

Planning & Development Committee Meeting

Council Chambers
Pembroke, Ontario
November 4, 2025
6:23 p.m.

1. Land Acknowledgement

2. Call to Order

Present:

Councillor Kuehl, Chair
Mayor Gervais
Deputy Mayor Abdallah
Councillor Lafreniere
Councillor Plummer
Councillor Purcell

Regrets:

Councillor Jacyno

Also, Present:

David Unrau, Chief Administrative Officer
Victoria Charbonneau, Municipal Clerk
Elijah McKeown, Tourism and Digital Media Officer
Colleen Sauriol, Director of Planning, Building and By-law Enforcement

Councillor Kuehl called the meeting to order at 6:23 p.m.

3. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interests declared.

4. Approval/Amendment of Meeting Agenda

Resolution: PD25-11-01

Moved by Councillor Purcell

Seconded by Councillor Lafreniere

That the agenda of the Planning & Development Committee meeting of November 4, 2025, be adopted as circulated.

Carried

5. Approval of Minutes

a. Planning and Development Committee – October 7, 2025

Resolution: PD25-11-02

Moved by Councillor Lafreniere

Seconded by Councillor Plummer

That the minutes of the October 7, 2025, meeting of the Planning and Development Committee be approved as circulated.

Carried**6. Business Arising from Minutes**

There was no business arising from the minutes.

7. Presentation and Delegations

- Mayor's Award
Mayor Gervais presented the Mayor's Award to Mac Plaunt. Mayor Gervais acknowledged Mac's community service, especially through the Kiwanis Club. Mayor Gervais noted Mac's involvement includes in toy and food drives, fundraisers for projects that support local youth, and in making the Kiwanis Field House more accessible.

8. New Business**a. Bicentennial Celebration Planning**

Tourism and Digital Media Officer McKeown presented the report. A discussion was held and the following points were raised:

- Discussion over having working groups take the lead with subcommittees and stay in communication with staff to manage funds.
- Enabling the working groups to lead the planning activities and report back in a standardized manner to the Bicentennial Committee.
- A strategy for volunteer recruitment to help support bicentennial events was discussed to ensure the community events run smoothly.

Direction – Staff are directed to advertise for recruitment of volunteers for the subcommittee groups.

Resolution PD25-11-03

Moved by Councillor Plummer

Seconded by Deputy Mayor Abdallah

That the Planning and Development Committee endorse the draft outline of the 200th Anniversary Celebration to allow staff to proceed with initial planning tasks and coordination of the 200th Anniversary Advisory Committee and its subcommittees/working groups, as presented.

Carried**b. Official Plan Pre-Approval Report**

Director Sauriol presented the report. A discussion was held and the following points were raised:

- Noted that it was not a significant cost difference to do a ten-year plan vs a 5 year review.

Resolution PD25-11-04

Moved by Councillor Plummer

Seconded by Deputy Mayor Abdallah

That the Planning and Development Committee of Council endorse and recommend pre-approval of J.L. Richards and Associates Ltd for the preparation of a new Official Plan at a

cost of \$67,470.40 plus HST, noting that this expenditure is a budgeted item in the 2026 budget for a ten-year period.

Carried

9. Adjournment

Resolution PD25-11-05

Moved by Councillor Plummer

Seconded by Councillor Lafreniere

That the Planning & Development Committee meeting of November 4, 2025, adjourn at 7:06 p.m.

Carried