



Agenda

Finance & Administration Committee

Chair: Deputy Mayor Abdallah

Tuesday, June 3, 2025

Council Chambers

Following Planning and Development Committee

(This meeting is live streamed on the [City's YouTube page](#) or it can be viewed on YourTV Community Channel 12)

1. **Call to Order**
2. **Disclosure of Pecuniary Interest & General Nature Thereof**
3. **Approval/Amendment of Meeting Agenda**
4. **Approval of Minutes**
 - a. Finance & Administration Committee – May 6, 2025
5. **Business Arising from Minutes**
6. **Presentations and Delegations**
7. **New Business**
 - a. PFD Monthly Report – May 2025 – Chief Selle
 - b. Provincial Dedicated Gas Tax Funds Agreement – Treasurer/Deputy Clerk Lochtie
8. **Adjournment**

Draft Finance and Administration Committee Meeting Minutes

Council Chambers
Pembroke, Ontario
May 6, 2025
8:46 p.m.

1. Call to Order

Present:

Deputy Mayor Abdallah, Chair
Mayor Gervais
Councillor Jacyno
Councillor Kuehl
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Regrets:

Also Present:

Dave Unrau, Chief Administrative Officer
Victoria Charbonneau, Municipal Clerk
Scott Selle, Chief Pembroke Fire Department
Angela Lochtie, Treasurer/Deputy Clerk

Deputy Mayor Abdallah called the meeting to order at 8:46 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest declared.

3. Approval/Amendment of Meeting Agenda

Resolution FA25-05-01

Moved by Mayor Gervais

Seconded by Troy Purcell

That the agenda of the Finance & Administration Committee meeting of May 6, 2025, be approved as circulated.

Carried

4. Approval of Minutes

a. Finance and Administration Committee – March 4, 2025

Resolution FA25-05-02

Moved by Councillor Kuehl

Seconded by Councillor Purcell

That the minutes of the Finance and Administration Committee meeting of March 4, 2025, be approved as circulated.

Carried

5. Business Arising from Minutes

There was no business arising from the minutes.

6. Presentations and Delegations**7. New Business****a. PFD Monthly Report – February 2025**

Chief Selle presented the information report. A discussion was held and the following points were raised:

- Kudos to the fire department was extended by the committee regarding the amount of time, energy and donations the Fire Fighter's Association invests into the community

b. PFD Annual Report 2024

Chief Selle presented the information report. A discussion was held and the following points were raised:

- It was noted that the Fire Department continues to work on fostering good relationships with partners to increase community safety
- A thank you to the department was extended for all the work they do for the community and all of the services not directly related to fighting fires but regarding community outreach and emergency preparedness.

c. Ottawa River Transit and Handi-Bus Operations

Treasurer/Deputy Clerk Lochtie presented the report. A discussion was held, and the following points were raised:

- It was noted that when committee decides on a fare, staff will come back with a formal fees and charges by-law in June with the fares articulated.
- If the City do sets a lower rate is the city willing to offer filling the gap through a loss of fares (due to fee parity legislation) through a grant to the Pembroke HandiBus and is ORTC able to fill the gaps in days/hours of service ?
- It was noted that in order to have days/hours and fare parity there will need to be further discussions with the Handi-Bus
- Gas Tax is shared with Laurentian Valley will also need to be considered
- In 2026-27 grant period for gas tax the gas it is anticipated that the city will get more funding as ORTC ridership rises. It should then be considered to re-evaluate the administration of the gas tax arrangement in order to keep things separate and clean (re-word)
- It is in the City's best interest to do its best to meet the spirit of the AODA legislative requirements when it comes to fee and service parity.
- It asked if that \$5 cash fare and \$5 electronic fare could be explored
- Clarified that Pembroke area for off hours

The discussion on this item can be viewed in full on the recorded version of the meeting at 9:45 p.m. on the City's YouTube page May 6, 2026 Committee and Council Meeting video.

