



Agenda

Council Meeting

Tuesday, October 7, 2025

Council Chambers

Following Finance and Administration Committee Meeting

(This meeting is live streamed on the [City's YouTube page](#) or it can be viewed on YourTV Community Channel 12)

1. **Call to Order**
2. **Opening Prayer/Reflection**
3. **Disclosure of Pecuniary Interest & General Nature Thereof**
4. **Minutes**
 - i. Approve minutes from Council
 - a. Regular Meeting of Council – September 16, 2025
 - b. Special Meeting of Council – September 25, 2025
 - ii. Adopt minutes from Committees
 - a. Planning and Development Committee – September 2, 2025
 - b. Finance and Administration Committee – September 2, 2025
 - iii. Receive minutes from Local Boards
 - Pembroke Public Library – June 19, 2025
5. **Delegations and Presentations**
6. **Business Arising from Delegations and Presentations**
7. **Staff and Committee Reports**
8. **Proclamations**
 - a. Child Care Worker and Early Childhood Educator Appreciation Day - October 21, 2025
9. **By-laws**
10. **Motions**
 - a. 2025-10-06 – CIP Request for 270 Lake Street
11. **Correspondence**

- 12. Mayor's Report**
- 13. Notices of Motion**
- 14. Councillor Updates**
- 15. Closed Session**
- 16. Business Arising from Closed Session**
- 17. Confirming By-law**
 - Confirming By-law 2025-75
- 18. Adjournment**

Draft City of Pembroke Council Meeting

Council Chambers
Pembroke, Ontario
September 16, 2025
9:31 p.m.

1. Call to Order

Present:

Mayor Gervais
Deputy Mayor Abdallah
Councillor Jacyno
Councillor Kuehl
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Regrets:

Also Present:

David Unrau, Chief Administrative Officer
Victoria Charbonneau, Municipal Clerk

The Chair called the regular meeting of Council to order at 9:31 p.m.

Chair inquired with Council if agenda order of business could be amended to reflect addressed motion (section 10) prior to considering by-laws (section 9) as the results of one motion will impact the by-law section.

2. Opening Prayer/Reflection

3. Disclosure of Pecuniary Interest & General Nature Thereof

- a. Item 9.e - Mayor Gervais disclosed a perceived pecuniary interest regarding item 9.e as Robert Sheppard [business partner] is retained in respect to this matter.
- b. Items 9 b., 9.c, 9.d, 9.e – Councillor Kuehl as professional responsibility involving solicitor-client privilege

c. Minutes

- i. Approve minutes from Council
 - a. Regular Meeting of Council – September 2, 2025

Resolution 25-09-11

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That the minutes of the Regular Meeting of Council of September 2, 2025, be approved as circulated.

Carried

- ii. Adopt minutes from Committees
 - a. Striking Committee – July 15, 2025

Resolution 25-09-12

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the minutes of the Striking Committee of July 15, 2025, be approved as circulated.

Carried

iii. Receive minutes from Local Boards

- Pembroke Heritage Murals Minutes – September 3, 2025

Resolution 25-09-13

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That the minutes of the Pembroke Heritage Murals Committee of September 3, 2025, be approved as circulated.

Carried

d. **Delegations and Presentations**

e. **Business Arising from Delegations and Presentations**

f. **Staff and Committee Reports**

a. Operations Committee – Upper Ottawa Valley OPP Community Engagement Plan

Resolution: 25-09-14

Moved by Councillor Lafreniere

Seconded by Councillor Purcell

That the City of Pembroke Council endorses the identified priorities of the Upper Ottawa Valley OPP Engagement Plan as follows:

- Public safety and crime prevention
- Community engagement and partnerships
- Support for vulnerable populations
- Traffic and road safety
- Emergency response and preparedness
- Drug Enforcement

Carried

b. Striking Committee – Waterfront Advisory Committee Member Appointment

Resolution: 25-09-15

Moved by Councillor Jacyno

Seconded by Councillor Plummer

That the City of Pembroke Council appointment Alex Edmond to the Waterfront Advisory Committee.

