of the strong mayor powers framework, ensuring that local governance structures reflect the preferences and needs of individual communities;

**Be It Further Resolved** that this resolution be forwarded to the Minister of Municipal Affairs and Housing Rob Flack, Premier Doug Ford, MPP Billy Denault, the Association of Municipalities of Ontario (AMO), the Association of Municipal Clerks and Treasurers of Ontario (AMCTO) and all municipalities in Renfrew County for their information.

Council discussed the matter, and the following points have been highlighted. The complete debate can be viewed on the City's YouTube Channel at approximately 6:58 p.m.

- Statement made that the motion is not intended to disrespect the Province of Ontario
- The City wants to work with the province to build more homes (and affordable homes in Pembroke), but view the Strong Mayor legislation as undemocratic
- Allows Mayors to pass decisions with only 1/3 of Council support which does not feed the democratic process
- Strong Mayor powers give any Mayor to conduct business with a minority of council, which could be which could be equated to a minority representation of residents.

Mayor Gervais called for a recorded vote.

Yea: Deputy Mayor Abdallah, Councillors, Jacyno, Kuehl, Lafreniere, Plummer, Purcell

Nea: Mayor Gervais

**Carried 6:1**

Councillor Kuehl proposed an amendment to the resolution:

Moved By: Councillor Kuehl

Seconded By: Councillor Purcell

**Resolution 25-05-19**

**Be It Further Resolved**, the Treasurer, or such other staff as may be directed to bring forward to Council at the next regularly scheduled meeting of Council a by-law amending the honorarium of the Mayor to include a provision whereby the honorarium of the Mayor shall be automatically reduced to

\$1.00 per calendar year, pro rated as necessary for any partial year applicability, during any period of time for which the Mayor has not, in writing, delegated his authority pursuant to all four subclauses of Subsection 284.13(1) of the Municipal Act, 2001 concerning:

- a) the powers of a municipality under section 229, with respect to the Chief Administrative Officer, such powers to be delegated by the Mayor to the Council of the City of Pembroke, and
- b) the powers of the municipality with respect to determining the organizational structure of the municipality, such powers to be delegated by the Mayor to the Chief Administrative Officer of the City of Pembroke, and
- c) the power of the municipality to appoint chairs and vice-chairs of local boards, such powers to be delegated by the Mayor of the Council of the City of Pembroke, and
- d) the powers of the municipality with respect to prescribed committees, or committees within a prescribed class of committees, including (1) the power to establish or dissolve committees, (2)

the power to appoint chairs and vice-chairs of committees and (3) the power to assign functions to committees, such powers to be delegated by the Mayor of the Council of the City of Pembroke

Deputy Mayor Abdallah called for a recorded vote on the proposed amendment.

Yea: Deputy Mayor Abdallah, Councillor Kuehl, Lafreniere, Plummer, Purcell, Mayor Gervais

Nea: Councillor Jacyno

**Carried 6:1**

## **11. Correspondence**

## **12. Mayor's Report**

Mayor Gervais provided an update on the community functions he attended on behalf of Council including (but not limited to):

- May 9<sup>th</sup> attendance at Community Living Diversity Tea.
- May 17<sup>th</sup> attendance at Grand Opening of Farmer's Market

## **13. Notices of Motion**

## **14. Councillor Updates**

Deputy Mayor Abdallah

- Participated at the EXPO event by participating at the Community Watch Group and Community Garden tables at the event. Thank you to all volunteers who supported staffing the tables, Thank you to all staff
- Rain Barrels can be purchased at [www.Rainbarrel.ca](http://www.Rainbarrel.ca)
- Opening of Community Garden, there are two beds currently open and can contact the Deputy Mayor or Mayor to confirm a spot – first come first serve.
- First Farmer's market opened this past weekend and congratulations to everyone involved. It is growing and is a destination spot in Pembroke.

Councillor Kuehl

- Attendance at 80<sup>th</sup> anniversary of Victory Day in Europe. Thank you to the Legion for the hard work and dedication.
- Observed the passing of Morel Chaput, very well known west end resident WWII veteran, extended sincere condolences to the family.
- Attendance at Community EXPO event, kudos to Pembroke staff in Economic Development, PBIA and a lot of hard work dedicated to this tremendous event.
- Festival Hall revenue sharing report –for the first quarter the consortium received ~\$4,000.
- Upcoming events at festival hall can be found at [www.festivalhall.ca](http://www.festivalhall.ca)

Councillor Purcell

- Recognition of Accessibility Week – kudos to the Accessibility Advisory Committee and their contributions and commitment, and expertise in the area to help Pembroke celebrate accessibility and be proactive in increasing awareness.
- EXPO event attendance, talked to vendors etc. and reviews of event were very positive
- Acknowledgement of the passing of Morel Chaput and condolences to the family

- Attendance at the Red Flag event and kudos to the legion of keeping the memory alive
- Attendance at the Aging in Place forum
- Battle of the Bands at Finnigan's – May 30<sup>th</sup> continues for the title of best band more information Legends Finnigans for round 2 of battle of the bands.

Councillor Jacyno

- Condolences for the passing of Merle Chapeau

Councillor Lafreniere

- Civic Awards update
- Kudos to the Parks and Recreation Department for their hard work in opening up summer amenities for the City to enjoy
- Condolences for the passing of Morel Chaput

**15. Closed Session**

**16. Business Arising from Closed Session**

**17. Confirming By-law**

- Confirming By-law 2025-48

**Resolution: 25-05-20**

Moved by Councillor Plummer

Seconded by Councillor Jacyno

That By-law 2025-48 to confirm the proceedings of the Regular Meeting of Council of May 20, 2025, be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

**Carried**

**18. Adjournment**

**Resolution: 25-05-21**

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the May 20, 2025, regular meeting of Council adjourn at 8:01 p.m.

**Carried**

Ron Gervais  
Mayor

Victoria Charbonneau  
Municipal Clerk



# City of Pembroke Special Council Meeting

Council Chambers  
Pembroke, Ontario  
May 27, 2025  
5:00 p.m.