Moved by Councillor Purcell

Seconded by Councillor Jacyno

Resolution FA 25-05-03

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

- That the Finance and Administration Committee Recommend a \$5 cash fare \$5 electronic fare for the new Ottawa River Transit Service and for staff to report back after one year (of the agreement)

Mayor Gervais called for a recorded vote.

Yea: Deputy Mayor Abdallah, Councillors Jacyno, Kuehl, Lafreniere, Purcell

Nea: Mayor Gervais, Councillor Plummer

Carried 5:2

- It was noted that the discussion requires an immense amount of detailed information
- It was stated that a one meeting between City staff and the Pembroke Handi-Bus to review the items will be arranged to provide both parties with as much information as possible.

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

Resolution FA 25-05-04

That the Finance and Administration Committee table the Ottawa River Transit and Handi-Bus Operations report until after the joint meeting anticipated in June 2025.

Carried

Extend the Hour (10:25 p.m.)

Moved By Councillor Kuehl

Seconded by Councillor Plummer

Resolution FA 25-05-05

That the hour be extended to consider business after 10:00 p.m., as per Section 7.2.6 of the Procedural By-law.

Carried

- Discussion over having the ORTC provide a stop to riders at Walmart, which is located outside of City boundaries in Laurentian Valley.

The discussion in full can be viewed on the City's YouTube page by accessing the May 6th, 2025 Committee and Council meeting video at a time stamp of approximately 22:31 EST.

Mover : Councillor Kuehl

Seconder: Councillor Plummer

Resolution FA 25-05-06

That the Finance and Administration Committee approve proposed ORTC jurisdiction, allowing a special stop at Walmart (located in Laurentian valley), as the only stop outside of the City limits as part of the ORTC service.

Councillor Kuehl called for a recorded vote.

Yea: Councillors Kuehl, Plummer, Purcell

Nea: Deputy Mayor Abdallah, Councillors: Jacyno, Lafreniere, Mayor Gervais

Defeated 4:3

8. Adjournment

Resolution: FA-25-05-07

Moved by Councillor Lafreniere

Seconded by Councillor Plummer

That the Finance and Administration Committee meeting of May 6, 2025, adjourn at 10:46 p.m.

Carried



PEMBROKE FIRE DEPARTMENT

200 International Drive Pembroke, Ontario K8A 6W5

Telephone: (613) 735-6821 ext. 1201 • Fax: (613) 732-7673 • www.pembroke.ca

“Protection, Prevention and Education for over 160 years”

May 2025 Monthly Report (April 30, 2025 – May 27, 2025)

Prevention and Public Education Activities

This month, we continued our work with the Building Department, Electrical Safety Authority, Mental Health Services of Renfrew County and the Community Services Department of Renfrew County, to successfully close a property in the City. The application to close was submitted to the Fire Marshal's Office, and after much back and forth, approval was granted. Temporary housing was found for the occupants as one of the stipulations of the approval. This process took a total of 6 weeks to complete.

In May, we revoked our first Recreational Burning Permit due to the recreational fire causing an adverse effect on a neighbouring property. I would like to thank the owner of the property who had the permit revoked as they were very patient and understanding.

Summer staff training is underway with the Pembroke Fire Department providing a portion of the training. Once the Marina re-opens, training will wrap up in June.

PFD Staff were part of one of the RCDSB Strategic Planning sessions and we also attended Career Coaching Sessions, presented by HIEC at Fellowes and Bishop Smith.

Our partnership with Renfrew County Fire Departments continued as we provided fire safety messaging in the Eganville Leader.

Messaging on Pembroke's Pure Country and MyFM Pembroke focused on Emergency Preparedness Week, May 4-10. Messaging regarding general emergency preparedness continued throughout the month of May.

Social Media Messaging

Fire Prevention Messages:

- Promotion of information from the Fire Marshal's Office
- Portable space heater safety
- Safe use of extension cords
- Lithium-Ion batteries safety
- Recreational Burning reminders
- Smoke Alarms

Events:

- McHappy Day (Event raised over \$10,000 in Pembroke)
- Our Fire Trucks and Freezies event with the Pembroke Public Library May 31st at the Waterfront

Emergency Management:

- Thunderstorm warnings, with preparedness tips



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- Tornado warnings, with preparedness tips
- Emergency Preparedness Week topics
 - Making a plan
 - Building a kit
 - Staying connected and informed during emergencies
 - Heat emergency information
- FireSmart tips and wildfire preparedness
- Sandbagging information and flood preparedness

Education

Acting Captain Zimmerman has begun the NPFA 1041 Instructor Course.