Carried

c. Striking Committee – Waterfront Development Advisory Committee Member Appointment

Resolution: 25-09-16

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

That the City of Pembroke Council appoint Councillor Kuehl to the Waterfront Development Committee.

Furthermore, that the City of Pembroke Council appoint Councillor Lafreniere to the Waterfront Advisory Committee.

Carried

g. Proclamations

a. National Legion Week – September 21-27, 2025

Mayor Gervais proclaimed September 21-27, 2025 National Legion Week in the City of Pembroke.

b. Franco-Ontarian Day – September 25, 2025

Mayor Gervais proclaimed September 25, 2025 Franco-Ontarian Day in the City of Pembroke.

c. Test Your Smoke Alarm Day – September 28, 2025

Mayor Gervais proclaimed September 28, 2025 Test Your Smoke Alarm Day in the City of Pembroke.

d. National Day for Truth and Reconciliation – September 30, 2025

Mayor Gervais proclaimed September 30, 2025 National Day for Truth and Reconciliation in the City of Pembroke.

e. Fire Prevention Week – October 5-11, 2025

Mayor Gervais proclaimed October 5-11, 2025 Fire Prevention Week in the City of Pembroke.

Council moved to section 10 of the agenda to consider reconsideration item first as item 9.a as contingent on debate held on item 10.a

h. By-laws

a. By-law 2025-64 Green Municipal Fund/FCM Grant Agreement – pulled (the by-law slated for reconsideration in section 10. The reconsideration motion failed, therefore, the by-law was not required) See item 10.a

Councillor Kuehl removed himself from the table due to pecuniary interest cited in section 3 - 7:22 p.m.

b. By-law 2025-69 Zoning By-law Amendment – 231 Cecelia Street

Resolution 25-09-18

Moved by Councillor Plummer

Seconded by Councillor Jacyno

That By-law 2025-69, a by-law to amend By-law 2020-05 of the Corporation of the City of Pembroke, being a by-law to regulate the use of lands and the character, location and use of buildings and structures in the City of Pembroke, be adopted and passed;
And further that the said by-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

c. By-law 2025-70 Official Plan Amendment – 350 International Drive

Resolution 25-09-19

Moved by Councillor Lafreniere

Seconded by Councillor Purcell

That By-law 2025-70, a by-law to authorize the adoption of the Amendment Number Twenty-Six to the Official Plan, 2016, of the City of Pembroke Planning Area, be adopted and passed;

And further that the said by-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

d. By-law 2025-71 Zoning By-law Amendment – 350 International Drive

Resolution 25-09-20

Moved by Deputy Mayor Abdallah

Seconded by Councillor Purcell

That By-law 2025-71, a by-law to amend By-law 2020-05 of the Corporation of the City of Pembroke, being a by-law to regulate the use of lands and the character, location and use of buildings and structures in the City of Pembroke, be adopted and passed;

And further that the said by-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

Mayor Gervais removed himself from the table due to pecuniary interest – cited in section 3. Deputy Mayor Abdallah assumed Chair 7:26 p.m.

e. By-law 2025-72 Lifting of a 1-Foot Reserve for 730 Cecelia Street

Resolution 25-09-21

Moved by Councillor Jacyno

Seconded by Councillor Plummer

That By-law 2025-72, a by-law to authorize the lifting of a One-Foot Reserve in Grey Sisters (1101494 Ontario Limited) Whitewood Subdivision in the City of Pembroke, be adopted and passed;

And further that the said by-law be signed by the Mayor /or is designate and Clerk and sealed with the seal of the Corporation.

Carried

Mayor Gervais and Councillor Kuehl returned to the Table 7:28 p.m.

i. Motions – dealt with ahead of by-laws

a. Motion to Reconsider – By-law Regarding Agreement with Federation of Canadian Municipalities (FCM) Green Municipal Fund

Resolution 25-09-17

Moved by Deputy Mayor Abdallah

Seconded by Councillor Purcell

Whereas Council of the Corporation of the City of Pembroke Previously decided to withdraw the by-law authorizing the City to enter into an agreement with the Federation of Canadian Municipalities Green Municipal Fund (GMF) for a grant of \$500,000, intended to support the lease and use of two electric mini-busses in Year Two and Year Three of the City's three-year public transit pilot project; and

Whereas subsequent review, community feedback, and consideration of program objectives indicate that it is in the public interest to revisit that decision.