## 1. Land Acknowledgement

## 2. Call to Order

### Present:

Mayor Gervais, Chair  
Deputy Mayor Abdallah  
Councillor Jacyno  
Councillor Kuehl  
Councillor Purcell

### Regrets:

Councillor Lafreniere  
Councillor Plummer

### Also Present:

David Unrau, Chief Administrative Officer/Deputy Clerk  
Victoria Charbonneau, Municipal Clerk  
Brian Lewis, Director, Operations  
Colleen Sauriol, Director Planning, Building and By-Law Enforcement  
Jordan Durocher, Director, Parks and Recreation  
Angela Lochtie, Treasurer/Deputy Clerk  
Scott Selle, Fire Chief  
Marsha Hawthorne, Deputy Treasurer

Mayor Gervais called the regular meeting of Council to order at 5:00 p.m.

## 3. Opening Prayer or Reflection

## 4. Disclosure of Pecuniary Interest & General Nature Thereof

There were no disclosures of pecuniary interest declared.

## 5. Delegations and Presentations

Mary Ellen Bench, of Bench Municipal: Law and Governance was in attendance to provide training on Council, Committee and Board Code of Conduct and the Integrity Commissioner by way of a presentation. A discussion was held and the following points were raised:

- Question regarding if non-residents of Pembroke can lodge a complaint to the Integrity Commissioner. Response included that if certain complaint criteria are met, the Integrity Commissioner assesses the information and may or may not proceed.

**6. Confirming By-law - Amended**

- Confirming By-law 2025-49

**Resolution: 25-05-21**

Moved by Councillor Kuehl

Seconded by Councillor Purcell

That By-law 2025-49 to confirm the proceedings of the Special Meeting of Council of May 27, 2025, be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

**Carried**

**7. Adjournment**

**Resolution: 25-05-22**

Moved by Councillor Kuehl

Seconded by Deputy Mayor Abdallah

That the May 27, 2025, Special Meeting of Council adjourn at 6:23 p.m.

**Carried**

Ron Gervais  
Mayor

Victoria Charbonneau  
Municipal Clerk

# Draft Planning & Development Committee Meeting

Council Chambers  
Pembroke, Ontario  
May 6, 2025  
6:58 p.m.

## 1. Land Acknowledgement

## 2. Call to Order

### Present:

Councillor Jacyno, Chair  
Mayor Gervais  
Deputy Mayor Abdallah  
Councillor Kuehl  
Councillor Lafreniere  
Councillor Plummer  
Councillor Purcell

### Regrets:

### Also, Present:

David Unrau, Chief Administrative Officer  
Victoria Charbonneau, Municipal Clerk  
Heather Sutherland, Economic Development and Information Officer  
Michaela Kuno, By-law Enforcement Officer  
Colleen Sauriol, Director of Planning, Building and By-law Enforcement

Councillor Jacyno called the meeting to order at 6:58 p.m.

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

There were the following pecuniary interest statements were declared:

a. The Mayor disclosed a perceived pecuniary interest regarding agenda items 8.d- Sale of Land at End of Horace Street Opened Road Allowance and 8.h - Sale of Land Garden Street Parkette (730 Cecelia Street) as Robert Sheppard (his business partner) has been retained to provide legal services on the land sales.

b. Councillor Kuehl disclosed a perceived pecuniary interest regarding item 8.f- Sale of Land Garden Street Parkette (730 Cecelia Street) as Councillor Kuehl consulted with developer (Jacob Menard) relating to purchase of another property (not property in question property), establishing a prior legal relationship

## 4. Approval/Amendment of Meeting Agenda

**Resolution: PD25-05-01**

Moved by Mayor Gervais

Seconded by Councillor Lafreniere

That the agenda of the Planning & Development Committee meeting of May 6, 2025, be amended to accommodate the pecuniary interests stated in 3. for continuity of agenda material.

**Carried**

**5. Approval of Minutes**

**Resolution: PD25-05-02**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That the minutes of the April 1, 2025, meeting of the Planning and Development Committee be approved as circulated.

**Carried**

**6. Business Arising from Minutes**

**7. Presentation and Delegations**

**a. Ottawa River Regulations Secretariat**

Members of the Ottawa River Regulations Secretariat were in attendance to present Flow Management in the Ottawa River Basin.

Discussion following the presentation can be viewed in detail on the recording of the meeting on the City's YouTube page with a time stamp of approximately 7:15 p.m..

**8. New Business**

**c. CIP Request for 96 Pembroke Street West**

Economic Development and Information Officer Sutherland presented the report.

**Resolution PD25-05-03**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Kuehl

That the Planning and Development Committee approve \$386.70 be granted to Angela Cadeau and Sara Chartrand, tenants of 96 Pembroke Street West for the Community Improvement Plan Downtown Heritage Façade Improvement Grant, as presented.

**Carried**

**d. CIP Request for 126-128 Pembroke Street West**

Economic Development and Information Officer Sutherland presented the report.

**Resolution PD25-05-04**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Purcell

That the Planning and Development Committee approve \$5,475 be granted to Nick Potvin, owner of 126-128 Pembroke Street West for the Community Improvement Plan Downtown Heritage Façade Improvement Grant, as presented.

**Carried**

- e. Proposal for PBIA Pilot Program to Manage Downtown Parking Meters (July – December 2025)

By-law Officer Kuno presented the report. A discussion was held and the following points were raised:

- Pilot project correction of approximately \$17,921 loss of revenue for 2025
- Strategies on long term plan for collecting parking fees to increase efficiencies
- Discussion over potential opportunities for modernization

**Resolution PD25-05-05**

Moved by Councillor Kuehl

Seconded by Councillor Purcell

That the Planning and Development Committee requests from the planning dept an audit of the following:

1. remaining parking services revenues and expenses
2. Review of fees from meters, leases, permits, PBIA revenue agreements and other respective fees; and
3. Review of technologies to find efficiencies in collecting parking fees

**Carried**

**At 8:25 p.m. Mayor Gervais removed himself from the table for item 8.f as a pecuniary interest was declared as in section 3 of the minutes.**

- f. Sale of Land at End of Horace Street Opened Road Allowance – Moved to item e  
Director Sauriol presented the report. A discussion was held and the following points were raised:

- It was noted that this item has been brought forward to Council in multiple previous reports and presentations. Although it is not typical to bring forward a resolution on an item and a by-law to decide on that matter the same evening, the matter is of a time sensitive nature.
- Clarification over the second entrance not being for busses only was had indicating that the second entrance is intended for busses but may have other traffic as well from time to time.

