

City of Pembroke Council Meeting

Council Chambers
Pembroke, Ontario
November 4, 2025
8:03 p.m.

1. Call to Order

Present:

Mayor Gervais
Deputy Mayor Abdallah
Councillor Kuehl
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Regrets:

Councillor Jacyno

Also Present:

David Unrau, Chief Administrative Officer
Victoria Charbonneau, Municipal Clerk
Colleen Sauriol, Director, Planning, Building and By-Law

The Chair called the regular meeting of Council to order at 8:03 p.m.

2. Opening Prayer/Reflection

3. Disclosure of Pecuniary Interest & General Nature Thereof

4. Minutes

- i. Approve minutes from Council
 - a. Regular Meeting of Council – October 7, 2025

Resolution 25-11-01

Moved by Deputy Mayor Abdallah

Seconded by Councillor Kuehl

That the minutes of the Regular Meeting of Council of October 7, 2025, be approved as circulated.

Carried

- ii. Adopt minutes from Committees
 - a. Planning and Development Committee – October 7, 2025

Resolution 25-11-02

Moved by Councillor Kuehl

Seconded by Councillor Plummer

That the minutes of the Planning and Development Committee of October 7, 2025, be approved as circulated.

Carried

- b. Finance and Administration Committee – October 7, 2025

Resolution 25-11-03

Moved by Deputy Mayor Abdallah

Seconded by Councillor Purcell

That the minutes of the Finance and Administration Committee of October 7, 2025, be approved as circulated.

Carried

- iii. Receive minutes from Local Boards

- a. Ottawa Valley Waste Management Board – June 19, 2025

Resolution 25-11-04

Moved by Councillor Plummer

Seconded by Deputy Mayor Abdallah

That the June 19, 2025 minutes of the Pembroke Public Library be approved as circulated

Carried

- b. Pembroke Heritage Murals Committee – October 1, 2025

Resolution 25-11-05

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That the October 1, 2025 minutes of the Pembroke Heritage Murals Committee be approved as circulated.

Carried

5. Delegations and Presentations

6. Business Arising from Delegations and Presentations

7. Staff and Committee Reports

8. Proclamations

- a. Child Care and Early Childhood Educator Appreciation Day – October 21, 2025

Mayor Gervais proclaimed October 23, 2025 Operator Appreciation Day in the City of Pembroke.

- b. National Animal Shelter Appreciation Week November 2-8, 2025

9. By-laws

- a. By-law 2025-76 Highway 148 Sidewalk Agreement

Resolution 25-11-06

Moved by Councillor Plummer

Seconded by Deputy Mayor Abdallah

That By-law 2025-76, a By-law to authorize the entering into an Agreement for the construction and maintenance of a sidewalk on Highway 148 adjacent to the City of Pembroke jurisdiction between the Minister of Transportation for the Province of Ontario and the Corporation City of Pembroke, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

b. By-law 2025-77 Repeal of By-law 2025-25 (ZEVIP Contribution Agreement)

Resolution 25-11-07

Moved by Councillor Plummer

Seconded by Councillor Kuehl

That By-law 2025-77, a By-law to repeal by-law 2025-25 being a by-law to authorize the entering into a contribution Agreement for the Zero Emission Vehicle Infrastructure Program (ZEVIP), be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

c. By-law 2025-78

Resolution 25-11-08

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

That By-law 2025-78, a By-law to regulate "Recreational Open-Air Burning" and precautions to be taken by owner in the City of Pembroke, be adopted and passed;

And further that the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

10. Motions

11. Correspondence

12. Mayor's Report

Mayor Gervais provided an update on the community functions he attended on behalf of Council including (but not limited to):

- October 8 – Welcomed Managers, Clerks and Treasurers to the City of Pembroke as they attended an AMCTO conference.
- October 11 – attendance at the Pembroke Firefighters Open House event.
- October 22 – attended the Police Service Board meeting. Of note is that in many areas, crime is statistically trending downward
- October 18 – attendance at Germania Club's Oktoberfest celebration. Looking forward to the club's Kristkindl Mart event which start November 21.
- October 23 – Participated in the first poppy presentation at the Pembroke Legion.
- October 29 – attendance at Grand Opening of the PRH Chemotherapy and Medical Daycare Space.
- November 1- attendance at Grand Opening of MPP Denault's office in Pembroke.

13. Notices of Motion

14. Councillor Updates

Councillor Kuehl

- Festival Hall Update (8:19 p.m.) with a highlight of the revenues made from each quarter to date. The revenues generated from the management contract are approximately \$13,459 these funds go back into Festival Hall. The full update on this

item can be viewed on the City's YouTube recording of the meeting at a time stamp of approximately 8:19 p.m.

- The Hall is proceeding with a new lighting package to modernize the current equipment.
- Kudos to Tourism and Digital Media Officer Elijah McKeown who has done a fantastic job working with Festival Hall group.
- Full listing of events at Festival Hall can be found at www.festhall.ca

Councillor Lafreniere

- Attendance at Jamie Bramburger event – the event was well run and well attended
- Attendance at the Haunted Trail event in Laurentian Valley. Kudos to the organizing volunteer group that year after year provides a well run event that is attended by many.

Councillor Purcell

- Attendance at CNL environmental event – tours of facilities, great event with a lot of good information shared.
- Information on the amount of materials that are being taken down
- Participation in the Downtown treats event and thanked Mayor Gervais for donating all candy supplied at the event.

Deputy Mayor Abdallah

- Fundraiser for Got You In Mind – contact the Deputy Mayor for more information
- Diwali Celebration attendance – thank you for the continual support for cultural events

15. Closed Session 8:35 p.m.

Resolution 25-11-09

Moved by Councillor Lafreniere

Seconded by Councillor Kuehl

That City of Pembroke Council convened in Closed Session earlier this evening with authorized staff remaining in the room, pursuant to the following section of the Municipal Act 2001;

- a. Section 239(2)(k) a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board:
 - More specifically as it relates to:
 - Agreement with PBIA and the City of Pembroke
- b. Section 239(2)(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board:
 - More specifically as it relates to:
 - 273 Victoria Street

16. Business Arising from Closed Session 9:33 p.m.

17. Confirming By-law

- Confirming By-law 2025-79

Resolution: 25-11-10

Moved by Deputy Mayor

Seconded by Councillor Plummer

That By-law 2025-79 to confirm the proceedings of the Regular Meeting of Council of November 4, 2025, be adopted and passed; and

Further That the said By-law be signed by the Mayor and Clerk and sealed with the seal of the Corporation.

Carried

18. Adjournment

Resolution: 25-11-11

Moved by Deputy Mayor Abdallah

Seconded by Councillor Plummer

That the November 4, 2025, regular meeting of Council adjourn at 9:34 p.m.

Carried

Mayor Ron Gervais
Chair

Victoria Charbonneau
Municipal Clerk