Firefighter Troutman has begun Fire Code Division B Part 2 & 6 course.

Firefighter Caughey completed NFPA 1035 Fire and Life Safety Educator course.

Firefighter Dunne completed the Fire Code Division B Part 9 course.

Vulnerable Occupancy Inspections and Drills

In May, both the Annual Vulnerable Occupancy Inspection and Fire Drill were held at Riverview Heights Retirement Residence and Miramichi Lodge.

The Annual V.O. Fire Drill was conducted at Heritage Manor.

Emergency Management

At the beginning of the month, the first summer student under Emergency Management began her employment with the City. Welcome to Asha Johnston. Asha is a 1st year student at Trent University studying in the field of forensic science.

The first full week of May, May 4-10, was Emergency Preparedness Week across Canada. The federal theme this year was “Be Prepared. Know Your Risks”. This theme goes hand in hand with the provincial theme of “Plan for Every Season”. Throughout the month of May and into June, we have and will continue to deliver presentations on what it means to know your risks for every season and be prepared. For this month, we have delivered nine presentations in the City. Thank you to our sponsors for these presentations: Joe’s Family Pizzeria, McDonald’s Pembroke, Dairy Queen Pembroke, and Brum’s Dairy Ltd.

We continued our partnership with the OSPCA and delivered a presentation on Pet Preparedness. This is a great opportunity to get families engaged in the planning process by starting with the pets but then expanding the planning discussion to include the whole family.



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It was a pleasure to host a booth at the Community Expo once again this year. Our information focused on both Fire Prevention and Emergency Preparedness over the weekend.

Planning for the City’s annual emergency exercise continues. The exercise will be held on June 18th.

Planning is also underway for a countywide exercise scheduled for October.

EOC/Training Room

The EOC/training room hosted 11 meetings/training sessions in the month of May.

Pembroke Professional Firefighters Association (Lo. 488)

Once again this Spring, the PPFFA will be sponsoring a Little League Baseball Team.

The Association has also donated to the upcoming Krista Johnson Memorial Run, which will be held June 8 at Riverside Park.

Career Firefighter Training

Each platoon is focusing on vehicle extrication training this month along with familiarization training on the new boat.

Staff attended the OAFC Trade Show and have begun the process of gathering information as we move towards developing a proposal or tender for a new truck in 2026.

Chief Selle attended a workshop presented by Open Minds and the Mental Health Commission of Canada on Mental Health First Aid. Participants learned skills to provide initial help to individuals experiencing a decline in mental well-being or experiencing a mental health or substance abuse crisis.

Training sessions have begun this month for Workplace Violence and Harassment. All PFD staff will be attending these sessions along with their peers from the City. Sessions will extend into June.



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This month's training focused on:

- **Suppression:** Decontamination on the Fireground; Aerial Operations; Ground Ladders; Tactical Ventilation; Small Engines on the Fire Ground; Ladders on the Fireground; Hydrants and Water Supply; Ropes and Knots
- **Rescue:** Water Rescue; Rapid Intervention Training and Techniques; Water Rescue/Boat Operations; Vehicle Extrication; Single Family Dwelling Search and Rescue Techniques; Firefighter Survival
- **SCBA:** Donning and Doffing; Maintenance and Inspections
- **Driver:** Aerial Operations; General Driver Training and Boat Towing
- **Prevention:** Ontario Fire Code & Inspection Orders; Parts 2 & 6 of the Ontario Fire Code
- **Administration:** Policies, SOPs and Procedures; Pre-Incident Planning; Post Traumatic Stress & Resiliency; NFPA 1041 Instructor I

Volunteer training for this month:

- Ladders on the Fireground
- Small Engines on the Fireground
- Hydrants and Water Supply

Recreational Open-Air Burning

Year/Month	Number of new permits	Number of Inspections	Renewals	Dollars collected	Total Number of Permits to date	Total dollars collected
2024	129	139	64	\$16,100	193	\$16,100
January 2025	2	2	0	\$200	2	\$200
February 2025	1	1	2	\$200	5	\$400
March 2025	1	1	3	\$250	9	\$650
April 2025	7	12	19	\$1650	35	\$2300
May 2025	23	17	23	\$3450	81	\$5750



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Smoke Alarm Program

Year/Month	Number of Inspections	Number Tested	Alarms Missing	Alarms not Working	Batteries Replaced	Alarms Installed
2024	171	419	17	33	16	70
January 2025	18	34	3	3	3	3
February 2025	12	20	1	3	1	3
March 2025	10	32	2	6	3	2
April 2025	27	56	2	5	4	5
May 2025	14	20	4	4	5	4

Inspections & Consultations

Type of Inspection or Consultation	# Completed
Assembly	23
Health Care and Long-Term Care Facilities	20
Residential	84
Mercantile and/or Business	9
Industrial	5
Hotel or Motel	4
Recreational Burn Permit Site Inspections	20
Total number of inspections or consultations completed this month	165
Total number of violations found since the last report	11
Total number of outstanding violations repaired since the last report	13
Total number of Fire Safety Plans reviewed and/or approved	5

Incidents

Type of Incident	# attended
Fires/Explosions	2
Over Pressure Rupture/Explosion	0
Pre-Fire Conditions/ No Fire	4



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Type of Incident	# attended
Open-Air Burning	3
False Fire Calls	2
Public Hazards	2
Carbon Monoxide	1
Rescue	5
Medical	3
Other Responses	3
Total Responses	25
Estimated Dollar Loss	\$8,000

False Alarms

Year/Month	Letter of Warning	Fine Issued	Fines Paid	Fines Cancelled	Fines Outstanding
2020	21	6	5	0	2
2021	29	8	8	2	0
2022	16	12	8	0	4
2023	20	6	5	0	1
2024	37	8	8	0	0
January 2025	0	0	0	0	0
February 2025	4	0	0	0	0
March 2025	0	0	0	0	0
April 2025	2	1	1	0	0
May 2025	0	0	0	0	0

Respectfully yours,

Scott Selle,
Fire Chief



Committee Report

To: Deputy Mayor Brian Abdallah
Finance and Administration Committee

From: Angela Lochtie, Treasurer/Deputy Clerk
Treasury Department

Date: 2025-06-03

Re: **Provincial Dedicated Gas Tax Funds Agreement**

Recommendation:

It is recommended that the Finance and Administration Committee receive this Provincial Dedicated Gas Tax Funds Agreement report for information; and

That Committee recommends that Council approve By-law 2025-50 permitting the City to enter into the letter of agreement which will secure the City's share of the provincial gas tax funding.

*Note: This has been included in tonight's Council agenda as a time sensitive matter.

Background:

The Ministry of Transportation advised the City of Pembroke that it will be eligible to receive funding in the amount of \$118,783 for 2024-2025 from the Provincial government under the Dedicated Gas Tax Funds for Public Transportation Program. To secure the City's share of the funding from this program, the Ministry of Transportation must receive a signed letter of agreement which is attached. The letter of Agreement for the Provincial Dedicated Gas Tax Funds requires Council to pass a by-law authorizing the Mayor and Chief Administrative Officer to execute the agreement.

The Pembroke Handi-Bus operates a specialized transit service in the City of Pembroke as well as the Township of Laurentian Valley. The City of Pembroke acts as the host to receive any funding from the Minister of Transportation for the City and the Township of Laurentian Valley. The attached by-law confirms that the City of Pembroke will continue to act as the host for the service to the Township of Laurentian Valley and the Township's by-law is also attached as required by the province.



Financial Implications:

Total provincial gas tax funding from the province for 2024-2025 is \$118,783.