**Resolution PD25-05-06**

Moved by Councillor Kuehl

Seconded by Deputy Mayor Abdallah

That the Planning and Development Committee recommend to Council that the land at the end of Horace Street be declared surplus, as presented.

**Carried**

**Direction: Staff is directed to pass along the one comment received.**

- g. Sale of Land Julien Street and Almira Street Opened Road Allowances  
Director Sauriol presented the report. A discussion was held and the following points were raised:

- It was noted that should this development move forward it will provide an additional 14 new housing units which will have a continuing and lasting positive effect for the City of Pembroke

**Resolution PD25-05-07**

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That the Planning and Development Committee endorse and recommend to Council approval of the following resolution:

Whereas the City of Pembroke Planning and Building Committee has reviewed the unopened road allowances located at Julien Street and Almira Street; and

Whereas these unopened road allowances are no longer required for municipal purposes;

Now therefore be it resolved that, the City of Pembroke Council declares the Julien Street and Almira Street unopened road allowances as surplus lands; and

That Council gives notice of its intent to permanently stop up and close the said unopened road allowances at its meeting of May 6, 2025; and

That City staff send a letter to the abutting property owners of the non-viable portion of Julien Street advising of Council's intent to declare the lands surplus and to add the lands to the City's surplus land inventory available on the municipal website; and

Further That a subsequent report be brought forward following the completion of the 20-day public comment period, recommending the sale of the two parcels of land together with a proposed development agreement.

**Carried**

**Councillor Kuehl removed himself from the table for the discussion of item 8.h as per pecuniary interest declared as in section 3 of the minutes.**

h. Sale of Land Garden Street Parkette (730 Cecelia Street)

Director Sauriol presented the report. A discussion was held and the following points were raised:

- The area meets the intent per planning legislation and fulfills need for infill development lots within the City.
- As the site plan is under 10 units the province does not require site plan agreement.

**Resolution PD25-05-07**

Moved by Councillor Purcell

Seconded by Deputy Mayor Abdallah

That the Planning and Development Committee endorse and recommend to Council to approve the sale of Garden Street Parkette (730 Cecelia Street), as presented.

**Carried**

**Councillor Kuehl returned to the table at 8:39 p.m.**

**9. Adjournment**

**Resolution PD25-05-08**

Moved by Deputy Mayor Abdallah

Seconded by Mayor Gervais

That the Planning & Development Committee meeting of May 6, 2025, adjourn at 8:40 p.m.

**Carried**

# **Draft Finance and Administration Committee Meeting Minutes**

Council Chambers  
Pembroke, Ontario  
May 6, 2025  
8:46 p.m.

## **1. Call to Order**

### **Present:**

Deputy Mayor Abdallah, Chair  
Mayor Gervais  
Councillor Jacyno  
Councillor Kuehl  
Councillor Lafreniere  
Councillor Plummer  
Councillor Purcell

### **Regrets:**

### **Also Present:**

Dave Unrau, Chief Administrative Officer  
Victoria Charbonneau, Municipal Clerk  
Scott Selle, Chief Pembroke Fire Department  
Angela Lochtie, Treasurer/Deputy Clerk

Deputy Mayor Abdallah called the meeting to order at 8:46 p.m.

## **2. Disclosure of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest declared.

## **3. Approval/Amendment of Meeting Agenda**

### **Resolution FA25-05-01**

Moved by Mayor Gervais

Seconded by Troy Purcell

That the agenda of the Finance & Administration Committee meeting of May 6, 2025, be approved as circulated.

**Carried**

## **4. Approval of Minutes**

a. Finance and Administration Committee – March 4, 2025

### **Resolution FA25-05-02**

Moved by Councillor Kuehl

Seconded by Councillor Purcell

That the minutes of the Finance and Administration Committee meeting of March 4, 2025, be approved as circulated.

**Carried**

**5. Business Arising from Minutes**

There was no business arising from the minutes.

**6. Presentations and Delegations****7. New Business****a. PFD Monthly Report – February 2025**

Chief Selle presented the information report. A discussion was held and the following points were raised:

- Kudos to the fire department was extended by the committee regarding the amount of time, energy and donations the Fire Fighter's Association invests into the community

**b. PFD Annual Report 2024**

Chief Selle presented the information report. A discussion was held and the following points were raised:

- It was noted that the Fire Department continues to work on fostering good relationships with partners to increase community safety
- A thank you to the department was extended for all the work they do for the community and all of the services not directly related to fighting fires but regarding community outreach and emergency preparedness.

**c. Ottawa River Transit and Handi-Bus Operations**

Treasurer/Deputy Clerk Lochtie presented the report. A discussion was held, and the following points were raised:

- It was noted that when committee decides on a fare, staff will come back with a formal fees and charges by-law in June with the fares articulated.
- If the City do sets a lower rate is the city willing to offer filling the gap through a loss of fares (due to fee parity legislation) through a grant to the Pembroke HandiBus and is ORTC able to fill the gaps in days/hours of service ?
- It was noted that in order to have days/hours and fare parity there will need to be further discussions with the Handi-Bus
- Gas Tax is shared with Laurentian Valley will also need to be considered
- In 2026-27 grant period for gas tax the gas it is anticipated that the city will get more funding as ORTC ridership rises. It should then be considered to re-evaluate the administration of the gas tax arrangement in order to keep things separate and clean (re-word)
- It is in the City's best interest to do its best to meet the spirit of the AODA legislative requirements when it comes to fee and service parity.
- It asked if that \$5 cash fare and \$5 electronic fare could be explored
- Clarified that Pembroke area for off hours

The discussion on this item can be viewed in full on the recorded version of the meeting at 9:45 p.m. on the City's YouTube page May 6, 2026 Committee and Council Meeting video.