Therefore be it resolved that the notice is hereby given of a motion to reconsider Council's decision to pull the by-law authorizing the entering into an agreement with the

FCM Green Municipal Fund for a \$500,000 grant to support the lease of two electric mini-busses for Years Two and Three of the City of Pembroke public transit pilot project.

Deputy Mayor Abdallah called for a recorded vote.

Yea: Deputy Mayor Abdallah, Councillors: Lafreniere, Purcell

Nea: Councillors: Jacyno, Kuehl, Plummer, Mayor Gervais

Defeated 4:3

Resolution 25-09-18

Moved By Councillor Kuehl

Seconded By Deputy Mayor Abdallah

That the ZVIP Grant update report be taken from the table for consideration

Treasurer Lochtie provided an overview of the report.

- It was stated that direction from Council is required to before procurement can be finalized.
- Discussion over the technology availability to the public. Response included that as the grant was structured, it is currently classified as a private charger for city operations
- Questions around if public use would be an option through the grant? Response included that matters would have to be discussed internally and if the fire hall was a good fit for public use
- Questions about the time constraints on the grants. and if the location of the marina would be a feasible option
- Response included that the ZEVIP grant would need to be reviewed

Resolution 25-09-19

Moved by Councillor Kuehl

Seconded by Deputy Mayor Abdallah

That Council table the ZEVIP Grant report until the October 21, 2025 Operations Committee.

11. Correspondence

12. Mayor's Report

Mayor Gervais provided an update on the community functions he attended on behalf of Council including (but not limited to):

- September 12 – attendance at the opening of Osmow Shawarma
- September 13 – attendance at grand reopening of Veni Heritage Manor in Pembroke
- September 15 – attendance at grand opening of Neville mediation.
- Stated that through attendance at recent Economic Development Committee meetings an update that a consultant has been hired to move through a revised Community Improvement Plan for the City in Pembroke with the objective of completing the project by the end of 2025.

13. Notices of Motion

14. Councillor Updates

Deputy Mayor Abdallah

- Community Watch meeting on October 15 7:00 p.m. at fire hall if more info needed contact Deputy Mayor or Mayor Gervais
- Terry Fox Run- Stan Halliday completed his 45th Terry Fox run and group has raised over \$6,000 to date

Councillor Jacyno

- Brought forward a letter from Pam Dempsey for resignation from her position as Chairman of the Pembroke Heritage Mural Society effective at end of term of Council in 2026
- Noted her contribution of over 30 years to her community and thanked her for her dedication and years of service for community

15. Closed Session

16. Business Arising from Closed Session

17. Confirming By-law

- Confirming By-law 2025-73

Resolution: 25-09-23

Moved by Councillor Purcell

Seconded by Councillor Kuehl

That By-law 2025-73 to confirm the proceedings of the Regular Meeting of Council of September 16, 2025, be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

18. Adjournment

Resolution: 25-09-24

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That the September 16, 2025, regular meeting of Council adjourn at 7:39 p.m.

Carried

Mayor Ron Gervais
Chair

Victoria Charbonneau
Municipal Clerk

City of Pembroke Special Council Meeting

Council Chambers
Pembroke, Ontario
September 25, 2025
4:30 p.m.

1. Land Acknowledgement

2. Call to Order

Present:

Mayor Gervais, Chair
Councillor Jacyno
Councillor Kuehl
Councillor Lafreniere (virtually)
Councillor Purcell

Regrets:

Deputy Mayor Abdallah
Councillor Plummer

Also Present:

David Unrau, Chief Administrative Officer
Brian Lewis, Director of Operations

Mayor Gervais called the regular meeting of Council to order at 4:31 p.m.

3. Disclosure of Pecuniary Interest & General Nature Thereof

There were no declarations of pecuniary interests disclosed.