Strategic Plan Impact:

This item supports the underlying principle of maintaining critical partnerships.

Attachments:

1. Letter of Agreement
2. Draft By-law 2025-50
3. Township of Laurentian Valley's By-law 2025-05-021

Respectfully submitted,

Angela Lochtie, Treasurer/Deputy Clerk
Treasury Department

David Unrau
Chief Administrative Officer

**Ministry of
Transportation**

Office of the Minister
777 Bay Street, 5th Floor
Toronto ON M7A 1Z8

Tel: 416 327-9200

**Ministère des
Transports**

Bureau du ministre
777, rue Bay 5^e étage
Toronto ON M7A 1Z8

Tél : 416 327-9200



March 31, 2025

107-2025-148

Mayor Ron Gervais
City of Pembroke
1 Pembroke Street East
Pembroke ON K8A 3J5

Dear Mayor Gervais:

RE: Dedicated Gas Tax Funds for Public Transportation Program Letter of Agreement

This Letter of Agreement between the **City of Pembroke** (the “Municipality”) and His Majesty the King in right of the Province of Ontario, as represented by the Minister of Transportation (the “Ministry”), sets out the terms and conditions for the provision and use of dedicated gas tax funds under the Dedicated Gas Tax Funds for Public Transportation Program (the “Program”).

Under the Program, the Ministry provides two cents out of the revenue from each litre of gasoline sold in Ontario, in accordance with provincial gas tax statutory requirements, to municipalities to fund improvements to Ontario’s transportation network and supporting economic development in communities for public transportation expenditures.

The Ministry intends to provide dedicated gas tax funds to the Municipality in accordance with the terms and conditions set out in this Letter of Agreement and the enclosed Dedicated Gas Tax Funds for Public Transportation Program 2024-25 Guidelines and Requirements (the “Guidelines and Requirements”).

In consideration of the mutual covenants contained in this Letter of Agreement and the Guidelines and Requirements, which the Municipality has reviewed and understands and are hereby incorporated by reference, and other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Ministry and the Municipality agree as follows:

1. To support local public transportation services in the Municipality, the Ministry agrees to provide funding to the Municipality under the Program to a maximum amount of up to **\$118,783** (“the “Maximum Funds”) in accordance with, and subject to, the terms and conditions set out in this Letter of Agreement and the Guidelines and Requirements.
2. The Municipality will provide to the Ministry a fully signed copy of this Letter of Agreement and a copy of the authorizing municipal by-law(s) and, if applicable, resolution(s) for the Municipality to enter into this Letter of Agreement no later than **April 30, 2025**.

3. Upon receipt of the documentation identified in Section 2 above, the Ministry will provide the Municipality with 75% of its Maximum Funds. Reporting forms are due for submission by **June 30, 2025**. Upon approval of the reporting forms, the Ministry will provide the Municipality with any remaining payment(s). Any outstanding reporting requirements from previous years of the Program will need to be submitted and approved prior to receiving 2024-25 Gas Tax funding.
4. If another municipality authorizes the Municipality to provide local public transportation services on its behalf and authorizes the Municipality to request and receive dedicated gas tax funds for those services also on its behalf, the Municipality will in the by-law(s) and, if applicable, resolution(s) described in Section 2 confirm that the Municipality has the authority to provide those services and request and receive those funds on behalf of the other municipality.
5. The Municipality agrees that any amount payable under this Letter of Agreement and the Program may be subject, at the Ministry's sole discretion, to any other adjustments as set out in the Guidelines and Requirements.
6. The Municipality will deposit the Maximum Funds received in accordance with the Program into a dedicated gas tax funds reserve bank account and use the Maximum Funds, and any related interest, only in accordance with the Guidelines and Requirements.
7. The Municipality will adhere to all requirements set out in the Guidelines and Requirements, including, but not limited to, reporting and accountability measures. The Municipality will also provide all requested documentation to the Ministry in accordance with the Guidelines and Requirements.
8. The Municipality agrees that the Maximum Funds represent the full extent of the financial contribution from the Ministry and the Province of Ontario under the Program for the 2024-25 Program year.
9. The Ministry may terminate this Letter of Agreement at any time, without liability, penalty or costs upon giving at least thirty (30) days written notice to the Municipality. If the Ministry terminates this Letter of Agreement, the Ministry may take one or more of the following actions: (a) cancel all further payments of dedicated gas tax funds; (b) demand the return of any dedicated gas tax funds remaining in the possession or under the control of the Municipality; and (c) determine the reasonable costs for the Municipality to terminate any binding agreement(s) for the acquisition of eligible public transportation services acquired, or to be acquired, with dedicated gas tax funds provided under this Letter of Agreement, and do either or both of the following: (i) permit the Municipality to offset such costs against the amount the Municipality owes pursuant to paragraph 8(b) of this LOA; and (ii) subject to Section 1, provide the Municipality with funding to cover, in whole or in part, such costs. The funding may be provided only if there is an appropriation for this purpose, and in no event will the funding result in the Maximum Funding exceeding the amount specified under Section 1.
10. Any provisions which by their nature are intended to survive the termination or expiration of this Letter of Agreement including, without limitation, those related to disposition, accountability, records, audit, inspection, reporting, communication, liability, indemnity, and rights and remedies, will survive its termination or expiration.