Moved by Councillor Purcell

Seconded by Councillor Jacyno

**Resolution FA 25-05-03**

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

- That the Finance and Administration Committee Recommend a \$5 cash fare \$5 electronic fare for the new Ottawa River Transit Service and for staff to report back after one year (of the agreement)

Mayor Gervais called for a recorded vote.

Yea: Deputy Mayor Abdallah, Councillors Jacyno, Kuehl, Lafreniere, Purcell

Nea: Mayor Gervais, Councillor Plummer

**Carried 5:2**

- It was noted that the discussion requires an immense amount of detailed information
- It was stated that a one meeting between City staff and the Pembroke Handi-Bus to review the items will be arranged to provide both parties with as much information as possible.

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

**Resolution FA 25-05-04**

That the Finance and Administration Committee table the Ottawa River Transit and Handi-Bus Operations report until after the joint meeting anticipated in June 2025.

**Carried**

Extend the Hour (10:25 p.m.)

Moved By Councillor Kuehl

Seconded by Councillor Plummer

**Resolution FA 25-05-05**

That the hour be extended to consider business after 10:00 p.m., as per Section 7.2.6 of the Procedural By-law.

**Carried**

- Discussion over having the ORTC provide a stop to riders at Walmart, which is located outside of City boundaries in Laurentian Valley.

The discussion in full can be viewed on the City's YouTube page by accessing the May 6<sup>th</sup>, 2025 Committee and Council meeting video at a time stamp of approximately 22:31 EST.

Mover : Councillor Kuehl

Seconder: Councillor Plummer

**Resolution FA 25-05-06**

That the Finance and Administration Committee approve proposed ORTC jurisdiction, allowing a special stop at Walmart (located in Laurentian valley), as the only stop outside of the City limits as part of the ORTC service.

Councillor Kuehl called for a recorded vote.

Yea: Councillors Kuehl, Plummer, Purcell

Nea: Deputy Mayor Abdallah, Councillors: Jacyno, Lafreniere, Mayor Gervais

**Defeated 4:3**

**8. Adjournment**

**Resolution: FA-25-05-07**

Moved by Councillor Lafreniere

Seconded by Councillor Plummer

That the Finance and Administration Committee meeting of May 6, 2025, adjourn at 10:46 p.m.

**Carried**

# Draft Striking Committee Meeting

Council Chambers  
Pembroke, Ontario  
March 4, 2025  
7:50 p.m.

## 1. Call to Order

### Present:

Mayor Gervais, Chair  
Deputy Mayor Abdallah  
Councillor Jacyno  
Councillor Kuehl  
Councillor Lafreniere  
Councillor Plummer  
Councillor Purcell (virtual)

### Also, Present:

David Unrau, Chief Administrative Officer/Deputy Clerk  
Victoria Charbonneau, Municipal Clerk

Mayor Gervais called the meeting to order at 7:50 p.m.

## 2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no pecuniary interests declared.

## 3. Approval/Amendment of Meeting Agenda

### Resolution: S25-03-01

Moved by Deputy Mayor Abdallah  
Seconded by Councillor Plummer

That the agenda of the Striking Committee meeting of March 4, 2025, be amended to address item 8.b prior to moving into closed session.

**Carried**

## 4. Approval of Minutes

### Resolution: S25-03-02

Moved by Councillor Kuehl  
Seconded by Councillor Lafreniere

That the minutes of the Striking Committee meeting of January 7, 2025 be approved as circulated.

**Carried**

## 5. Business Arising from Minutes

There was no business arising from the minutes.

## 6. Closed Session 8:08 p.m.

**Resolution: S25-03-04**

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That this meeting become a closed meeting to discuss personal matters about identifiable individuals, including municipal or local board regarding member appointment to the Accessibility Advisory Committee (Section 239(2)(b) of the Municipal Act, 2001, as amended;

**Carried**

**7. Business Arising from Closed Session 8:24 p.m.**

The Chair indicated that a Striking Committee in Closed Session was held to discuss personal matters about identifiable individuals to be appointed to the Accessibility Advisory Committee.

The Chair indicated that there were no pecuniary interests declared and that a report concerning the individuals recommended for the appointment to the Accessibility Advisory Committee be discussed as the next item in the open portion of Striking Committee meeting.

**8. New Business**

a. Member appointment to the Accessibility Advisory Committee

Clerk Charbonneau presented the report.

**Resolution: S25-03-05**

Moved by Councillor Jacyno

Seconded by Councillor Lafreniere

That the City of Pembroke Striking Committee appoint David Sloan to the Accessibility Advisory Committee.

**Carried**

As noted in item 3 of the agenda, the committee addressed item 8.b first on the agenda. After item 8.b was discussed, the committee moved forward with agenda item 6..

b. Establishment of an Anniversary Committee

Clerk Charbonneau presented the report. A discussion was held and the following points were raised:

- The importance of establishing the committee ahead of time to ensure appropriate planning, including the development of a strategy for a legacy project.
- Importance of consulting diverse groups of organizations and individuals in order to bring anniversary planning activities together for implementation.

**Resolution: S25-03-03**

Moved by Deputy Mayor Abdallah

Seconded by Councillor Kuehl

That the City of Pembroke Striking Committee approve the establishment of a City of Pembroke Anniversary Committee; and

Furthermore, that staff be directed to advertise the positions for community volunteers and bring back to Striking Committee for review at a future meeting.

**Carried**

**9. Adjournment**

**Resolution: S25-03-06**

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the Striking Committee meeting of February 4, 2025 adjourn at 8:28 p.m.

**Carried**

# Accessibility Advisory Committee Meeting

Council Chambers  
Pembroke, Ontario  
April 11, 2024  
4:30 p.m.

## 1. Land Acknowledgment

## 2. Call to Order

### **Present:**

Councillor Troy Purcell, Chair  
Elise Fuisz  
Gerry Frketich  
Melissa Green  
Don Peever

### **Also Present:**

Heidi Martin, Recording Secretary

Councillor Purcell called the meeting to order at 4:32 p.m.