4. Staff and Committee Reports

a. Retaining Wall Repair – War Memorial Park – Director Lewis

Director Lewis presented the report. A discussion was held and the following points were raised:

- Discussion around significant increase in cost:
 - Response included that contractors are in high demand and the drainage aspect of the project was a factor in the cost in addition to the short time frame to complete the project
- Discussion around the feasibility of completing the project using City resources was highlighted. Response included:
 - Operations Department's current projects would have to be delayed if the department takes on this project as well and it would not be completed by Remembrance Day as requested
- It was also noted that the project cost shortfall is being funded from surplus funds from 2024 capital projects

Resolution: 25-09-25

Moved by Councillor Purcell

Seconded by Councillor Jacyno

That the City of Pembroke Council approve the War Memorial Wall Reconstruction Tender T-25-18 be awarded to G.P. Splinter Forest Products Ltd., in the revised amount of

\$38,565.00 plus applicable HST; and that the budget shortfall of \$16,743.74 be funded from surplus funds carried forwards from completed 2024 Capital projects, as presented.

Carried

5. Closed Session

6. Business Arising from Closed Session

7. Confirming By-law

- Confirming By-law 2025-74

Resolution: 25-09-26

Moved by Councillor Jacyno

Seconded by Councillor Purcell

That By-law 2025-74 to confirm the proceedings of the Special Meeting of Council of September 25, 2025, be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

8. Adjournment

Resolution: 25-09-27

Moved by Councillor Purcell

Seconded by Councillor Kuehl

That the September 25, 2025, Special Meeting of Council adjourn at 4:53 p.m.

Carried

Ron Gervais
Mayor

Planning & Development Committee Meeting

Council Chambers
Pembroke, Ontario
September 2, 2025
7:04 p.m.

1. Call to Order

Present:

Councillor Jacyno, Chair
Mayor Gervais
Deputy Mayor Abdallah
Councillor Kuehl
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Regrets:

Also, Present:

David Unrau, Chief Administrative Officer
Victoria Charbonneau, Municipal Clerk
Michaela Kuno, Municipal Planning & Enforcement Officer
Kathleen Barr, Investment Attraction Officer

Councillor Jacyno called the meeting to order at 7:04 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interests declared.

3. Approval/Amendment of Meeting Agenda

Resolution: PD25-09-01

Moved by Councillor Plummer

Seconded by Lafreniere

That the agenda of the Planning & Development Committee meeting of September 2, 2025, be adopted as circulated.

Carried

4. Approval of Minutes

a. Combined Committee – August 12, 2025

Resolution: PD25-09-02

Moved by Deputy Mayor Abdallah

Seconded by Councillor Purcell

That the minutes of the August 12, 2025, meeting of the Combined Committee be approved as circulated.

Carried

5. Business Arising from Minutes

There was no business arising from the minutes.

6. Presentation and Delegations**a. IC Report Presentation**

Mary Ellen Bench, Integrity Commissioner was in attendance to speak to the report entitled

7. New Business**a. Parking Services Revenues, Expenses and Technology Review**

Municipal Planning & Enforcement Officer Kuno presented the information report. A discussion was held and the following points were raised:

- Community engagement through survey – feedback 7:27
- Downtown walk, and meet with stakeholders such as the PBIA
- Options to remove meters and have a collaborative deal with business groups to offset parking costs

Resolution PD-25-09-03

Moved Councillor Kuehl

Second Mayor Gervais

That a Parking Ad-Hoc Committee be struck to conduct a fulsome Parking Services Revenues, Expenses and Technology review and recommend actions and plan to address paid parking for committee.

- Discussion over committee composition include; a representative from Council, representative from PBIA, a representative from public.

b. Rural Ontario Development Program – Investment Attraction Strategy

Investment Attraction Officer Barr presented the report. A discussion was held and the following points were raised:

- Significance of support for development and investment attraction initiatives in Pembroke and benefits of grant support to assist in investment attraction activities.

Resolution PD25-09-04

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That the Planning and Development Committee endorse the City of Pembroke's Investment Attraction Strategy as a working document and priority initiative for the Economic Development, Culture and Tourism Department; and authorize staff to apply to the Rural Ontario Development Program (ROD) for the City of Pembroke Investment Attraction Strategy project under Stream 1: Economic Diversification, Competitiveness and Capacity Building and the Sub-Stream: Strategies and Plans, as presented.