11. This Letter of Agreement may only be amended by a written agreement duly executed by the Ministry and the Municipality.
12. The Municipality agrees that it will not assign any of its rights or obligations, or both, under this Letter of Agreement.
13. The invalidity or unenforceability of any provision of this Letter of Agreement will not affect the validity or enforceability of any other provision of this Letter of Agreement. Any invalid or unenforceable provision will be deemed to be severed.
14. The term of this Letter of Agreement will commence on the date of the last signature of this Letter of Agreement and shall remain in force and effect until the completion of the 2024-25 Program in accordance with the Guidelines and Requirements.
15. The parties hereby consent to the execution of this Letter of Agreement by means of an electronic signature.

If the Municipality is satisfied with and accepts the terms and conditions of this Letter of Agreement, please print and secure the required signatures, and then deliver a fully signed pdf copy to the Ministry through Transfer Payment Ontario (TPON). Subject to the province's prior written consent, including any terms and conditions the Ministry may attach to the consent, the Municipality may execute and deliver the Letter of Agreement to the Ministry electronically. In addition, all program documents are also to be sent through TPON.

Ministry of Transportation

March 31, 2025



Date

Name: Prabmeet Singh Sarkaria
Title: Minister

I have authority to bind the Ministry.

I have read and understand the terms and conditions of this Letter of Agreement, as set out above, and, by signing below, I am signifying the Municipality's consent to be bound by these terms and conditions.

Municipality

Date

Name (print):
Title (head of council or
authorized delegate):

I have authority to bind the Municipality.

Date:

Name (print):

Title (clerk or authorized delegate):

I have authority to bind the Municipality.

The Corporation of the City of Pembroke

By-law Number 2025-50

A By-law to authorize the entering into a letter of agreement between His Majesty the King, in right of the Province of Ontario, represented by the Minister of Transportation and the City of Pembroke, on behalf of the City of Pembroke and the Township of Laurentian Valley to receive funding provided under the Dedicated Gas Tax Funds for the Public Transportation Program

Whereas the Pembroke Handi-bus operates a specialized transit service in the City of Pembroke as well as the Township of Laurentian Valley; and

Whereas the City of Pembroke is the host municipality for receipt of any funding from the Minister of Transportation; and

Whereas the Province has agreed to institute Dedicated Gas Tax Funds for Public Transportation Programs; and

Whereas the Province requires a by-law from the municipalities involved in a jointly provided public transportation service, agreeing to the City of Pembroke collecting the dedicated gas tax funds on their behalf; and

Whereas the Council of the Corporation of the City of Pembroke desires to enter into a Letter of Agreement with His Majesty the King, in right of the Province of Ontario, represented by the Minister of Transportation, under the Dedicated Gas Tax Funds for Public Transportation Program; and