## 3. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest declared.

## 4. Approval/Amendment of Meeting Agenda

The Chair requested that the agenda be amended to include two additional items under New Business as agenda items 7d. Road Patroller and 7 e. Accessibility Lift at Kinsmen Pool

### **Motion:**

Moved by Don Peever

Seconded by Gerry Frketich

That the agenda of the Accessibility Advisory Committee meeting of April 11, 2024, be approved as amended.

### **Carried**

## 5. Receive Minutes

### **Motion:**

Moved by Don Peever

Seconded by Melissa Green

That the minutes of the Accessibility Advisory Committee meeting of December 7, 2023, be received as circulated.

Elise Fuisz entered the meeting at 4:35 p.m.

## 6. Business Arising from the previous minutes

a. Pedestrian Signals at Pembroke Street West/Howard Street and Pembroke Street West/Mackay Street Update

Councillor Purcell, Gerry Frketich, Don Peever and Marielle McLaughlin, Manager of Operations met at the two identified intersections and the noted issues have been addressed by the Operations Department. Gerry Frketich indicated that he has passed on the message to members of the White Cane Club to call the Operations Department if any issues are noted so immediate action can be taken.

b. Tour of City Facilities and Parks

The 2024 Accessibility tour will include the following areas:

- Marina/Pembroke Waterfront Park entrances and sidewalk areas
- City Hall
- Riverside Park

It was noted that the Pembroke and Area Community Centre's new entrance was removed from the list as the project is encountering some delays. A discussion was held, and it was decided that the tour would be held on May 30<sup>th</sup> beginning at City Hall with a lunch following the tour.

## 7. New Business

a. National AccessAbility Week

Ms. Martin reviewed the report. A discussion was held, and the following points were raised:

- The mayor will be asked to proclaim May 26 – June 1, 2024, as National AccessAbility Week
- Could the City promote the CIP Accessibility Grant on their social media sites during AccessAbility Week?

**Direction:**

Staff was asked to prepare a proclamation and request the mayor proclaim May 26-June 1, 2024 as National AccessAbility week in the City of Pembroke; post the proclamation on the City's website; and engage the City's communications department to promote the week and the City's Accessibility Grant on their social media platforms.

b. Site Plan Application – 535 Irving Street

Ms. Martin reviewed the information report and Committee members reviewed the Site Plan documents. A discussion was held, and the following points were raised:

- Ensure adequate lighting especially from the accessible parking spots to entrances.
- Transitions, steps and curbs are marked accordingly.
- International Accessibility Symbol on all accessible entrances
- Playground
  - Incorporate an accessibility feature such as sensory or active play components.
  - Ground surface is firm and stable to accommodate users with mobility devices.
- Accessible routes connect the playground and playground equipment to adjacent sidewalks.

c. Complaint- City Hall

Ms. Martin reviewed the report. A discussion was held, and the following points were raised:

- Having the two meters at the front of City Hall keeps traffic flowing.

- Visitor parking should be reviewed on the accessibility tour i.e. increase visitor parking closer to the building.
- To separate pedestrian traffic, create a marked section for pedestrians or a marked sidewalk on the one-way laneway beside City Hall.
- Perhaps close off the laneway and have it for pedestrians only which could result in an extra accessible parking spot along Pembroke Street East
- Winter snowbank removal at accessible parking spots remain an issue.

**Direction:**

Councillor Purcell will contact the complainant. A memo will be sent to the mayor on behalf of the Accessibility Advisory Committee outlining the discussion held and that further evaluation of visitor parking will be held on the next Accessibility Advisory Committee tour.

**d. Roads Patroller**

Councillor Purcell indicated that he wished to inform Committee members that the City has created a new Roads Patroller position which will be responsible for performing regular inspections of the roads, sidewalks, street lighting, traffic signals, signage, potholes, etc. This position will also be responsible to review AODA push buttons and audible sounds at pedestrian signals.

**e. Accessibility Lift at Kinsmen Pool**

Councillor Purcell stated that the City was successful in obtaining a grant through the Enabling Accessibility Fund – Small Projects Component in the amount of \$26,682.00 for a new lift for the Kinsmen Pool which will be installed once the repairs to the Kinsmen Pool Butler building is complete.

**8. Next Meeting**

The Accessibility Tour will occur on May 30, 2024, and the next meeting will be held on June 6, 2024.

**9. Adjournment**

**Motion:**

Moved by Elise Fuisz

Seconded by Gerry Frketich

That the Accessibility Advisory Committee meeting of April 11, 2024, adjourn at 5:28 p.m.

**Carried**



By virtue of the power vested in me

I Do Hereby Declare

The month of

**June 2025**

as

**"Seniors' Month"**

in the City of Pembroke.

**Whereas** June is recognized as Seniors' Month in Ontario and is an annual nation-wide celebration; and

**Whereas** this year's theme is "Flip the Script on Aging" which focuses on transforming how society perceives, discusses, and approaches aging; and

**Whereas** seniors have contributed and continue to contribute immensely to the life and vibrancy of this community; and

**Whereas** seniors continue to serve as leaders, mentors, volunteers, and important and active members of this community; and

**Whereas** their contributions past and present warrant appreciation and recognition and their stories deserve to be told; and

**Whereas** the health and well-being of seniors is in the interest of all and further adds to the health and well-being of the community; and

**Whereas** the knowledge and experience seniors pass on to us continues to benefit all.

**Therefore:** I, Ron Gervais, Mayor of the City of Pembroke, do hereby proclaim the month of June 2025 as "Seniors' Month", and encourage all citizens to recognize and celebrate the accomplishments of our seniors.

Dated in the Mayor's Office this 3<sup>rd</sup> day of June, 2025

Ron Gervais  
Mayor, City of Pembroke

By virtue of the power vested in me

## I Do Hereby Declare

The month of

June, 2025

## as "Pride Month"

in the City of Pembroke.