Carried

8. Adjournment**Resolution PD25-09-05**

Moved by Deputy Mayor

Seconded by Councillor Plummer

That the Planning & Development Committee meeting of September 2, 2025, adjourn at 7:55 p.m.

Carried

Finance and Administration Committee Meeting Minutes

Council Chambers
Pembroke, Ontario
September 2, 2025
8:02 p.m.

1. Call to Order

Present:

Deputy Mayor Abdallah, Chair
Mayor Gervais
Councillor Jacyno
Councillor Kuehl
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Regrets:

Also Present:

Dave Unrau, Chief Administrative Officer
Victoria Charbonneau, Municipal Clerk
Scott Selle, Chief Pembroke Fire Department
Angela Lochtie, Treasurer/Deputy Clerk
Brian Lewis, Director of Operations

Deputy Mayor Abdallah called the meeting to order at 8:02 p.m.

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest declared.

3. Approval/Amendment of Meeting Agenda

Resolution FA25-09-01

Moved by Councillor Lafreniere

Seconded by Councillor Plummer

That the agenda of the Finance & Administration Committee meeting of September 2, 2025, be approved as circulated.

Carried

4. Approval of Minutes

There were no minutes to approve.

5. Business Arising from Minutes

There were no minutes to approve.

6. Presentations and Delegations

7. New Business

a. PFD Monthly Report –July and August 2025

Chief Selle presented the information report. A discussion was held and the following points were raised:

- Discussion over increasing promotion of fire ban notices

Resolution FA25-09-02

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That staff to bring a report to committee with a review of increasing the penalty for burning during a fire ban.

b. Recreational Burning By-law Update

Chief Selle presented the report. A discussion was held, and the following points were raised:

- Developing the new BL with elevated prices for burning during fire ban

Resolution FA 25-09-04

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That the annual permit fee be subject to an annual CPI increase.

Carried

Amendment to main motion:

Resolution FA 25-09-03

Move by Councillor Purcell

Second Councillor Jacyno

That burn by-law rates for initial assessment only be subjected to CPI increase each year.

- Discussion over applying CPI increases to all burn by-law rates

Defeated

c. Fire Dispatching Services

Chief Selle presented the report. A discussion was held, and the following points were raised:

- Safety of firefighters is paramount
- Discussion of importance of collaborative communication for emergency services

Resolution FA 25-09-05

Moved by Mayor Gervais

Seconded by Councillor Lafreniere

That the Finance and Administration Committee approve moving forward with a request for proposals for NFPA compliant, certified, full fire dispatching services for the Pembroke Fire Department, as presented.

Carried

d. Tax Policy: Affordable Rental Housing Subclass

Treasurer/Deputy Clerk Lochtie presented the information report.

Resolution FA 25-09-06

Moved by Councillor Kuehl

Seconded by Councillor Plummer

- e. That the Finance and Administration Committee accept the Tax Policy - Affordable Rental Housing Subclass report as information.

Carried

f. Mud Lake Road Resurfacing

Director Lewis presented the report. A discussion was held, and the following points were raised:

- It was highlighted that none of the projects listed are being cancelled. The reallocations are being done to take advantage of some favourable grant funding received for work to be done on Paul Martin Drive.

Resolution FA 25-09-07

Moved by Councillor Kuehl

Seconded by Councillor Lafreniere

That the Finance and Administration Committee approve the reallocation of \$52,000 from the William Street Sidewalk Replacement and Removal project; Reallocation of \$98,000 of surplus funds from the 2025 Capital Resurfacing Program; reallocation of \$54,000 from the Pavement Preservation Program; with the reallocations to be directed to pavement resurfacing of Mudlake Road from Paul Martin Drive east to City limits and Catherine Street from Supple Street to Alfred Street, as presented.

Carried

8. Adjournment

Resolution: FA-25-09-08

Moved by Councillor Kuehl

Seconded by Mayor Gervais

That the Finance and Administration Committee meeting of September 2, 2025, adjourn at 9:22 p.m.