Whereas this Letter of Agreement will be entered into on behalf of the City of Pembroke and the Township of Laurentian Valley;

Now Therefore the Municipal Council of the Corporation of the City of Pembroke enacts as follows:

1. That the Council of the Township of Laurentian Valley agrees to the City of Pembroke being the host municipality for collecting the dedicated gas tax funds from the Ministry of Transportation on their behalf;
2. That the Mayor and Chief Administrative Officer be, and they are, hereby authorized to execute the Letter of Agreement attached and marked as Schedule "A" to this by-law and to affix thereto the corporate seal.
3. That the City of Pembroke agrees that the funds received under the Dedicated Gas Tax Funds for Public Transportation Program will be used in accordance with the 2024-25 Guidelines and Requirements issued by the Ministry of transportation.
4. This by-law shall come into force and take effect upon the date of the final passing thereof.

Passed and enacted this 3rd Day of June 2025

Ron Gervais
Mayor

Victoria Charbonneau
Municipal Clerk



Corporation of the Township of Laurentian Valley
Council in Committee Resolution Form

MOVED BY:	√	SECONDED BY:	√
J. Gauthier-Kuehl		J. Gauthier-Kuehl	
W. Hewitt	✓	W. Hewitt	
B. Hugli		B. Hugli	
B. King		B. King	
K. Watt		K. Watt	
A. Wren		A. Wren	✓

DEDICATED GAS TAX FUNDS FOR PUBLIC TRANSPORTATION PROGRAM

That the Corporate Services and Protection Committee recommends to Council to commit the Township of Laurentian Valley's portion of the Dedicated Gas tax Funds for Public Transportation Program, namely Pembroke and LV Handi-Bus to the City of Pembroke and that By-law 2025-05-021 be forwarded to the Bylaw portion of the Regular Council meeting of May 20, 2025 for enactment.

Carried: ✓ Defeated: _____ Withdrawn: _____

Declaration of Interest: _____ Recorded Vote: _____

Abstain	Yea	Voting	Nay
		S. Bennett	
		J. Gauthier-Kuehl	
		W. Hewitt	
		B. Hugli	
		B. King	
		K. Watt	
		A. Wren	

Mayor: S. Bennett

Date: May 6, 2025

Motion #: CC25-05-048

The Corporation of the Township of Laurentian Valley

By-law number 2025-05-021

Being a By-Law to Authorize the Execution by the City of Pembroke on behalf of the Township of Laurentian Valley a Letter of Agreement between His Majesty the King in the Right of the Province of Ontario as Represented by the Minister of Transportation and the City of Pembroke, on behalf of the City of Pembroke and the Township of Laurentian Valley

WHEREAS the Council of the Corporation of the Township of Laurentian Valley desires to enter into a Letter of Agreement with His Majesty the King in the right of the Province of Ontario as represented by the Minister of Transportation related to funding provided under the Dedicated Gas Tax Funds for Public Transportation Program; and

WHEREAS this letter of Agreement will be entered into on behalf of the City of Pembroke and the Township of Laurentian Valley; and

NOW THEREFORE be it resolved that Municipal Council of the Corporation of the Township of Laurentian Valley enacts as follows:

1. That the Mayor and Chief Financial Officer/Treasurer for the Corporation of the City of Pembroke are hereby authorized to execute the Letter of Agreement between His Majesty the King, in the right of the Province of Ontario, as represented by the Minister of Transportation and the City of Pembroke, on behalf of the City of Pembroke and the Township of Laurentian Valley, related to funding provided under the Province of Ontario to the Municipality under the Dedicated Gas Tax Funds for Public Transportation Program, namely the Pembroke and LV Handi-Bus.
2. This By-Law shall come into force and take effect upon the final passing thereof.

READ A FIRST AND SECOND TIME THIS 20th DAY OF MAY, 2025.

READ A THIRD TIME AND FINALLY PASSED THIS 20th DAY OF MAY, 2025.



Steve Bennett, Mayor



Dean Sauriol, CAO/Clerk

CERTIFIED A TRUE COPY

TOWNSHIP OF LAURENTIAN VALLEY