**Whereas** the City of Pembroke values diversity and strives to be a safe and welcoming community for all; and

**Whereas** people who are two-spirit, lesbian, gay, bisexual, transgender and gender diverse contribute greatly to all facets of our community, but continue to fight for acceptance and equality in our society; and

**Whereas** Pride Month is an opportunity to celebrate the progress made to recognize and protect the rights of 2SLGBTQ+ communities, and to reflect on the work that still needs to be done; and

**Whereas** June is recognized as Pride Month, and serves as an opportunity for members of the 2SLGBTQ+ community, their loved ones, and allies to come together to celebrate who they are and who they love, while promoting the ongoing cause of acceptance, equality, and freedom for all; and

**Whereas** the City of Pembroke stands against discrimination in all forms and promotes human rights and dignity of all persons.

**Therefore Be It Resolved That** I, Ron Gervais, Mayor of the City of Pembroke, do hereby proclaim June 2025 as "Pride Month" in the City of Pembroke and encourage everyone in our City and surrounding areas take advantage of this opportunity to build bridges of understanding, respect and celebration.

Dated in the Mayor's Office this 3<sup>rd</sup> day of June, 2025.

Ron Gervais  
Mayor, City of Pembroke

By virtue of the power vested in me

I Do Hereby Declare

**June 6, 2025**

as

**BGC Club Day**

in the City of Pembroke.

**Whereas** BGC Canada, formally known as the Boys and Girls Clubs of Canada, is celebrating 125 years in operation, with BGC Renfrew County celebrating 60 years, through community-based services supporting Canadian youth; and

**Whereas** BGC Clubs serve young people and their families during critical out-of-school hours in small and large cities, to support our youth in realizing positive outcomes in self-expression, academics, healthy living, physical activity, job readiness, mental health, leadership and more; and

**Whereas** BGC clubs welcomes all, regardless of their circumstances, with a mission of providing safe, supportive places where children and youth can experience new opportunities, overcome barriers, build positives relationships, and develop confidence and skills for life; and

**Whereas** BGC Club Day is a celebration organized to offer residents an opportunity to share details on the programs offered to the children and youth in our community.

**Therefore, be it resolved that** I, Ron Gervais, Mayor of the City of Pembroke, do hereby proclaim June 6, 2025, as “BGC Club Day” in the City of Pembroke.

Dated in the Mayor’s Office this 3<sup>rd</sup> day of June 2025

Ron Gervais  
Mayor, City of Pembroke

**The Corporation of the City of Pembroke**

**By-law Number 2025-50**

**A By-law to authorize the entering into a letter of agreement between His Majesty the King, in right of the Province of Ontario, represented by the Minister of Transportation and the City of Pembroke, on behalf of the City of Pembroke and the Township of Laurentian Valley to receive funding provided under the Dedicated Gas Tax Funds for the Public Transportation Program**

**Whereas** the Pembroke Handi-bus operates a specialized transit service in the City of Pembroke as well as the Township of Laurentian Valley; and

**Whereas** the City of Pembroke is the host municipality for receipt of any funding from the Minister of Transportation; and

**Whereas** the Province has agreed to institute Dedicated Gas Tax Funds for Public Transportation Programs; and

**Whereas** the Province requires a by-law from the municipalities involved in a jointly provided public transportation service, agreeing to the City of Pembroke collecting the dedicated gas tax funds on their behalf; and

**Whereas** the Council of the Corporation of the City of Pembroke desires to enter into a Letter of Agreement with His Majesty the King, in right of the Province of Ontario, represented by the Minister of Transportation, under the Dedicated Gas Tax Funds for Public Transportation Program; and

**Whereas** this Letter of Agreement will be entered into on behalf of the City of Pembroke and the Township of Laurentian Valley;

**Now Therefore** the Municipal Council of the Corporation of the City of Pembroke enacts as follows:

1. That the Council of the Township of Laurentian Valley agrees to the City of Pembroke being the host municipality for collecting the dedicated gas tax funds from the Ministry of Transportation on their behalf;
2. That the Mayor and Chief Administrative Officer be, and they are, hereby authorized to execute the Letter of Agreement attached and marked as Schedule "A" to this by-law and to affix thereto the corporate seal.
3. That the City of Pembroke agrees that the funds received under the Dedicated Gas Tax Funds for Public Transportation Program will be used in accordance with the 2024-25 Guidelines and Requirements issued by the Ministry of transportation.
4. This by-law shall come into force and take effect upon the date of the final passing thereof.

**Passed and enacted this 3<sup>rd</sup> Day of June 2025**

Ron Gervais  
Mayor

Victoria Charbonneau  
Municipal Clerk

**Ministry of  
Transportation**

Office of the Minister  
777 Bay Street, 5<sup>th</sup> Floor  
Toronto ON M7A 1Z8

Tel: 416 327-9200

**Ministère des  
Transports**

Bureau du ministre  
777, rue Bay 5<sup>e</sup> étage  
Toronto ON M7A 1Z8

Tél : 416 327-9200



March 31, 2025

107-2025-148

Mayor Ron Gervais  
City of Pembroke  
1 Pembroke Street East  
Pembroke ON K8A 3J5

Dear Mayor Gervais:

**RE: Dedicated Gas Tax Funds for Public Transportation Program Letter of Agreement**

---

This Letter of Agreement between the **City of Pembroke** (the "Municipality") and His Majesty the King in right of the Province of Ontario, as represented by the Minister of Transportation (the "Ministry"), sets out the terms and conditions for the provision and use of dedicated gas tax funds under the Dedicated Gas Tax Funds for Public Transportation Program (the "Program").

Under the Program, the Ministry provides two cents out of the revenue from each litre of gasoline sold in Ontario, in accordance with provincial gas tax statutory requirements, to municipalities to fund improvements to Ontario's transportation network and supporting economic development in communities for public transportation expenditures.

The Ministry intends to provide dedicated gas tax funds to the Municipality in accordance with the terms and conditions set out in this Letter of Agreement and the enclosed Dedicated Gas Tax Funds for Public Transportation Program 2024-25 Guidelines and Requirements (the "Guidelines and Requirements").