Carried



Pembroke Public Library Board Meeting Minutes

Thursday, June 19, 2025
5:30 pm

Members Present: Renelle Charron, Justin Jeffrey, Bethea Summers, Wendy Hewitt, Mike Popke, Brian Abdallah.

Excused: Ron Gervais

Absent: None

Staff: Karthi Rajamani, CEO

Board Minutes: Sara Thibeault

Also in attendance: Kevin Mitchell from the Baker Tilly accounting firm in Pembroke. Mr. Mitchell presented and reviewed the auditor's report for the Pembroke Public Library's 2024 finances.

1. Call to Order:

- The meeting was called to order at 5:31pm.

2. Land Acknowledgement:

- Justin Jeffrey read the Land Acknowledgement.

3. Approval of Agenda

MOTION: To approve the agenda:

#25:24 M/ Mike Popke, S/ Renelle Charron. CARRIED.

4. Approval of Minutes:

MOTION: To approve the minutes of the Board Meeting held on March 20, 2025:

#25:25 M/ Bethea Summers, S/ Justin Jeffrey. CARRIED.

5. Conflict of Interest: None

6. **Business Arising from Minutes:** None

7. **Correspondence:**

- Following a written request from the City of Pembroke, Karthi requested that Board Members retroactively approve the transfer of funds for the purchase of 16 new security cameras:

MOTION: To approve the purchase and installation of 16 additional security cameras, as discussed during the December 14, 2023 and February 15, 2024 board meetings, via a transfer \$22,300.00 from Capital Reserves 50-0999-0590-7915 to Transfer from Reserve 60-078-0900-0990

#25:26 M/ Bethea Summers, S/ Justin Jeffrey. CARRIED.

- Karthi requested approval for upcoming library closures.

MOTION: To approve library closures on:

1. Monday, June 30th (full-day closure for Canada Day long weekend)
2. Thursday, July 17th (half-day closure starting at 1pm, for library staff to finish preparations for the Multicultural Festival)
3. Friday, July 18th and Saturday, July 19th (full-day closures for all library staff to be at the Multicultural Festival) with the library reopening on Monday, July 21 at 10am:

#25:27 M/ Wendy Hewitt, S/ Bethea Summers. CARRIED.

8. **Board Chair Report:**

- Brian mentioned his biweekly visits to the library to sign invoices.
- He also provided updates regarding the community's concerns about ongoing neighbourhood issues.

9. **CEO Report:**

- Karthi provided updates about the upcoming Multicultural Festival, detailing the hard work all staff have been putting into securing sponsors, food and craft vendors,

performers, as well as family-friendly activities.

- She informed Board Members that the library had hired a summer student for the next 2 months or so, to assist with the festival and with summer programs.

10. Financial Report:

- Board Members received the auditor's report.

MOTION: To approve the auditor's 2024 financial report:

#25:28 M/ Mike Popke, S/ Bethea Summers. CARRIED.

MOTION: To appoint the Baker Tilly accounting firm as the auditor for the 2025 financial year:

#25:29 M/ Wendy Hewitt, S/ Renelle Charron. CARRIED.

11. Property Report:

- Karthi provided the Board with an update on the proposed renovations of the bathrooms in the Children's Department (as discussed at the February 20 meeting). Due to the wall between each washroom providing structural support, the contractor will be unable to convert them into a single, accessible washroom.
- She mentioned that the proposed flooring renovations in the upstairs accessibility washroom as well as in the storeroom area of the Children & Teen's Department were well under way.
- She also provided an update on the library shed replacement, stating that former Board Member Troy Purcell would be helping to coordinate the removal of the old building, as well as the installation of the new shed commissioned through Algonquin College.
- Following a recent Call for Bids released by the City of Pembroke, Brian and Karthi discussed proposed upgrades to the library's front steps and the railings' brick base.

12. Policies: None



13. **In-Camera Session:** None

14. **Acceptance of All Reports:**

MOTION: To accept all reports:

#25:30 M/ Mike Popke, S/ Justin Jeffrey. CARRIED.