In consideration of the mutual covenants contained in this Letter of Agreement and the Guidelines and Requirements, which the Municipality has reviewed and understands and are hereby incorporated by reference, and other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Ministry and the Municipality agree as follows:

1. To support local public transportation services in the Municipality, the Ministry agrees to provide funding to the Municipality under the Program to a maximum amount of up to **\$118,783** ("the "Maximum Funds") in accordance with, and subject to, the terms and conditions set out in this Letter of Agreement and the Guidelines and Requirements.
2. The Municipality will provide to the Ministry a fully signed copy of this Letter of Agreement and a copy of the authorizing municipal by-law(s) and, if applicable, resolution(s) for the Municipality to enter into this Letter of Agreement no later than **April 30, 2025**.

3. Upon receipt of the documentation identified in Section 2 above, the Ministry will provide the Municipality with 75% of its Maximum Funds. Reporting forms are due for submission by **June 30, 2025**. Upon approval of the reporting forms, the Ministry will provide the Municipality with any remaining payment(s). Any outstanding reporting requirements from previous years of the Program will need to be submitted and approved prior to receiving 2024-25 Gas Tax funding.
4. If another municipality authorizes the Municipality to provide local public transportation services on its behalf and authorizes the Municipality to request and receive dedicated gas tax funds for those services also on its behalf, the Municipality will in the by-law(s) and, if applicable, resolution(s) described in Section 2 confirm that the Municipality has the authority to provide those services and request and receive those funds on behalf of the other municipality.
5. The Municipality agrees that any amount payable under this Letter of Agreement and the Program may be subject, at the Ministry's sole discretion, to any other adjustments as set out in the Guidelines and Requirements.
6. The Municipality will deposit the Maximum Funds received in accordance with the Program into a dedicated gas tax funds reserve bank account and use the Maximum Funds, and any related interest, only in accordance with the Guidelines and Requirements.
7. The Municipality will adhere to all requirements set out in the Guidelines and Requirements, including, but not limited to, reporting and accountability measures. The Municipality will also provide all requested documentation to the Ministry in accordance with the Guidelines and Requirements.
8. The Municipality agrees that the Maximum Funds represent the full extent of the financial contribution from the Ministry and the Province of Ontario under the Program for the 2024-25 Program year.
9. The Ministry may terminate this Letter of Agreement at any time, without liability, penalty or costs upon giving at least thirty (30) days written notice to the Municipality. If the Ministry terminates this Letter of Agreement, the Ministry may take one or more of the following actions: (a) cancel all further payments of dedicated gas tax funds; (b) demand the return of any dedicated gas tax funds remaining in the possession or under the control of the Municipality; and (c) determine the reasonable costs for the Municipality to terminate any binding agreement(s) for the acquisition of eligible public transportation services acquired, or to be acquired, with dedicated gas tax funds provided under this Letter of Agreement, and do either or both of the following: (i) permit the Municipality to offset such costs against the amount the Municipality owes pursuant to paragraph 8(b) of this LOA; and (ii) subject to Section 1, provide the Municipality with funding to cover, in whole or in part, such costs. The funding may be provided only if there is an appropriation for this purpose, and in no event will the funding result in the Maximum Funding exceeding the amount specified under Section 1.
10. Any provisions which by their nature are intended to survive the termination or expiration of this Letter of Agreement including, without limitation, those related to disposition, accountability, records, audit, inspection, reporting, communication, liability, indemnity, and rights and remedies, will survive its termination or expiration.

11. This Letter of Agreement may only be amended by a written agreement duly executed by the Ministry and the Municipality.
12. The Municipality agrees that it will not assign any of its rights or obligations, or both, under this Letter of Agreement.
13. The invalidity or unenforceability of any provision of this Letter of Agreement will not affect the validity or enforceability of any other provision of this Letter of Agreement. Any invalid or unenforceable provision will be deemed to be severed.
14. The term of this Letter of Agreement will commence on the date of the last signature of this Letter of Agreement and shall remain in force and effect until the completion of the 2024-25 Program in accordance with the Guidelines and Requirements.
15. The parties hereby consent to the execution of this Letter of Agreement by means of an electronic signature.

If the Municipality is satisfied with and accepts the terms and conditions of this Letter of Agreement, please print and secure the required signatures, and then deliver a fully signed pdf copy to the Ministry through Transfer Payment Ontario (TPON). Subject to the province's prior written consent, including any terms and conditions the Ministry may attach to the consent, the Municipality may execute and deliver the Letter of Agreement to the Ministry electronically. In addition, all program documents are also to be sent through TPON.

### **Ministry of Transportation**

*March 31, 2025*



\_\_\_\_\_  
Date

\_\_\_\_\_  
Name: Prabmeet Singh Sarkaria  
Title: Minister

I have authority to bind the Ministry.

I have read and understand the terms and conditions of this Letter of Agreement, as set out above, and, by signing below, I am signifying the Municipality's consent to be bound by these terms and conditions.

### **Municipality**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (print):  
Title (head of council or  
authorized delegate):

I have authority to bind the Municipality.

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Name (print):

Title (clerk or authorized delegate):

I have authority to bind the Municipality.





**Corporation of the Township of Laurentian Valley**  
**Council in Committee Resolution Form**

MOVED BY:	√	SECONDED BY:	√
J. Gauthier-Kuehl		J. Gauthier-Kuehl	
W. Hewitt	✓	W. Hewitt	
B. Hugli		B. Hugli	
B. King		B. King	
K. Watt		K. Watt	
A. Wren		A. Wren	✓

**DEDICATED GAS TAX FUNDS FOR PUBLIC TRANSPORTATION PROGRAM**

That the Corporate Services and Protection Committee recommends to Council to commit the Township of Laurentian Valley's portion of the Dedicated Gas tax Funds for Public Transportation Program, namely Pembroke and LV Handi-Bus to the City of Pembroke and that By-law 2025-05-021 be forwarded to the Bylaw portion of the Regular Council meeting of May 20, 2025 for enactment.

Carried: ✓      Defeated: \_\_\_\_\_      Withdrawn: \_\_\_\_\_

Declaration of Interest: \_\_\_\_\_      Recorded Vote: \_\_\_\_\_

Abstain	Yea	Voting	Nay
		S. Bennett	
		J. Gauthier-Kuehl	
		W. Hewitt	
		B. Hugli	
		B. King	
		K. Watt	
		A. Wren	

Mayor: S. Bennett

Date: May 6, 2025

Motion #: CC25-05-048

The Corporation of the Township of Laurentian Valley

By-law number 2025-05-021

Being a By-Law to Authorize the Execution by the City of Pembroke on behalf of the Township of Laurentian Valley a Letter of Agreement between His Majesty the King in the Right of the Province of Ontario as Represented by the Minister of Transportation and the City of Pembroke, on behalf of the City of Pembroke and the Township of Laurentian Valley

---

WHEREAS the Council of the Corporation of the Township of Laurentian Valley desires to enter into a Letter of Agreement with His Majesty the King in the right of the Province of Ontario as represented by the Minister of Transportation related to funding provided under the Dedicated Gas Tax Funds for Public Transportation Program; and

WHEREAS this letter of Agreement will be entered into on behalf of the City of Pembroke and the Township of Laurentian Valley; and

NOW THEREFORE be it resolved that Municipal Council of the Corporation of the Township of Laurentian Valley enacts as follows:

1. That the Mayor and Chief Financial Officer/Treasurer for the Corporation of the City of Pembroke are hereby authorized to execute the Letter of Agreement between His Majesty the King, in the right of the Province of Ontario, as represented by the Minister of Transportation and the City of Pembroke, on behalf of the City of Pembroke and the Township of Laurentian Valley, related to funding provided under the Province of Ontario to the Municipality under the Dedicated Gas Tax Funds for Public Transportation Program, namely the Pembroke and LV Handi-Bus.
2. This By-Law shall come into force and take effect upon the final passing thereof.

READ A FIRST AND SECOND TIME THIS 20<sup>th</sup> DAY OF MAY, 2025.

READ A THIRD TIME AND FINALLY PASSED THIS 20<sup>th</sup> DAY OF MAY, 2025.



Steve Bennett, Mayor



Dean Sauriol, CAO/Clerk

CERTIFIED A TRUE COPY  
  
TOWNSHIP OF LAURENTIAN VALLEY

**From:** Minister, MECP (MECP) <Minister.MECP@ontario.ca>

**Sent:** Friday, May 23, 2025 9:27 AM

**Subject:** Thank you for supporting the Provincial Day of Action on Litter (May 13, 2025) | Merci pour votre soutien à la Journée provinciale d'action contre les débris (13 mai 2025)

You don't often get email from minister.mecp@ontario.ca. [Learn why this is important](#)

**Caution** - This is an external email. Please take care when opening links and attachments

Good morning,

On Tuesday, May 13, 2025, the sixth annual Provincial Day of Action on Litter, Ontarians across the province came together to act on litter, uniting under the common cause of a greener, cleaner and more sustainable environment for ourselves and for future generations.

It was heartening to see Ontarians get outside to take part in litter cleanups on our streets, parks and lakefronts, and share their enthusiasm online. After another great

year, we continue to increase our engagement on social media, reaching over 7.1 million people since 2020.

Help us keep up the good work and build on our progress. The resources available on [www.ontario.ca/actONlitter](http://www.ontario.ca/actONlitter), including the [Litter Cleanup Guides](#), can be used throughout the year to take action on litter.

Thank you for your continued support.

Todd McCarthy  
Minister of the Environment, Conservation and Parks

---

Bonjour,

Le mardi 13 mai 2025, à l'occasion de la sixième Journée provinciale annuelle d'action contre les débris, les Ontariennes et Ontariens de toute la province se sont rassemblés pour agir contre les débris, en s'unissant autour de la cause commune d'un environnement plus vert, plus propre et plus durable pour nous-mêmes et pour les générations futures.

Il était encourageant de voir la population de l'Ontario sortir pour participer au ramassage des débris dans nos rues, dans nos parcs et au bord de nos lacs, et partager son enthousiasme en ligne. Après une nouvelle année exceptionnelle, nous continuons d'accroître notre présence sur les médias sociaux, atteignant plus de 7,1 millions de personnes depuis 2020.

Aidez-nous à poursuivre le bon travail et à consolider nos progrès. Les ressources disponibles sur le site [www.ontario.ca/fr/page/contribuez-reduire-debris](http://www.ontario.ca/fr/page/contribuez-reduire-debris), y compris les [guides pour le ramassage des débris](#), peuvent être utilisées tout au long de l'année pour prendre des mesures contre les débris.

Nous vous remercions de votre soutien continu.

Todd McCarthy  
Ministre de l'Environnement, de la Protection de la nature et des Parcs

**The Corporation of the City of Pembroke**

**By-law Number 2025-51**

**Being a By-law to confirm the proceedings of the Regular Meeting of the Council of the City of Pembroke at the meeting held on the Third day of June 2025**

Whereas Section 5(1) of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be exercised by its council; and

Whereas Section 5(3) of the *Municipal Act*, as amended, provides that the powers of every Council are to be exercised by by-law; and

Whereas it is deemed expedient that the proceedings of the Council of the City of Pembroke at this meeting be confirmed and adopted by by-law.

Therefore, the Council of the City of Pembroke enacts as follows:

1. That all actions of the Council of the City of Pembroke at its meeting of June 3<sup>rd</sup>, 2025, in respect of each report, motion, resolution or other action, passed and/or taken by the Council at its meeting, is hereby adopted, ratified, and confirmed as if all such proceedings were expressly embodied in this by-law; and
2. That the Mayor and appropriate officials of the City of Pembroke are hereby authorized and directed to do all things necessary to give effect to the said action and to obtain approvals where required, and to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the City of Pembroke to all such documents.
3. That this By-law shall come into force and take effect upon the passing thereof.

**Passed and Enacted This 3<sup>rd</sup> Day of June 2025**

Ron Gervais  
Mayor

Victoria Charbonneau  
Municipal Clerk