15. **New Business:**

- Wendy and Karthi discussed the Experience Ontario grant awarded to the Pembroke Multicultural Festival.
- Karthi mentioned having connected with Linda Alexander and the Lanark and Renfrew Immigrant Settlement Services team in view of having them be present and promote their mission and resources at this year's Multicultural Festival. The library will also be providing them space to hold regular meetings.

16. **Adjournment:** Approximately 6:28pm.

MOTION: To adjourn:

#25:31 M/ Mike Popke, S/ Wendy Hewitt. CARRIED.

17. **Next Meeting:** Thursday, September 18, 2025 at 6:00pm.

Board Chair

Brian Abdallah

CEO

Karthi Rajamani

By virtue of the power vested in me

I Do Hereby Declare

October 21, 2025

as the

**25th Annual Child Care Worker and
Early Childhood Educator Appreciation Day**

in the City of Pembroke.

Whereas years of research confirm the benefits of high-quality early learning and child care for young children's intellectual, emotional, social and physical development and later life outcomes; and;

Whereas child care promotes the well-being of children and responds to the needs of families and the broader community by supporting quality of life so that citizens can fully participate in, and contribute to, the economic and social life of their community; and

Whereas trained and knowledgeable Registered Early Childhood Educators and child care staff are the key to quality in early learning and child care programs – in licensed child care Early ON programs, child life programs, and full-day kindergarten; and

Whereas Registered Early Childhood Educators and child care workers will be vital to the success of the Canada-Wide Early Learning and Child Care system.

Therefore: I, Ron Gervais, Mayor of the City of Pembroke, do hereby proclaim October 21, 2025, the 25th Annual "Child Care Worker and Early Childhood Educator Appreciation Day" in the City of Pembroke in recognition of the education, dedication and commitment of child care workers to children, their families and quality of life of the community.

Dated in the Mayor's Office this 7th day of October, 2025

Ron Gervais
Mayor, City of Pembroke



**The Corporation of the City of Pembroke
Pembroke, Ontario**

Date: 2025-10-07

Resolution Number: 2025-10-06

Moved by:

Seconded by:

Be It Resolved That the Corporation of the City of Pembroke approves the application from Tony Donnelly and Lisa Edmonds, owners of 270 Lake St. for the Community Improvement Plan Downtown Heritage Façade Improvement, Accessibility, and Planning and Building Permit Fee grants.

The applicant must comply with grant guidelines of the Downtown Heritage Façade Improvement, Accessibility, and Planning and Building Permit Fee grants and will have 18 months to complete all work and submit receipts in order to receive the grants.

The grant total awarded to this applicant is \$7,850.

Carried

Mayor

The Corporation of the City of Pembroke

By-law Number 2025-75

Being a By-law to confirm the proceedings of the Regular Meeting of the Council of the City of Pembroke at the meeting held on the Seventh day of October 2025

Whereas Section 5(1) of the *Municipal Act, 2001*, as amended, provides that the powers of a municipality shall be exercised by its council; and

Whereas Section 5(3) of the *Municipal Act*, as amended, provides that the powers of every Council are to be exercised by by-law; and

Whereas it is deemed expedient that the proceedings of the Council of the City of Pembroke at this meeting be confirmed and adopted by by-law.

Therefore, the Council of the City of Pembroke enacts as follows:

1. That all actions of the Council of the City of Pembroke at its meeting of October 7th, 2025, in respect of each report, motion, resolution or other action, passed and/or taken by the Council at its meeting, is hereby adopted, ratified, and confirmed as if all such proceedings were expressly embodied in this by-law; and
2. That the Mayor and appropriate officials of the City of Pembroke are hereby authorized and directed to do all things necessary to give effect to the said action and to obtain approvals where required, and to execute all documents necessary in that regard, and the Clerk is hereby authorized and directed to affix the Corporate Seal of the City of Pembroke to all such documents.
3. That this By-law shall come into force and take effect upon the passing thereof.

Passed and Enacted This 7th Day of October 2025

Ron Gervais
Mayor

David Unrau
CAO/Deputy Clerk